

**ORDINANCE NO. 3025**

**AN ORDINANCE TO AMEND CHAPTER 62, ARTICLE VI., § 62-18A. OF THE CODE OF SUSSEX COUNTY TO MODIFY CURRENT FEES CHARGED BY THE RECORDER OF DEEDS AND TO ENUMERATE SUCH OTHER RECORDER OF DEEDS FEES ADOPTED IN THE BUDGET PROCESS AND SET FORTH IN THE DELAWARE CODE.**

WHEREAS, Sussex County Code, Chapter 62, Article VI, § 62-18A. establishes the fees to be charged by the Recorder of Deeds Office; and

WHEREAS, Sussex County desires to amend Sussex County Code, Chapter 62, Article VI, § 62-18A. to modify certain fees to be charged by the Recorder of Deeds Office, including the deletion of the current subsections § 62-18A. (7), (8), (10), (12), (15) and (17) – (19) and the addition of notary charges for non-employees and the State of Delaware document fee as set forth in 9 Del. C. §9607(b); and

WHEREAS, Sussex County desires to enumerate the Recorder of Deeds fees adopted during the Sussex County budget process and fees currently set forth in the Delaware Code; and

WHEREAS, the changes set forth herein will result in the renumbering of certain subsections of Sussex County Code, Chapter 62, Article VI, § 62-18A.

**NOW, THEREFORE, THE COUNTY OF SUSSEX HEREBY ORDAINS:**

Section 1. Sussex County Code, Chapter 62, Article VI, § 62-18A., “Enumeration of fees”, is hereby amended by adding the underlined language and deleting the bracketed language as follows:

A. The following fees are hereby established for services rendered by the Recorder of Deeds in and for Sussex County:

- (1) For recording [, comparing] and certifying an official obligation: \$9 per page.
- 2) For recording [,comparing] and indexing a private act of assembly, deed, mortgage, declaration, [chattel mortgage,] release, assignment, [contract of marriage] or other paper proper to be recorded: \$9 per page.
- (3) For recording any plot, plat, survey, or similar site plan: \$30 per page.
- (4) For a certificate under hand and seal of office: \$5.
- (5) For a certified copy, office copy or exemplified copy for any record photocopied: \$5 per page.
- (6) For a certificate under hand of the date the receiving mortgage is recorded: \$5.
- (7) [For furnishing a list of mortgages under hand and seal of office to the Sheriff for applying proceeds of sale of lands taken in execution, or otherwise: \$5.
- (8) For conveyance and lien searches, time consumed in making the same, first hour and per name: \$10; each additional hour: \$5.

(9) ] For maintenance fee: \$1 per document. (This fee is to be used for the maintenance and preservation of the Recorder of Deeds records.)

[(10) For release of judgment at the time of recording to be paid to the Prothonotary: \$2.]

(8[11]) For recording [, comparing] and indexing a mortgage satisfaction piece for each mortgage listed: \$15.

[(12) For photocopies or certified copies of military discharge: No charge.]

(9[13]) For mailed photocopies: [\$5 for the first page and \$0.50 for each additional page] cost of postage and photocopies as listed in subparagraph (10) hereof.

(10[14]) For photocopies ([up to a maximum of] 8 1/2 inches by 14 inches and 11 inches by 17 inches) taken in the office: self-service at the rate of \$0.30 per page, and Recorder of Deeds staff serve at the rate of \$0.40 per page.

[(15) For photocopies 11 inches by 17 inches) taken in the office: \$1 per page.]

(11[16]) For printed copies of a plot generated by the plot printer: [ \$5 per page] fee as adopted during the County budget process.

[(17) For a document history search from the Delaware Corporation Information System: \$10 per company.

(18) For expedited return of original documents: \$25 plus \$2 per page, per instrument.

(19) For photocopies of documents filed pursuant to the Uniform Commercial Code: \$2 per page.]

(12) Notary Charge (non-employee) as adopted during the budget process.

(13) State of Delaware Document Fee as stated in Title 9, Chapter 96, §9607(b).

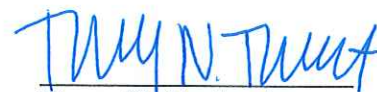
Section 2. Effective Date. This Ordinance shall become effective on July 1, 2024.

#### Synopsis

This Ordinance amends Sussex County Code, Chapter 62, Article VI, § 62-18A. to modify the fees to be charged by the Recorder of Deeds Office, including the deletion of current subsections § 62-18A. (7), (8), (10), (12), (15) and (17) – (19) and the addition of notary charges for non-employees and the State of Delaware document fee as set forth in 9 Del. C. §9607(b). This Ordinance enumerates the Recorder of Deeds fees adopted during the Sussex County budget process and the fees currently set forth in the Delaware Code. These changes will result in the renumbering of certain subsections of Sussex County Code, Chapter 62, Article VI, § 62-18A.

Deleted text is shown in brackets. Additional text is underlined.

I DO HEREBY CERTIFY THAT THE FOREGOING IS A TRUE AND CORRECT COPY OF  
ORDINANCE NO. 3025 ADOPTED BY THE SUSSEX COUNTY COUNCIL ON THE 18<sup>TH</sup> DAY  
OF JUNE 2024.



Tracy N. Torbert  
Clerk of the Council