



# **Sussex County Council Public/Media Packet**

**MEETING:  
July 24, 2012**

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**Sussex County Council  
2 The Circle | PO Box 589  
Georgetown, DE 19947  
(302) 855-7743**



# SUSSEX COUNTY COUNCIL

## AGENDAS & MINUTES

### SUSSEX COUNTY COUNCIL

#### A G E N D A

JULY 24, 2012

10:00 A.M.

#### Call to Order

#### Approval of Agenda

#### Approval of Minutes

#### Reading of Correspondence

#### Patricia Beebe, CEO - Food Bank of Delaware

#### Jeffrey Fried, President & CEO - Beebe Medical Center

#### Todd Lawson, County Administrator

##### 1. Administrator's Report

#### Hal Godwin, Deputy County Administrator

##### 1. Wastewater Agreements

###### A. The Woods at Johnson's Corner

###### B. Waters Run, Phase 1B

#### Patti Deptula, Assistant Director of Public Works

##### 1. Proposed Lochwood Chapter 96 Sussex Community Improvement Project

#### Old Business

Conditional Use No. 1930  
Penn Central, LLC

## **Grant Requests**

1. Seaford Historical Society for project costs.
2. American Cancer Society for the Making Strides Against Breast Cancer event at Delaware Technical & Community College in Georgetown.
3. Lewes Fire Department for the purchase and equipping of a Traffic Control Unit.
4. Ellendale Volunteer Fire Company for costs associated with a new well.
5. Nanticoke Indian Association to sponsor the annual Powwow.
6. Milton Historical Society for the Auction & Garden Party fundraiser.
7. Overfalls Foundation for printing/publishing costs.

## **Introduction of Proposed Zoning Ordinances**

## **Any Additional Business Brought Before Council**

## **Executive Session – Job Applicants’ Qualifications, Personnel, Pending/Potential Litigation, and Land Acquisition pursuant to 29 Del. C. §10004(b)**

## **Possible Action on Executive Session Items**

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Sussex County Council meetings can be monitored on the internet at [www.sussexcountyde.gov](http://www.sussexcountyde.gov).

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In accordance with 29 Del. C. §10004(e)(2), this Agenda was posted on July 17, 2012 at 4:30 p.m., at the time it was prepared by the County Administrator and at least seven (7) days in advance of the meeting. This Agenda is subject to change to include the addition or deletion of items, including Executive Sessions, which arise at the time of the Meeting.

Agenda items listed may be considered out of sequence.

**SUSSEX COUNTY COUNCIL - GEORGETOWN, DELAWARE, JULY 17, 2012**

A regularly scheduled meeting of the Sussex County Council was held on Tuesday, July 17, 2012, at 10:00 a.m., in the Council Chambers, Sussex County Administrative Office Building, Georgetown, Delaware, with the following present:

<b>Michael H. Vincent</b>	<b>President</b>
<b>Samuel R. Wilson, Jr.</b>	<b>Vice President</b>
<b>George B. Cole</b>	<b>Councilman</b>
<b>Joan R. Deaver</b>	<b>Councilwoman</b>
<b>Vance Phillips</b>	<b>Councilman</b>
<b>Todd F. Lawson</b>	<b>County Administrator</b>
<b>Susan M. Webb</b>	<b>Finance Director</b>
<b>Everett Moore</b>	<b>County Attorney</b>

The Invocation and Pledge of Allegiance were led by Mr. Vincent.

**Call to  
Order**

Mr. Vincent called the meeting to order.

**M 367 12  
Amend  
and  
Approve  
Agenda**

A Motion was made by Mr. Phillips, seconded by Mr. Wilson, to amend the Agenda by deleting "Job Applicants' Qualifications" under "Executive Session"; and to approve the Agenda, as amended.

Motion Adopted: 5 Yeas.

Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;  
Mr. Phillips, Yea; Mr. Wilson, Yea;  
Mr. Vincent, Yea

**Minutes**

The minutes of June 26, 2012 were approved by consent.

**Corre-  
spondence**

Mr. Moore read the following correspondence:

**CORPORAL JAMES HATFIELD, DELAWARE STATE POLICE  
TROOP 4, DIRECTOR OF CAMP BARNES, GEORGETOWN,  
DELAWARE.**

**RE: Letter in appreciation of grant.**

**Adminis-  
trator's  
Report**

Mr. Lawson read the following information in his Administrator's Report:

**1. Georgetown Airport Runway Lighting**

We are pleased to announce the runway edge lights and runway threshold lights on Runway 10-28, as well as the taxiway lights for Taxiways D, M, and H, have been converted to LED lights. The conversion project was funded by the federal ARRA program.

**Administrator's  
Report  
(continued)**

Airport users will see a noticeable improvement with the intensity of the lights when using Runway 10-28. The County will also see a noticeable drop in our electric bill, as these lights consume one-tenth of the power of the previous lights.

**2. Delaware State Police Activity Report**

Per the attached Delaware State Police activity report for May 2012, there were 4,335 total traffic arrests and 1,414 total criminal arrests. Of the criminal arrests, 368 were felony and 1,046 were misdemeanor arrests. Of the total hours on duty spent, 43 percent were spent on criminal investigations.

**3. Sussex County Emergency Operations Center Call Statistics – June**

Attached please find the call statistics for the Fire and Ambulance Callboard for June 2012. There were 17,473 total calls handled in the month of June. Of those 9-1-1 calls in June, 78 percent were made from wireless phones.

**4. Project Receiving Substantial Completion**

As you will see from the attached Engineering Department Fact Sheet, Forest Landing – Phase 2A reached Substantial Completion effective June 26, 2012.

**5. Digital Weekly Packets**

In an effort to improve transparency and access to information of the County government, starting today, the Council's information packets will be produced digitally and made available to the public to view and download on the County's website. The digital packets contain the documents and background materials the Council considers during its weekly meetings. The digital packets will be posted on the website on Monday of each week County Council has a scheduled meeting. I want to thank Communications Director Chip Guy and the Council's administrative staff for coordinating this effort to enhance the County's procedures.

[Attachments to the Administrator's Report are not attachments to the minutes.]

**Wastewater  
Agreements**

Hal Godwin, Deputy County Administrator, presented wastewater agreements for the Council's consideration.

**M 368 12  
Approve  
Wastewater  
Agreement**

A Motion was made by Mr. Cole, seconded by Mr. Phillips, based upon the recommendation of the Sussex County Engineering Department, for Sussex County Project No. 81-04, Agreement No. 634, that the Sussex County Council execute a Construction Administration and Construction

**M 368 12**  
**Approve**  
**Wastewater**  
**Agreement/**  
**Waters Run**  
**(continued)**

**Inspection Agreement between Sussex County Council and Waters Run Development Group LLC, for wastewater facilities to be constructed in Water's Run – Phase 1A, located in the Fenwick Island Sanitary Sewer District.**

**Motion Adopted: 5 Yeas.**

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;  
Mr. Phillips, Yea; Mr. Wilson, Yea;  
Mr. Vincent, Yea**

**M 369 12**  
**Approve**  
**Wastewater**  
**Agreement/**  
**Warrington**  
**Creek**

**A Motion was made by Mrs. Deaver, seconded by Mr. Phillips, based upon the recommendation of the Sussex County Council Engineering Department, for Sussex County Project No. 81-04, Agreement No. 378-3, that the Sussex County Council execute a Construction Administration and Construction Inspection Agreement between Sussex County Council and Sawgrass South, LLC, for wastewater facilities to be constructed in Warrington Creek – Phase 4 (A/K/A Sawgrass), located in the West Rehoboth Expansion of the Dewey Beach Sanitary Sewer District.**

**Motion Adopted: 5 Yeas.**

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;  
Mr. Phillips, Yea; Mr. Wilson, Yea;  
Mr. Vincent, Yea**

**M 370 12**  
**Approve**  
**Wastewater**  
**Agreement/**  
**Forest**  
**Landing**

**A Motion was made by Mrs. Deaver, seconded by Mr. Phillips, based upon the recommendation of the Sussex County Engineering Department, for Sussex County Project No. 81-04, Agreement No. 343-4, that the Sussex County Council execute a Construction Administration and Construction Inspection Agreement between Sussex County Council and Forest Landing Communities, LLC, for wastewater facilities to be constructed in Forest Landing – Phase 2B, located in the Miller Creek Sanitary Sewer District.**

**Motion Adopted: 5 Yeas.**

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;  
Mr. Phillips, Yea; Mr. Wilson, Yea;  
Mr. Vincent, Yea**

