



# **Sussex County Council Public/Media Packet**

**MEETING:  
September 30, 2014**

**\*\*DISCLAIMER\*\***

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**Sussex County Council  
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(302) 855-7743**

MICHAEL H. VINCENT, PRESIDENT  
SAMUEL R. WILSON JR., VICE PRESIDENT  
GEORGE B. COLE  
JOAN R. DEEVER  
VANCE PHILLIPS



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# Sussex County Council

## AGENDA

SEPTEMBER 30, 2014

10:00 A.M.

### Call to Order

### Approval of Agenda

### Approval of Minutes

### Reading of Correspondence

### Consent Agenda

1. Wastewater Agreement No. 984-3  
Sussex County Project No. 81-04  
Coastal Club – Phase 1B  
Goslee Creek Planning Area
2. Wastewater Agreement No. 956-1  
Sussex County Project No. 81-04  
Hunters Walk – Phase 2 (Buildings C, D, E, G, and H)  
West Rehoboth Expansion of the Dewey Beach Sanitary Sewer District

### Martin Donovan, Delaware District III, Senior & Big League Softball World Series Update

### Ray Bivens, Director of Delaware State Parks – DTF Grant Award

### Todd Lawson, County Administrator

1. Appointments – Advisory Committee for the Aging and Adults with Physical Disabilities
2. Administrator's Report



**Bob Jones, Project Engineer**

1. **Extend Runway 4-22, Package 2, Contract No. 12-07**
  - A. **Change Order No. 1 and Substantial Completion**

**Old Business**

**Change of Zone No. 1742  
Seaside Communities, RDC, LLC**

**Grant Request**

1. **Greater Lewes Community Village to further develop senior services.**
2. **Greater Georgetown Chamber of Commerce for Wings & Wheels.**

**Introduction of Proposed Zoning Ordinances**

**Executive Session – Job Applicants’ Qualifications, Personnel, and Land Acquisition pursuant to 29 Del. C. §10004(b)**

**Possible Action on Executive Session Items**

**Any Additional Business Brought Before Council**

**1:00 P.M. – Workshop - Public Integrity Commission – State of Delaware Code of Ethics**

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Sussex County Council meetings can be monitored on the internet at [www.sussexcountyde.gov](http://www.sussexcountyde.gov).

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In accordance with 29 Del. C. §10004(e)(2), this Agenda was posted on September 23, 2014 at 4:15 p.m., and at least seven (7) days in advance of the meeting.

This Agenda was prepared by the County Administrator and is subject to change to include the addition or deletion of items, including Executive Sessions, which arise at the time of the Meeting.

Agenda items listed may be considered out of sequence.

###

**SUSSEX COUNTY COUNCIL - GEORGETOWN, DELAWARE, SEPTEMBER 23, 2014**

**A regularly scheduled meeting of the Sussex County Council was held on Tuesday, September 23, 2014, at 10:00 a.m., in the Council Chambers, Sussex County Administrative Office Building, Georgetown, Delaware, with the following present:**

<b>Michael H. Vincent</b>	<b>President</b>
<b>Samuel R. Wilson, Jr.</b>	<b>Vice President</b>
<b>George B. Cole</b>	<b>Councilman</b>
<b>Joan R. Deaver</b>	<b>Councilwoman</b>
<b>Vance Phillips</b>	<b>Councilman</b>
<b>Todd F. Lawson</b>	<b>County Administrator</b>
<b>Gina A. Jennings</b>	<b>Finance Director</b>
<b>J. Everett Moore, Jr.</b>	<b>County Attorney</b>

**The Invocation and Pledge of Allegiance were led by Mr. Vincent.**

**Call to  
Order**

**Mr. Vincent called the meeting to order.**

**M 443 14  
Amend  
and  
Approve  
Agenda**

**A Motion was made by Mr. Wilson, seconded by Mrs. Deaver, to amend the Agenda by striking “land acquisition” under Executive Session; and to approve the Agenda, as amended.**

**Motion Adopted: 5 Yeas.**

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;  
Mr. Phillips, Yea; Mr. Wilson, Yea;  
Mr. Vincent, Yea**

**Minutes**

**The minutes of September 16, 2014 were approved by consent.**

**Corre-  
spondence**

**Mr. Moore read the following correspondence:**

**GEORGETOWN-MILLSBORO ROTARY CLUB.**

**RE: Letter in appreciation of the Council’s support of *Flags for Heroes*.**

**JANET GODSHALL, MILLSBORO, DELAWARE.**

**RE: Letter regarding produce stands and other roadside vendors.**

**Mr. Cole read the following correspondence:**

**REHOBOTH ART LEAGUE, REHOBOTH BEACH, DELAWARE.**

**RE: Letter in appreciation of grant.**

**Election  
Contest**

**Mr. Lawson announced that Sussex County is once again sponsoring an Election Year Scholarship Contest for local students. As in years past,**

**2014  
Election  
Year  
Scholarship  
Contest  
(continued)**

students will be asked to predict which candidates will win the general election set for November 4th. The student with the most correct predictions will win a \$200 scholarship with five runner-ups receiving \$100 scholarships. Scholarships will be paid upon each student's enrollment in college or another post high school educational program. County Council first created this contest in 2000. Funding will be provided by Councilmanic Grants as well as a donation from the law firm of Moore & Rutt. Students 18 and younger that live in Sussex County are eligible to participate; entrants will be asked to predict the winners of 22 federal, state and County races; the student with the most correct guesses will win. For complete rules and to enter, students can log onto the County's website at [sussexcountyde.gov](http://sussexcountyde.gov).

**FEMA  
Flood  
Ordinance  
Update**

Mr. Lawson and Vince Robertson