**M 371 12**  
**Approve**  
**Wastewater**  
**Agreement/**  
**Bay Forest**  
**Club**

**A Motion was made by Mr. Cole, seconded by Mrs. Deaver, based upon the recommendation of the Sussex County Engineering Department, for Sussex County Project No. 81-04, Agreement No. 918-4, that the Sussex County Council execute a Construction Administration and Construction Inspection Agreement between Sussex County Council and Bay Forest, LLC, for wastewater facilities to be constructed in Bay Forest Club, Phase 2.2B, located in the Millville Expansion of the Bethany Beach Sanitary Sewer District.**

**M 371 12  
(continued)**

**Motion Adopted: 5 Yeas.**

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;  
Mr. Phillips, Yea; Mr. Wilson, Yea;  
Mr. Vincent, Yea**

**M 372 12  
Approve  
Wastewater  
Agreement/  
Bay Forest  
Club**

**A Motion was made by Mrs. Deaver, seconded by Mr. Phillips, based upon the recommendation of the Sussex County Engineering Department, for Sussex County Project No. 81-04, Agreement No. 918-5, that the Sussex County Council execute a Construction Administration and Construction Inspection Agreement between Sussex County Council and Bay Forest, LLC, for wastewater facilities to be constructed in Bay Forest Club, Phase 2.2C, located in the Millville Expansion of the Bethany Beach Sanitary Sewer District.**

**Motion Adopted: 5 Yeas.**

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;  
Mr. Phillips, Yea; Mr. Wilson, Yea;  
Mr. Vincent, Yea**

**Federal  
Payment  
in Lieu  
of Taxes/  
Refuge  
Revenue  
Sharing  
Funds**

**Gina Jennings, Director of Accounting, reported that a check in the amount of \$38,898.00 has been received from the United States Department of the Interior, Fish and Wildlife Service, as a federal payment in lieu of taxes for the Prime Hook National Wildlife Refuge. This check represents payments under the Refuge Revenue Sharing Act covering Fiscal Year 2011. The amount of the payment is calculated by the U.S. Fish and Wildlife Service by prorating the total funds available for payment. The check is funded through revenues generated from the Prime Hook National Wildlife Refuge and from a supplemental congressional appropriation. Sussex County may use these funds for any governmental purpose. Ms. Jennings advised that the County does not collect property taxes from the Federal Government for the Prime Hook National Wildlife Refuge. In return, the Federal Government gives the County this payment in lieu of taxes. In the past, these funds have been allocated in the same percentage as the other County tax collections.**

**Mrs. Jennings presented the following recommended allocation of the funds based on the assessed value of the Prime Hook National Wildlife Refuge:**

<b>Milford School District</b>	<b>\$ 7,597.99</b>
<b>Cape Henlopen School District</b>	<b>23,278.45</b>
<b>Sussex Technical High School</b>	<b>3,054.83</b>
<b>Library</b>	<b>521.23</b>
<b>Sussex County</b>	<b>4,445.50</b>

<b><u>Total</u></b>	<b><u>\$ 38,898.00</u></b>
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**M 373 12**  
**Distribution/**  
**Payment**  
**in Lieu**  
**of Taxes**

**A Motion was made by Mr. Phillips, seconded by Mrs. Deaver, that the Sussex County Council approves the Accounting Department's recommended distribution of the Refuge Revenue Sharing Funds.**

**Motion Adopted: 5 Yeas.**

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;  
Mr. Phillips, Yea; Mr. Wilson, Yea;  
Mr. Vincent, Yea**

**Tyler**  
**Technology**  
**Contract**  
**Amendment**

**Gina Jennings, Director of Accounting, presented a proposed amendment to a Contract with Tyler Technology. The Contract, to purchase an Enterprise Resource Planning (ERP) software package (Munis), was approved at the July 19, 2011 Council meeting. At that meeting, Mrs. Jennings stated that she did not want to commit to purchasing the Utility Billing module until staff was comfortable that they were making the right decision for the Utility Billing Department and the County as a whole. Mrs. Jennings reported that, in the last year, the following was done to make sure that staff was certain that Munis was the best choice:**

- **analyzed if the current system could still be used while the other departments used Munis**
- **performed a Gap-Fit Analysis with Munis to understand what modifications had to be done to the system to support current procedures**
- **analyzed what modification could be done to the tax module (already purchased) that could make it usable for billing out utility customers**

**Mrs. Jennings stated that, after the analysis, staff found that buying the Munis software for Utility Billing is the best choice. The cost of the Utility Billing module and related services such as consulting, training and modifications comes to \$240,350. This is \$20,100 less than the original bid a year ago that did not include the modifications that are in the new price. With this amendment, the contract is still under the \$1.8 million for the entire project.**

**M 374 12**  
**Amend**  
**Tyler**  
**Technology**  
**Contract**

**A Motion was made by Mr. Phillips, seconded by Mrs. Deaver, that the Sussex County Council approves an amendment to the Tyler Technology Contract to include the purchase of the Utility Billing Module in an amount not to exceed \$240,350.**

**Motion Adopted: 5 Yeas.**

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;  
Mr. Phillips, Yea; Mr. Wilson, Yea;  
Mr. Vincent, Yea**



**Proposed Lease Agreement/ Paramedic Station 104/100**      **Robert Stuart, Director of EMS, presented a lease renewal for Paramedic Station 104/100 between Colonial East L.P. and Sussex County for property located on Olde Coach Drive in Rehoboth Beach (Storage Solutions LLC site). Mr. Stuart reported that, after negotiations, a 4 percent rent increase per annum was agreed on. The term of the lease is for a period of five (5) years commencing on June 1, 2012 and ending on May 31, 2017. The rent will be \$2,735 monthly for Year 1; \$2,845 monthly for Year 2; \$2,955 monthly for Year 3; \$3,075 monthly for Year 4; and \$3,200 for Year 5.**

**Mr. Stuart stated that the Paramedic Station has been located on the property for the past 15 years (10 years of which no rent and no utilities were paid). Mr. Stuart advised that staff is now actively looking for another site since the existing site is not a fiscally viable solution.**

**M 375 12 Approve Lease Agreement/ Paramedic Station 104/100**      **A Motion was made by Mr. Cole, seconded by Mrs. Deaver, that the Sussex County Council approves the Lease Agreement between Storage Solutions LLC and Sussex County, Delaware, for the use of the building owned by them, as described therein by Sussex County EMS as Paramedic Station 100/104, as per the terms and conditions of the lease.**

**Motion Adopted:      5 Yeas.**

**Vote by Roll Call:      Mrs. Deaver, Yea; Mr. Cole, Yea;  
Mr. Phillips, Yea; Mr. Wilson, Yea;  
Mr. Vincent, Yea**

**Proposed Lease Renewal/ Georgetown Air Services**      **Jim Hickin, Director of Airport and Industrial Park, reported that Georgetown Air Services currently leases space (for the last 5 years) in the Airport Terminal Building to use the customer service counter and manager's office. Mr. Hickin reported that the proposed lease is nearly identical to the current lease, which expires at the end of this month. The basic terms are:**

- **Premises: 528 square feet of office space**
- **Term: 5 Years**
- **Rent: \$460 per month (\$10.45/sq. ft.) The annual rent under this Lease Agreement for each subsequent year will be adjusted to reflect any change in the cost of living based on the CPI-U.**
- **Use of Premises: Office Space**
- **Utilities: Water, electric, sewer provided by County**
- **Cannot sublet or assign without County's approval**

**M 376 12 Authorize Lease Agreement/ Georgetown Air Services**      **A Motion was made by Mrs. Deaver, seconded by Mr. Phillips, that Sussex County Council authorizes the Council President to execute the Commercial Lease Agreement with Georgetown Air Services, LLC for office space located in the Airport Terminal Building, as presented.**

**Motion Adopted:      5 Yeas.**

**M 376 12**  
**(continued)**

**Vote by Roll Call:** Mrs. Deaver, Yea; Mr. Cole, Yea;  
Mr. Phillips, Yea; Mr. Wilson, Yea;  
Mr. Vincent, Yea

**Proposed Expansion of the Miller Creek SSD (Dozer LLC Expansion)**

Rob Davis, Engineering Department, presented a request for approval to prepare and post notices for the extension of the Miller Creek Sanitary Sewer District (Dozer LLC Expansion). The area includes the remaining portion of Parcel 134-19.00-19.00. This request is based on an earlier agreement between the property owners and Sussex County that, in exchange for a pump station site on the corner of the property, Sussex County would annex the remaining portion of the property into the Miller Creek Sanitary Sewer District (original letter of agreement – October 2005). The balance of this parcel can be served with a gravity connection to the pump station now located on that donated piece of property (134-19.00-19.01). The entire parcel consists of approximately 15.56 acres of which approximately 7.2 acres are already located within the existing sanitary sewer district. The property owners will be subject to system connection charges of \$5,131.00 per EDU based on July 1, 2012 – June 30, 2013 rate should they choose to develop the parcel.

**M 377 12**  
**Prepare and Post Notices/ Extension of the Miller Creek SSD/ Dozer LLC Expansion**

A Motion was made by Mr. Cole, seconded by Mrs. Deaver, that the Sussex County Engineering Department is authorized to prepare and post notices for the extension of the Miller Creek Sanitary Sewer District to include the balance of Parcel 134-19.00-19.00, lands of Dozer LLC, as presented on July 17, 2012.

**Motion Adopted:** 5 Yeas.

**Vote by Roll Call:** Mrs. Deaver, Yea; Mr. Cole, Yea;  
Mr. Phillips, Yea; Mr. Wilson, Yea;  
Mr. Vincent, Yea

**Grant Requests**

Mrs. Webb presented grant requests for the Council's consideration.

**M 378 12**  
**Community Grant**

A Motion was made by Mr. Wilson, seconded by Mr. Phillips, to give \$500.00 from Mr. Vincent's Community Grant Account to the Town of Blades for a National Community Night Out.

**Motion Adopted:** 5 Yeas.

**Vote by Roll Call:** Mrs. Deaver, Yea; Mr. Cole, Yea;  
Mr. Phillips, Yea; Mr. Wilson, Yea;  
Mr. Vincent, Yea

**M 379 12**  
**Community Grant**

A Motion was made by Mr. Wilson, seconded by Mr. Phillips, to give \$1,500.00 (\$500.00 each from Mr. Phillips', Mr. Wilson's and Mr. Vincent's Community Grant Accounts) to the Bridgeville Apple-Scrapple Festival for expenses.

- M 379 12**  
**(continued)**
- Motion Adopted:** 5 Yeas.
- Vote by Roll Call:** Mrs. Deaver, Yea; Mr. Cole, Yea;  
Mr. Phillips, Yea; Mr. Wilson, Yea;  
Mr. Vincent, Yea
- M 380 12**  
**Community Grant**
- A Motion was made by Mr. Cole, seconded by Mr. Wilson, to give \$1,000.00 (\$200.00 from each Community Grant Account) to Changing Fates Equine Rescue of Delaware for the purchase of land.**
- Motion Adopted:** 5 Yeas.
- Vote by Roll Call:** Mrs. Deaver, Yea; Mr. Cole, Yea;  
Mr. Phillips, Yea; Mr. Wilson, Yea;  
Mr. Vincent, Yea
- M 381 12**  
**Community Grant**
- A Motion was made by Mrs. Deaver, seconded by Mr. Cole, to give \$500.00 from Mrs. Deaver's Community Grant Account to the Lewes Public Library for the Annual Lewes Creative Artists' Conference.**
- Motion Adopted:** 5 Yeas.
- Vote by Roll Call:** Mrs. Deaver, Yea; Mr. Cole, Yea;  
Mr. Phillips, Yea; Mr. Wilson, Yea;  
Mr. Vincent, Yea
- M 382 12**  
**Community Grant**
- A Motion was made by Mrs. Deaver, seconded by Mr. Phillips, to give \$500.00 from Mrs. Deaver's Community Grant Account to Groome, Faith and Israel United Methodist Church for a health and safety awareness seminar/community event.**
- Motion Adopted:** 5 Yeas.
- Vote by Roll Call:** Mrs. Deaver, Yea; Mr. Cole, Yea;  
Mr. Phillips, Yea; Mr. Wilson, Yea;  
Mr. Vincent, Yea
- M 383 12**  
**Community Grant**
- A Motion was made by Mr. Phillips, seconded by Mr. Cole, to give \$700.00 (\$500.00 from Mr. Vincent's Community Grant Account, \$100.00 from Mrs. Deaver's Community Grant Account, and \$100.00 from Mr. Phillips' Community Grant Account) to the Eastern Shore AFRAM Festival Committee for expenses.**
- Motion Adopted:** 5 Yeas.
- Vote by Roll Call:** Mrs. Deaver, Yea; Mr. Cole, Yea;  
Mr. Phillips, Yea; Mr. Wilson, Yea;  
Mr. Vincent, Yea

<b>M 384 12</b>	<b>A Motion was made by Mr. Cole, seconded by Mr. Phillips, to give</b>
<b>Community</b>	<b>\$2,550.00 from Mr. Cole's Community Grant Account to the Dewey Beach</b>
<b>Grant</b>	<b>Police Department for a SafePlace 100 Radar Speed Sign.</b>

**Motion Adopted: 5 Years.**

**Vote by Roll Call:** Mrs. Deaver, Yea; Mr. Cole, Yea;  
Mr. Phillips, Yea; Mr. Wilson, Yea;  
Mr. Vincent, Yea

**M 385 12**      **A Motion was made by Mr. Phillips, seconded by Mrs. Deaver, to give**  
**Community**    **\$2,500.00 from Mr. Phillips' Community Grant Account to the Millsboro**  
**Grant**           **Art League for building improvements.**

**Motion Adopted: 5 Yeas.**

**Vote by Roll Call:** Mrs. Deaver, Yea; Mr. Cole, Yea;  
Mr. Phillips, Yea; Mr. Wilson, Yea;  
Mr. Vincent, Yea

Introduction of Proposed Ordinances	<p>Mrs. Deaver introduced the Proposed Ordinance entitled “AN ORDINANCE TO GRANT A CONDITIONAL USE OF LAND IN AN AR-1 AGRICULTURAL RESIDENTIAL DISTRICT FOR STORAGE, MAINTENANCE AND GENERAL OFFICE FOR CONTRACTING/ EXCAVATING SERVICES TO BE LOCATED ON A CERTAIN PARCEL OF LAND LYING AND BEING IN BROADKILL HUNDRED, SUSSEX COUNTY, CONTAINING 10.56 ACRES, MORE OR LESS” (Conditional Use No. 1942) filed on behalf of Douglas L. Boozer.</p>
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**Mrs. Deaver introduced the Proposed Ordinance entitled “AN ORDINANCE TO GRANT A CONDITIONAL USE OF LAND IN AN AR-1 AGRICULTURAL RESIDENTIAL DISTRICT FOR AN AUTOMOTIVE REPAIR SHOP/GARAGE TO BE LOCATED ON A CERTAIN PARCEL OF LAND LYING AND BEING IN LEWES AND REHOBOTH HUNDRED, SUSSEX COUNTY, CONTAINING 1.565 ACRES, MORE OR LESS” (Conditional Use No. 1943) filed on behalf of Charles L. Williams.**

**The Proposed Ordinances will be advertised for Public Hearing.**

**Additional Business** Under Additional Business, William Christy of Milford, commented on a four-wheeler incident that took place in Shawnee Acres in Milford. He stated that Shawnee Acres has not been annexed into the City and there is a jurisdictional issue between the Milford Police Department and the Delaware State Police. Mr. Christy stated that crime is on the rise and residents are not getting adequate police protection. Mr. Christy noted that he has never seen a Milford Police or Delaware State Police cruiser in his development on patrol.

**Additional  
Business  
(continued)**

**Mr. Vincent asked Mr. Christy to provide information regarding the incident to Chip Guy, Sussex County Communications Director.**

**Mr. Christy also stated, for the record, that he has never applied for, nor interviewed for, a position as a Sussex County Deputy Sheriff.**

**Dan Kramer of Greenwood commented on the County giving grant funding to churches.**

**Don Ayotte of Georgetown commented on the Council members' discretionary funds and he stated that a lot of people are under the impression that discretionary funds are being used to buy votes and he agrees with them. He stated that it gives the impression of corruption where none may exist. He stated that he requests that the County Council transfer the total \$150,000 in the Discretionary Fund to the Sussex County Disaster Relief Fund.**

**M 386 12  
Recess/  
Go Into  
Executive  
Session**

**At 10:49 a.m., a Motion was made by Mr. Wilson, seconded by Mrs. Deaver, to recess and go into Executive Session for the purpose of discussing issues relating to personnel, pending/potential litigation, and land acquisition.**

**Motion Adopted: 5 Yeas.**

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;  
Mr. Phillips, Yea; Mr. Wilson, Yea;  
Mr. Vincent, Yea**

**Executive  
Session**

**At 10:52 a.m., an Executive Session of the Sussex County Council was held in the Council Chambers for the purpose of discussing issues relating to personnel, pending/potential litigation, and land acquisition. The Executive Session concluded at 11:31 a.m.**

**M 387 12  
Reconvene**

**At 11:34 a.m., a Motion was made by Mr. Wilson, seconded by Mrs. Deaver, to come out of Executive Session and to reconvene the Regular Session.**

**Motion Adopted: 5 Yeas.**

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;  
Mr. Phillips, Yea; Mr. Wilson, Yea;  
Mr. Vincent, Yea**

**Executive  
Session  
Action**

**Mr. Moore announced that, in Executive Session, the Council discussed several items and heard advice from legal counsel. He noted that no action was required by Council at this time.**

**M 388 12  
Adjourn**

**A Motion was made by Mr. Wilson, seconded by Mr. Phillips, to adjourn at 11:35 a.m.**

**M 388 12  
(continued)**

**Motion Adopted: 5 Yeas.**

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;  
Mr. Phillips, Yea; Mr. Wilson, Yea;  
Mr. Vincent, Yea**

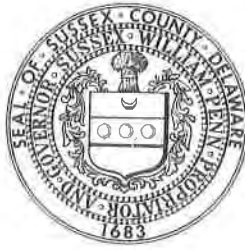
**Respectfully submitted,**

**Robin A. Griffith  
Clerk of the Council**

DRAFT

**Sussex County  
Engineering Department**

MICHAEL A. IZZO, P.E.  
County Engineer



2 THE CIRCLE  
P.O. BOX 589  
GEORGETOWN, DELAWARE 19947

Administration	302-855-7718
Airport & Industrial Park	302-855-7774
Environmental Services	302-855-7730
Public Works	302-855-7703
Records Management	302-854-5033
Utility Engineering	302-855-7717
Utility Permits	302-855-7719
Utility Planning	302-855-1299

Fax: 302-855-7799

July 16, 2012

**FACT SHEET**

**SUSSEX COUNTY PROJECT 81-04  
THE WOODS AT JOHNSON'S CORNER A/K/A FENWICK HAMLET, A/K/A FOX HAVEN -  
PHASE 1  
AGREEMENT NO. 889**

**DEVELOPER:**

Mr. Joel Farr  
Bay Twenty, L.L.C.  
5901 Atlantic Ave., Unit 206  
Ocean City, MD 21842

**LOCATION:**

Southwest of CR390 and CR382

**SANITARY SEWER DISTRICT:**

Johnson's Corner Sanitary Sewer District

**TYPE AND SIZE DEVELOPMENT:**

76 Lot Single Family Residential Subdivision  
phase one consists of 27 lots and the community  
center

**SYSTEM CONNECTION CHARGES:**

\$139,804.00

**SANITARY SEWER APPROVAL:**

Sussex County Engineering Department Plan Approval  
11/23/11

Department Of Natural Resources Plan Approval  
03/03/12

**SANITARY SEWER CONSTRUCTION DATA:**

Construction Days – 50  
Construction Admin And Construction Inspection Cost – \$18,399.30  
Proposed Construction Cost – \$122,662.00

**Sussex County  
Engineering Department**

MICHAEL A. IZZO, P.E.  
County Engineer



2 THE CIRCLE  
P.O. BOX 589  
GEORGETOWN, DELAWARE 19947

Administration	302-855-7718
Airport & Industrial Park	302-855-7774
Environmental Services	302-855-7730
Public Works	302-855-7703
Records Management	302-854-5033
Utility Engineering	302-855-7717
Utility Permits	302-855-7719
Utility Planning	302-855-1299

Fax: 302-855-7799

**FACT SHEET**

**SUSSEX COUNTY PROJECT 81-04  
WATERS RUN - PHASE 1B  
AGREEMENT NO. 634 - 1**

**DEVELOPER:**

Mr. Michael Daniels  
Water's Run Development Group, LLC  
12333 River's Edge Drive  
Potomac, MD 20854

**LOCATION:**

West side of Road #381, Old Mill Bridge Road,  
2860 feet North of Rt. 54 and existing Magnolia  
Shores subdivision located on the east side of of  
Rd. #381.

**SANITARY SEWER DISTRICT:**

Fenwick Island Sanitary Sewer District

**TYPE AND SIZE DEVELOPMENT:**

56 Lot Single-Family Sub-Division  
(19 lots in this phase), and installation  
of Ordin.38 sanitary system for existing Magnolia  
Shores subdivision located on the east side of  
Road #381, Old Mill Bridge Road.

**SYSTEM CONNECTION CHARGES:**

\$95,285.00

**SANITARY SEWER APPROVAL:**

Sussex County Engineering Department Plan Approval  
02/17/12

Department Of Natural Resources Plan Approval  
02/27/12

**SANITARY SEWER CONSTRUCTION DATA:**

Construction Days – 15  
Construction Admin And Construction Inspection Cost – \$6,142.43  
Proposed Construction Cost – \$40,949.50





**Certified Election Results**  
**Lochwood Chapter 96 Proposed Sussex Community Improvement Project**

The voting results for the Lochwood Chapter 96 Proposed Sussex Community Improvement Project Election, held on Thursday, June 28, 2012, in accordance with Sussex County Council Resolution # R 008 12, were as follows:

	<u>Yes Votes</u>	<u>No Votes</u>	
Votes cast in-person	39	31	= 70 total votes cast in-person
Votes by absentee ballot	<u>57</u>	<u>10</u>	= 67 total votes cast by absentee ballot
TOTAL	96	41	= 137 total votes cast

**The proposed Lochwood Chapter 96 project was voted in favor of proceeding 96-41.**

Results Certified by:

Patricia L. Deptula

Sussex County Judge of Election

June 28, 2012

**RESOLUTION # \_\_\_\_\_**

**A RESOLUTION AUTHORIZING THE SUSSEX COUNTY ENGINEER TO PERFORM IMPROVEMENTS, AND THE SUSSEX COUNTY ENGINEER AND FINANCE DIRECTOR TO DETERMINE A UNIFORM ASSESSMENT RATE FOR BILLING, UPON SUBSTANTIAL COMPLETION OF THE IMPROVEMENTS, FOR THE LOCHWOOD CHAPTER 96 SUSSEX COMMUNITY IMPROVEMENT PROJECT.**

WHEREAS, Sussex County Council authorized the Sussex County Engineering Department to proceed with an Election for the subdivision of Lochwood on May 15, 2012, in Resolution No. R00812; and

WHEREAS, Sussex County Engineering Department held an Election for the Lochwood Sussex Community Improvement project in accordance with Sussex County Code, Chapter 96 on June 28, 2012 from 2:00 pm until 7:00 pm.; and

WHEREAS, the results of the June 28, 2012 election were certified by Patricia L. Deptula, judge of the election, as being favorable in proceeding with the project, with ninety-six (96) Yes votes cast and forty-one (41) No votes cast out of a total of two hundred and forty-four (244) possible votes.

NOW THEREFORE,

BE IT RESOLVED, that the Sussex County Council confirms and authorizes the Sussex County Engineering Department to proceed with the specified improvements for the Lochwood Sussex Community Improvement project effective July 24, 2012; and

BE IT FURTHER RESOLVED, that Sussex County Council authorizes the Sussex County Engineer and the Sussex County Finance Director to complete the improvements, and compile a final cost accounting to determine a uniform rate of assessment for all assessable properties within the Lochwood Sussex Community project, upon substantial completion of the project, as specified in Sussex County Code Chapter 96.

Patricia L. Deptula  
Director of Special Projects

Passed on: \_\_\_\_\_

## OLD BUSINESS

July 24, 2012

This is to certify that on May 10, 2012 the Sussex County Planning and Zoning Commission conducted public hearings on the below listed applications for Conditional Use. At the conclusion of the public hearings, the Commission moved and passed that these applications be forwarded to the Sussex County Council with the recommendations as stated.

Respectfully submitted:

COUNTY PLANNING AND ZONING  
COMMISSION OF SUSSEX COUNTY

Lawrence B. Lank  
Director of Planning and Zoning

The attached comments relating to the public hearings are findings of the Planning and Zoning Commission based on a summary of comments read into the record, and comments stated by interested parties during the public hearings.

C/U #1930 – application of **PENN CENTRAL, LLC** to consider the Conditional Use of land in B-1 Neighborhood Business District for a multi-family dwelling structure (3 units) to be located on a certain parcel of land lying and being in Baltimore Hundred, Sussex County, containing 8,030 square feet, more or less, lying southeast corner of Pennsylvania Avenue (Route 51) and Bennett Road, and being Lot 3, Block 1, of Sussex Shores (Tax Map I.D. 1-34-13.15-159.00).

Mr. Lank provided the Commission with copies of the survey/site plan of the property, a copy of the survey of the property showing existing improvements, notes in support of the application for Conditional Use, and a copy of a survey showing the average setbacks from Pennsylvania Avenue.

The Commission found that DelDOT provided comments in the form of a Support Facilities Report on March 16, 2012, and that the Report references that a traffic impact study is not recommended, and that the current Level of Service “B” of Pennsylvania Avenue will not change as a result of this application.

The Commission found that the Sussex County Engineering Department Utility Planning Division provided comments in the form of a Memorandum on May 8, 2012, and that the Memorandum references that the System Design Assumption for this parcel is 1.55 EDU total based on the current use of the parcel for a medical office; that the site is located in the Bethany Beach Sanitary Sewer District; that wastewater capacity may not be available for this project for three units; that Ordinance 38 construction is not required; that the current System Connection Charge Rate is \$4,697.00 per EDU; that the parcel is served with one 6-inch lateral located along the parcel’s frontage on Bennett Road; that conformity to the South Coastal Area Planning Study 2005 Update will be required; that the system design did not consider redevelopment of this

parcel into multi-family dwellings at higher density; that the proposed project exceeds system design assumptions for the area; that the proposed project is a density of 16.30 units per acre; that the project exceeds the system design assumption of 1.55 EDU, which is the parcel's current EDU assessment for the existing use; that 1.55 EDU is higher than the standard capacity assumption for B-1 zoned land which is 6.67 EDU/Acre or 1.23 EDU for the parcel; that the Engineering Department recommends against approving a project that exceeds design assumptions and capacity allocations; that approval of projects at greater than system design assumptions has a negative impact on sewer system capacity and hastens the need to perform upgrades; that the existing structure on the parcel must be properly disconnected and the disconnection inspected by the County prior to removal, demolition, site work or issuance of a building permit for new construction; that one-time system connection charges will apply; and that a concept plan is not required.

The Commission found that Carol Schultz was present on behalf of Penn Central, LLC and stated in her presentation and in response to questions raised by the Commission that she would like to submit a handout which includes a concept plot of Sussex Shores Community with labels indicating the uses of the lots; that immediately to the south of her lot are two (2) six (6) unit multi-family buildings, and a commercial/business use; that to the north across Bennett Road are three business uses; that to the west across Pennsylvania Avenue there is a 12 unit multi-family project, and a furniture store; that the handout also includes some photographs of the referenced improvements; that she would also like to submit an Architect's rendering of the front elevation of the building that she hopes to build on the site; that her application is not different than the other multi-family dwelling structures in the area; that the existing one story medical office building on the premises will be removed; that adequate space is available on the site for parking; that parking will be provided below the units and on pads on site with space available to turn around on the site so that people do not back out into the streets; that there are currently 15 parking spaces on the site that back out into the streets; that she hopes to be able to get driveways on both Pennsylvania Avenue and Bennett Road; that the building will not exceed 42 feet in height; that she was not aware that there was a negative issue on the availability of sewer connection; and that she realizes that she will be required to file an application to the Board of Adjustment for a variance in the density for three units.

The Commission found that Robert Funk, an owner of a unit in Mallard Landing, the adjacent multi-family dwelling structure, was present, not opposing the application, and only present with questions if the existing series of pine trees on the property line will remain between the two projects, and questioning the required parking, the height of the building proposed, and the site yard setbacks.

The Commission found that there were no other parties present in support of or in opposition to the application.

At the conclusion of the public hearings, the Commission discussed this application.

On May 10, 2012 there was a motion by Mr. Ross, seconded by Mr. Johnson, and carried unanimously to defer action for further consideration. Motion carried 4 – 0.

On May 31, 2012 the Commission discussed this application under Old Business.

Mr. Smith stated that he listened to the audio for the public hearing; that he has reviewed the file; and that he is not prepared to make a recommendation at this time.

Mr. Ross stated that he has no objection to a deferral of this application.

Mr. Johnson stated that he has some concerns about parking.

There was a motion by Mr. Smith, seconded by Mr. Johnson, and carried unanimously to defer action for further consideration. Motion carried 5 – 0.

On June 21, 2012 the Commission discussed this application under Old Business.

Mr. Smith advised the Commission that he was not at the public hearing, however he did listen to the public hearing and watched the website; and that he would not be participating in this discussion unless there is a tie vote.

Mr. Ross stated that he would move that the Commission recommend approval of C/U #1930 for Penn Central, LLC for a multi-family dwelling structure of no more than 3 units based upon the record made at the public hearing and for the following reasons:

- 1) The proposed Conditional Use will have no significant impact upon traffic.
- 2) There are other Multi-Family structures in the immediate vicinity. These include 2 six-unit multi-family buildings immediately to the south of the site. On the opposite side of Bennett Road there are several business uses, and there are business and multi-family uses across Pennsylvania Avenue from the site.
- 3) There was no indication in the record that the project will have an adverse impact on traffic, the neighboring properties or community.
- 4) No parties appeared before the Commission with any opposition to the project.
- 5) While the County Engineering Department expressed concerns about the proposed density and its effect upon the capacity of the sewer system, the developer will have to comply with any County Engineering Department upgrades or requirements during the development process.
- 6) This recommendation for approval is subject to the following conditions and stipulations:
  - A. No more than 3 units shall be constructed upon the property.
  - B. This recommendation for no more than 3 units is also contingent upon the approval of that number of units from the Sussex County Board of Adjustment. Such a variance is not required if only 2 units are constructed.
  - C. The development shall be served as part of a Sussex County Sanitary Sewer District, and the developer shall comply with all County Engineering Department requirements for connections and possible upgrades to the system necessary for service to these units.
  - D. Construction, site work, grading, and deliveries of construction materials, landscaping materials and fill on, off or to the property shall only occur during the hours between 8 am and 6 pm, Monday through Saturday.
  - E. The units shall be served by central water.

- F. All entrances shall be designed and completed in accordance with DelDOT regulations.
- G. The Final Site Plan shall include a landscape plan. The large pine trees along the southern boundary of the property shall be depicted on the Final Site Plan and retained on the site.
- H. The Final Site Plan shall identify all parking areas and spaces for the multi-family units.
- I. The Final Site Plan shall be subject to approval of the Planning and Zoning Commission.

There was a motion by Mr. Ross, seconded by Mr. Burton and carried 3 votes to none, with Mr. Smith not participating, to forward this application to the Sussex County Council with the recommendation that it be approved, for the reasons, and with the conditions stated. Motion carried 3 – 0 – 1.





Legend		
Parcels	Medium Residential - MR	General Commercial - C-1
Roads	General Residential - GR	Commercial Residential - CR-1
Municipal Boundaries	High Density Residential	Marine - M
Agricultural - AR-1	Vacation, Retire, Resident - VRP	Limited Industrial - LI-1
Agricultural - AR-2	Neighborhood Business - B-1	Light Industrial - LI-2
		Heavy Industrial - HI-1

COASTAL HWY

CONNECTING ROAD

EVANS

JILL

157.01

GREEN SHAMROCK OF

GOLDBERG

ONEILL

HARRITY

BENNETT RD

PENNCENTRAL LLC

159

REES

SICILIANO

HAGA

CROWLEY

155

N PENNSYLVANIA

MANDERS

160

SCOTT

19

STARKEY

18

CROWLEY

154

BRF HOLDINGS LLC

153

AYRES RD

CORP'GAN

GEDDES

20

JESCHKE

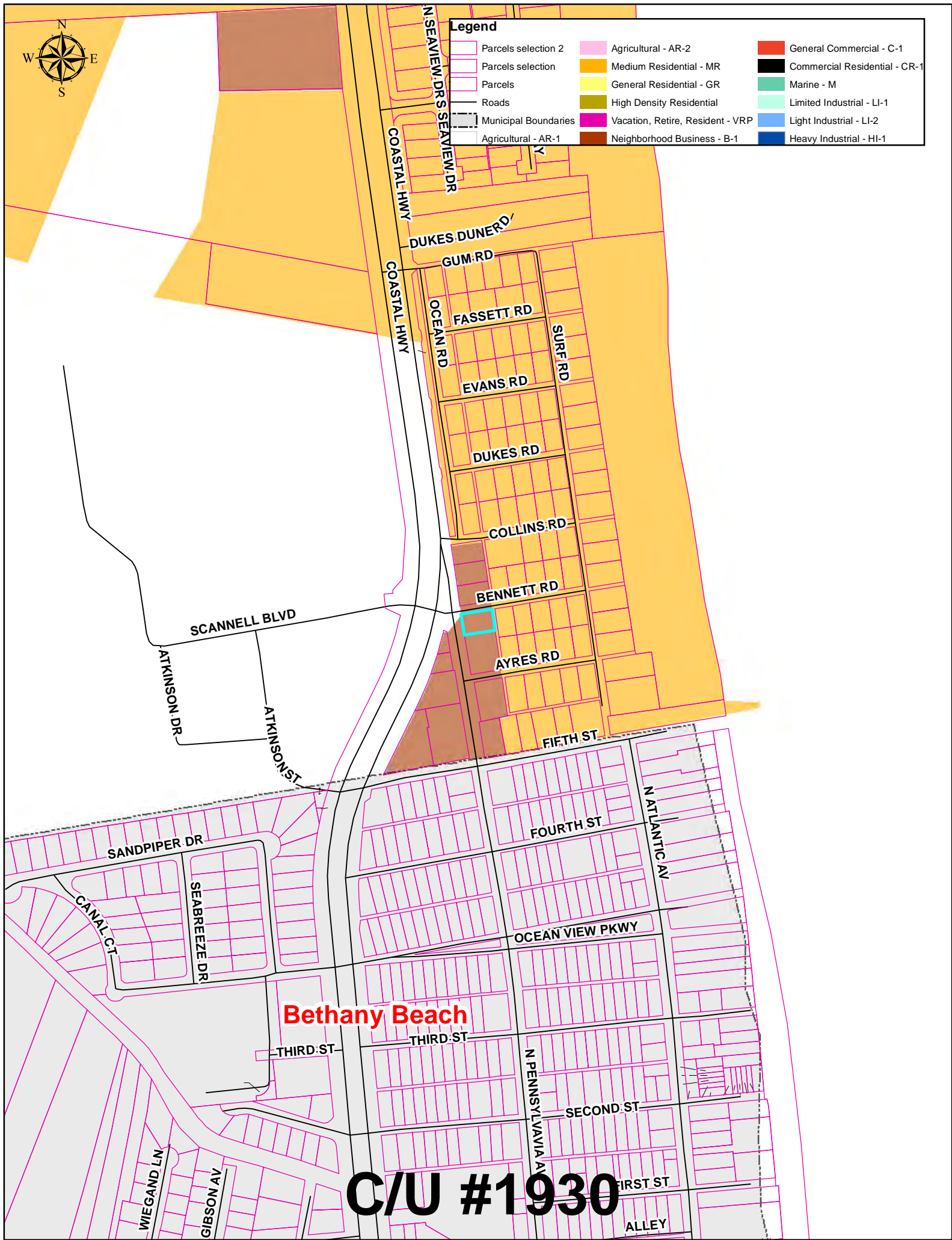
C/U #1930





### Legend

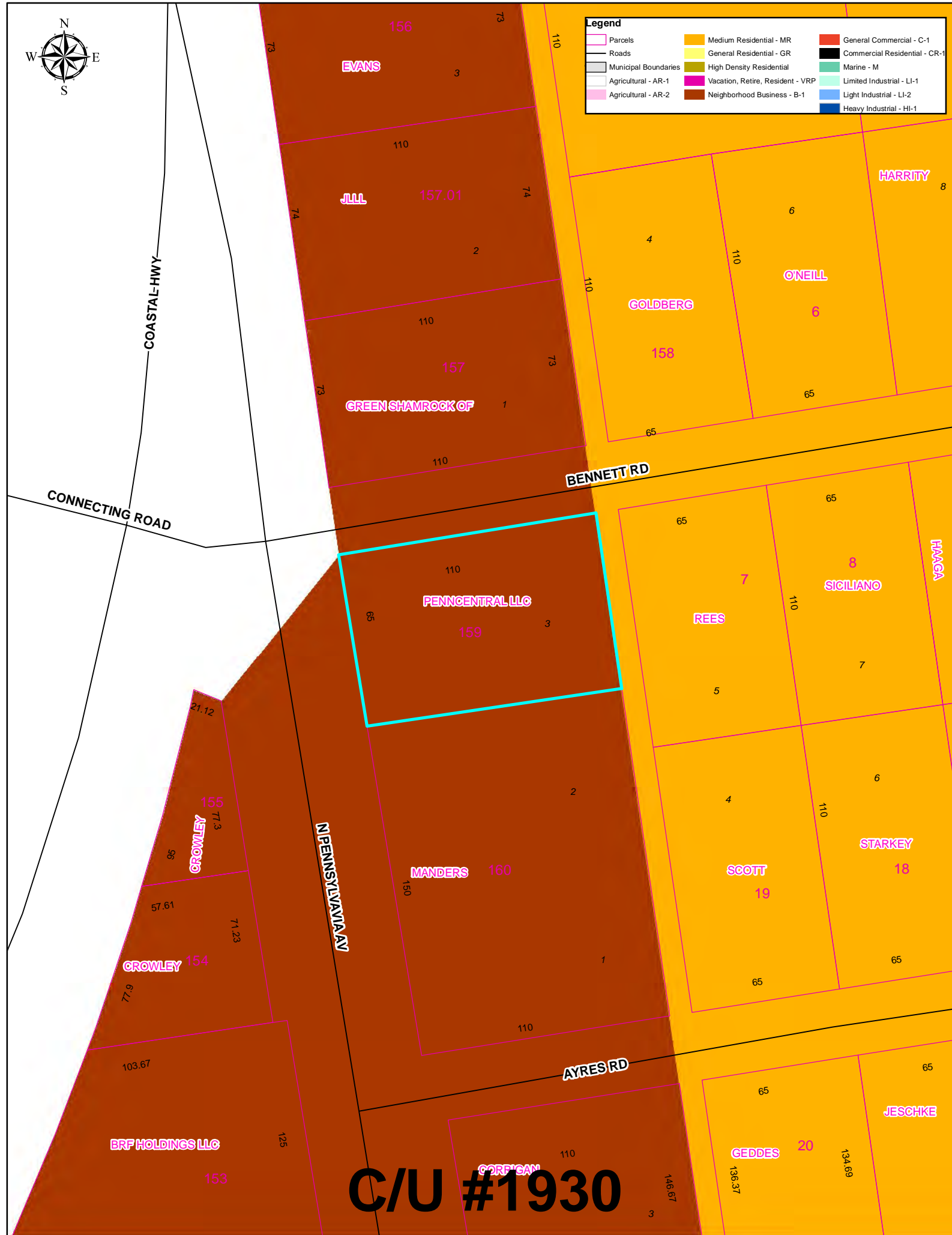
	Parcels selection 2		Agricultural - AR-2		General Commercial - C-1
	Parcels selection		Medium Residential - MR		Commercial Residential - CR-1
	Parcels		General Residential - GR		Marine - M
	Roads		High Density Residential		Limited Industrial - LI-1
	Municipal Boundaries		Vacation, Retire, Resident - VRP		Light Industrial - LI-2
	Agricultural - AR-1		Neighborhood Business - B-1		Heavy Industrial - HI-1







Legend		
Parcels	Medium Residential - MR	General Commercial - C-1
Roads	General Residential - GR	Commercial Residential - CR-1
Municipal Boundaries	High Density Residential	Marine - M
Agricultural - AR-1	Vacation, Retire, Resident - VRP	Limited Industrial - LI-1
Agricultural - AR-2	Neighborhood Business - B-1	Light Industrial - LI-2
		Heavy Industrial - HI-1



C/U #1930



## *Seaford Historical Society, Inc.*

203 High Street  
Seaford, DE 19973  
July 1, 2012

The Honorable Mike Vincent, President  
Sussex County Council  
734 E. Ivy Dr.  
Seaford, DE 19973

Dear Council President Vincent,

The Seaford Historical Society has not only broken ground on a project that we hope will bring more attention and visitors to downtown Seaford but has completed the enclosure of the loading dock area at the side of the museum to create a beautiful Maritime History Gallery. It will be spectacular! We have managed to fund the enclosure and NoUVIR lighting, but need assistance with the wharf scene. Our gallery will include maritime history as in: oyster houses; ship building; shad fishing; steamboat transportation; packing houses; and child labor and the beginning of child labor laws of which Seaford played a major role. Having figures representing workmen, women and children will help bring the scene alive!

This expansion in combination with our Chesapeake Gateways Network and Captain John Smith Historic Water Trail should bring many new visitors who love the Chesapeake Bay and its tributaries. The Museum and Maritime History Gallery should prove a magnet to south bound northerners who will pass through Seaford, the first natural Chesapeake Bay contact point that will find on their journeys south. We are working with Southern Delaware Tourism to bring more brown tourist information signs to Seaford to guide tourists off the highway and into town at each exit. At some point we may need to discuss adding those tourist signs to, at least, the south-bound lane of Route 13 to help direct tourists off the highway and towards the Ross Plantation and the Seaford Museum with its maritime history gallery and into Seaford proper.

We have recently affiliated with the Delaware Division of Historic and Cultural Affairs which will be able to loan the museum many historic century old artifacts to be placed in the new gallery. These artifacts will save the historical society many difficult to acquire dollars but we will still have the need for Dorfman figures and costumes. These figures are similar to the Black Pilots of the Nanticoke exhibit that you have assisted with and cost approximately \$3500.00 for the figure and costume.

We greatly appreciate your assistance in the past and hope that the Historical Society can again benefit from your generosity.

Sincerely,

Jim Blackwell, Grants Administrator

May 30, 2012

Dear Mike,

The third annual Making Strides Against Breast Cancer will be held October 21, 2012, at 9 a.m. at Del Tech in Georgetown. Since you and Council have been so generous in the past, we are hoping that you can help us once again. We would also like to invite you to attend this awesome event. If I can answer any questions, feel free to contact me. I have enclosed my card and look forward to hearing from you.

Sincerely,

*Mary Catherine Hopkins*

Mary Catherine Hopkins



Organized 1796

## LEWES FIRE DEPARTMENT INC.

P.O. Box 225  
Lewes, Delaware 19958

### OFFICE

Station 1 645-6556  
Station 2 645-8220  
Station 3 945-8286  
Fax 645-8421

To whom it may concern,

*Joan*

The Lewes Fire Department finds itself in need of a Traffic Control Unit, and is in need of assistance with the purchase and equipping of the Unit. This will provide a better and safer service to us and the surrounding fire districts. Right now the service is being provided by our Fire Police members using their own vehicles that can not be equipped with the proper tools to do all the Tasks asked of them in a safe manner. Below is a partial list of tasks that are currently being asked of them;

1. Traffic Control at Fire scenes.
2. Lane closures at accident scenes.
3. Total road closures.
4. Landing zones for helicopter landings.
5. Assist Delaware State Police with lights and security at fatal accident scenes.
6. Assist Delaware State Police and Del Dot when traffic lights go out of service.
7. Assist Sussex County Departments on emergency scenes and training exercises.
8. Assist with evacuation routes during catastrophic events (hurricanes, snowstorms etc.).
9. Searches for missing people (adults and children).
10. Assist with community functions (parades, funerals, etc.).
11. Shutting down roadways for the travel and safety of High Profile figures.
12. Assist State and Local Police Departments with setting up safe zones.
13. Provide assistance for downed power lines and downed trees.

the list goes on, so you can see the real need for such a unit.

As the community grows and with the increase of vehicular traffic in our area, so grows our need for this unit. Our Fire Police continue to do the tasks asked of them from all agencies and they do these tasks extremely well with high

dedication. With the amount of increased calls it is becoming more dangerous for them, without the necessary equipment to do these tasks in a safe manner. This is not only for them, but for the public as well. There have been several incidents within the past few months of near misses of our personnel almost being hit by vehicular traffic, and at one scene a driver ran over and destroyed some department equipment not to mention placed department personnel in danger. Our Fire Police do these tasks on a continual basis without question or hesitation for all departments and agencies mentioned and more that are not mentioned. It is time that a unit is provided to them to assure that these services can continue to be provided, but in a much safer manner for all parties involved in whatever incident or emergency may arise.

A description of the Traffic Control Unit and the equipment needed for the unit is as follows;

1. Four wheel drive extended cab pickup with a diesel engine.
2. 8' service body.
3. LED arrow board with electric controls.
4. Scene lights on all 4 corners of the service body.
5. LED emergency lightbar.
6. Siren and opticom.
7. LED emergency grille lights and fender lights.
8. 7500 watt generator.
9. 800 MHz radio installed.
10. 75 traffic safety cones.
11. Highway safety flares.
12. 4 - Traffic Control LED Flashlights with chargers.
13. Brooms and Shovels.
14. Stay-dry.
15. Toolbox with hand tools.
16. 2 Dry chemical fire extinguishers.
17. 1 water can extinguisher.
18. Axe and Halligan Bar.

As you are aware, we are a volunteer organization and rely on public donations, we are seeking your assistance with this unit and the equipment needed to outfit it.

Respectfully,

Troy Virden  
President  
Lewes Fire Department Inc.  
[Virden82@yahoo.com](mailto:Virden82@yahoo.com)  
302-645-6556 Station 1  
302-296-8872 Cell

A. Wallace Evans  
Fire Chief  
Lewes Fire Department Inc.  
[Wallygator8217@msn.com](mailto:Wallygator8217@msn.com)  
302-645-6556 Station 1  
302-236-5000 Cell

# Ellendale Vol. Fire Co., Inc.



(302) 422-7500  
(302) 424-7500 Fax

302 Main Street  
P. O. Box 5  
Ellendale, DE 19941-0005

June 26, 2012

Mr. Samuel R. Wilson, Jr.  
Council Vice President  
Administrative Office Building  
THE CIRCLE  
P.O. Box 589  
Georgetown, DE 19947

Dear Mr. Wilson

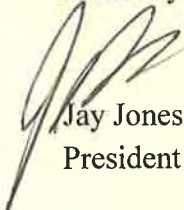
As an outstanding pillar of our community, per your request we are in need of your assistance with an unexpected expense we have had with our new Lincoln Sub-station.

We have acquired an additional cost of \$14,918.00 for a 6" inch well, which is needed for filling the fire apparatus properly and quickly in order to assist other fire stations in the area in need of water when an alarm occurs.

As a result of this well, we had to put in an outside fill pipe which was an additional cost of \$3,000.00 for a fire hydrant which will be used strictly for filling trucks only.

I greatly appreciate your help and support in this matter. Not only are you helping us, but you are helping the Lincoln area, to better serve their community. If there is anything that I can do for you, please don't hesitate to contact me.

Sincerely



Jay Jones  
President

JJ/lt



## Nanticoke Indian Association, Inc.

27073 John J. Williams Highway  
Millsboro, Delaware 19966  
Phone: (302) 945-3400  
Fax: (302) 947-9411  
Email: [info@nanticokeindians.org](mailto:info@nanticokeindians.org)

*We Should  
Be a  
Sponsor.  
Geo.*

July 15, 2012

Sussex County Council  
2 The Circle  
PO Box 589  
Georgetown, DE 19947

Hand Delivery

RE: 35<sup>th</sup> Annual Nanticoke Indian Powwow  
Millsboro (Sussex County) Delaware  
September 8 and 9, 2012

Dear Council,

The Nanticoke Nation is gearing up for another exciting POWWOW weekend to share our culture and to generate funds to support our association, museum and student scholarships. We would like you to consider being one of our sponsors for this historical event. The 35<sup>th</sup> Annual Powwow will be held on Saturday and Sunday, September 8<sup>th</sup> and 9<sup>th</sup>, 2012 at the Millsboro, Delaware powwow grounds.

The Nanticoke Indian Powwow is an official state event that is advertised throughout the state and mid-Atlantic region. More than 30,000 visitors are expected. Scores of other Native American tribes participate. We invite you to partner with us and show your support for preserving our heritage.

Enclosed you will find information about our sponsorship levels and the many ways you can support this event and the tribe. Please take the time to review the Sponsorship Proposal and give some thought as to how your organization and the Nanticoke Tribal Association can benefit from this partnership.

If you have questions or would like additional information, please feel free to contact me at 302.593.7237 or [ncarmine@netzero.com](mailto:ncarmine@netzero.com). We would appreciate your response no later than August 10, 2012.

Thank you for your consideration. We look forward to talking with you soon.

Sincerely,

*Natosha N. Carmine*

Natosha Norwood Carmine  
Tribal Council Member &  
Sponsorship Coordinator



## **Powwow Facts:**

- **State of Delaware's Only Native American gathering**
- **Nanticoke Indian People's annual sharing of culture and customs**
- **More than 30,000 non-Native American visitors in a two-day period**
- **Great family activities including face painting, storytelling, drumming, music, dancing...**
- **A variety of Native American and other food sold**
- **Numerous Native American craft vendors and displays**
- **Nanticoke Indian Museum open for public viewing and tours (the only Native American Museum in the State of Delaware)**

## **Powwow:**

Some people celebrate by parties, but the Nanticoke Nation, like most Indian tribes, has a Powwow instead. Annual Powwows reunite our people to celebrate and to preserve our heritage. Over a two day period, we traditionally celebrate with tens of thousands of people: the Saturday and Sunday after Labor Day. The Powwow includes Native American foods, ceremonial dancing in regalia, storytelling and music, sharing all these of traditions, it helps to keep our culture alive for our people and other non-native Americans.

## **Nanticoke Indian People:**

The Nanticoke Indian People are living proof of the strengths and successes of a people who flourished well before the arrival of European settlers more than 400 years ago. The Nanticoke lived along the waterways of the Delmarva Peninsula and were known as the "Tidewater People" because our livelihood depended upon the bounty of the rivers and streams. We remain a vital part of the region, still connected to the land and striving to preserve and share our native traditions. The Nanticoke Indians are the only tribe recognized by The State of Delaware, as being the "First People of the First State".

Today our tribal members predominantly live in Delaware, Maryland and New Jersey with many others spread across the nation. The heartland of today's Delmarva Nanticoke people lies in and around Millsboro, and nearby Oak Orchard, Delaware. The Nanticoke Museum and Center are two major focal points of our tribal community.

The Nanticoke Indian Association, Inc., a non-profit 501(3)(c) corporation, is the official representative organization of the Nanticoke people. Its mission is to preserve the existence of our aboriginal society through conservation, education and cultural awareness programs.



## **Sponsor Benefits**

### **Powwow (Tidewater) Level \$25,000**

**Inclusion in all event related press and news releases**

**Inclusion in event advertisements, commercials, announcements...**

**Inclusion in other tribal event and program announcements and advertisements**

**Recognition in prominently displayed event banners and at opening ceremonies**

**2 Full-page Ads in Powwow program book**

**Additional opportunities for direct exposures to every visitor, approximately 20,000 or more (method to be determined)**

**12 Nanticoke T-shirts and Powwow program books**

### **Platinum (Clan) Level \$10,000**

**Inclusion in all press and news release**

**Recognition in event banners and opening ceremonies**

**1 Full-page Ad in Powwow program book**

**Additional opportunities for approximately 10,000 or more direct exposures (method to be determined)**

**6 Nanticoke T-shirts and Powwow program books**

### **Gold (Turtle) Level \$5,000**

**Inclusion in all press and news release**

**Recognition in event banners and opening ceremony**

**1 Full-page Ad in Powwow program book**

**Additional opportunities for approximately 5,000 or more direct exposures (method to be determined)**

**6 Nanticoke T-shirts and Powwow program books**

### **Silver (Dancer) Level \$2,500**

**Recognition in event banners and opening ceremony**

**1 Full-page Ad in Powwow program book**

**Additional opportunities for approximately 2,500 or more direct exposures (method to be determined)**

**4 Nanticoke T-shirts and Powwow program books**

### **Bronze (Drum) Level \$1,000**

**Recognition in event banners**

**1 Full-page Ad in Powwow program book**

**2 Nanticoke T-shirts and Powwow program books**

*To become a sponsor or supporter of the 35<sup>th</sup> Annual Nanticoke Indian Powwow,  
Contact: Natosha Norwood Carmine, Tribal Council Member and Sponsorship  
Coordinator, at 302.593.7237 or by email at [ncarmine@netzero.com](mailto:ncarmine@netzero.com).*



# *35th Annual Nanticoke Indian Powwow September 8 - 9, 2012*

**Emcee:** Keith Colston (MD)

**Drum Groups:** Red Blanket (NJ) / Stumptown (VA)

**Head Dancers:** Keith Anderson & Adrienne Harmon

**Tribal ID Required for Dance  
Circle Entry**

AMERICAN INDIAN DRUMMERS & SINGERS • NATIVE AMERICAN FOODS

40+ VISITING TRIBES FROM ACROSS INDIAN COUNTRY

AUTHENTIC INDIAN ART & CRAFT VENDORS • NANTICOKE INDIAN MUSEUM TOURS

SUNDAY MORNING WORSHIP SERVICE



## *Events:*



**Saturday, September 8th  
Noon - 7 PM**

\*2 Dance Sessions  
(Grand Entry @ Noon)

**Sunday, September 9th  
10 AM - 5 PM**

Worship Service @ 10 AM  
\*1 Dance Session (Grand Entry @ 1 PM)

**Parking: \$10/Vehicles • Walk-ins: \$2/Adult & Child • Handicap Accessible**

Limited Camping Sites Available at the Museum • \$25 For The Weekend

Call 302-945-7022 For Reservations

***No Pets, Drugs or Alcohol Allowed On Grounds***

**Directions:** From Dupont Hwy (rt. 113) -

Take John J. Williams Hwy (Rt. 24) East 7 miles to the Official Powwow parking lot on the left.

**From Coastal Hwy (rt. 1) -**

Take John J. Williams Hwy (Rt. 24) West 12 miles to the parking lot on the right.

**FOR MORE INFORMATION:**

Call: (302) 945-7022 or Email: [info@nanticokeindians.org](mailto:info@nanticokeindians.org)



*Milton Historical Society  
P.O. Box 112  
Milton, Delaware 19968*

July 5, 2012

Dear Friend:

Our 7<sup>th</sup> Annual Best of Milton Auction & Garden Party will be held on Saturday, September 8, 2012. Funds raised at this event go to the museum's exhibition program, its lecture and film series and a variety of programs for children. Each year to date we have raised more than the preceding year and our attendance has grown to over 400 people.

We are thrilled with the community support we have received and the continued increase in the popularity of our annual event. The Milton Historical Society would be honored if you would support our event by donating an object, purchasing an ad in our program and/or participating as a sponsor. Your support will help us reach our goals and will give your business exposure to the public within our growing community. Please note that sponsorship or donation comes with the perk of free admission!

I have enclosed donation and sponsorship opportunity forms. If you are willing to donate an item or purchase an ad in the program, please complete the enclosed form/s and return.

If you have questions, feel free to call me at 684-1010 or send me an email at [info@historicismilton.org](mailto:info@historicismilton.org). All donations will be acknowledged with a receipt.

The MHS is a 501(c)(3) non-profit charitable organization for tax purposes. The Tax ID number is 23-7158119.

We thank you for your consideration of this request and hope you will join us in our efforts to preserve the history of Sussex County, Milton and the Broadkill region.

Sincerely,

Kevin Kelly and the MHS Auction Committee

*The Milton Historical Society is a 501 c3 non-profit organization. All donations are tax-deductible in accordance with IRS regulations.*

*302-684-1010 [www.historicismilton.org](http://www.historicismilton.org) [info@historicismilton.org](mailto:info@historicismilton.org)  
Lydia Black Cannon Museum  
210 Union Street, Milton Delaware 19968*

## "Best of Milton" Auction & Party

*Agreed & please  
join*

### Event Sponsorship & Advertisement

The MHS seeks event sponsors in the following categories. Sponsors will be acknowledged by category level or with an ad in the program. They are also thanked in print in local publications.

Each year the event is attended by over 400 people and is a great way to get your customer's attention.

YES!!! I/we would like to support the MHS "Best of Milton" Auction & Party:

\_\_\_\_\_ \$500      \_\_\_\_\_ \$100      \_\_\_\_\_ \$50      \_\_\_\_\_ \$30

\$30/ 1 complementary ticket/ business card ad

\$50/ 2 complementary event tickets/ 1/2 page ad

\$100/ 3 complementary event tickets/ full page ad

\$500/ 6 complementary event tickets/ full page ad (inside cover)

Contact: \_\_\_\_\_

Business name : \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Please include business card or submit ad via email to:  
[info@historicismilton.org](mailto:info@historicismilton.org). Ads should be in jpg, tif or pdf format.

If an individual, please indicate how you would like to be acknowledged in print (for example: Mr. & Mrs. Tom Smith/ or Anonymous)

If you have any questions, please do not hesitate to contact Melinda Huff at 302-684-1010 or [info@historicismilton.org](mailto:info@historicismilton.org). Please return with payment to: Milton Historical Society, P.O. Box 112, Milton, DE 19968



P.O. 413  
Lewes, DE 19958  
302 645 4733

July 12, 2012

Joan R. Deaver  
Sussex County Councilwoman  
P.O. Box 589  
Georgetown, DE 19947

Dear Councilwoman Deaver:

I write seeking your assistance in preserving the story of saving Sussex County's National Historic Landmark. Our goal is to have this story in a format that is worthy of the effort that the community expended to make it all happen.

In 2010, we recorded the 12 year story of turning the rust bucket in a muddy hole into a pristine maritime treasure and putting her in a proper setting. The 39 page document was complete and well written but the format was amateurish. Further, because of the Foundation's limited resources, we were only able to print 50 copies. Even though it had the appearance of a high school term paper, the copies were all gone very quickly.

Now we would like to make it into a professional document and print 1000 copies to ensure that the incredible tale of this effort is told far and wide. The State's Division of Historical and Cultural Affairs is reformatting the document by embedding the photos and giving it that professional touch that our Foundation was just not able to do. The reformatting is on track to be ready to go to press in late August. In the new format, our cost to print 1000 copies will be \$4000. The Delaware Tourism Office has awarded us \$1000 to help with the publishing costs. We are working with Chesapeake Utilities in hopes of getting a commercial sponsorship of \$2000. (It's not a sure thing but we feel we have made a strong case.) As a best case scenario, that leaves us \$1000 short. If you could close that gap for us, the Foundation would be most grateful and we feel that the County's interest would be well served by keeping this story alive.

If you need additional information, please don't hesitate to contact me (302) 379-0072 or Dave Bernheisel on 645-7377 or [DHBernheisel@Gmail.com](mailto:DHBernheisel@Gmail.com). Thank you very much for your consideration.

*Agenda  
Please*

Sincerely yours,

*Tracy Mulveny*  
Tracy Mulveny,  
President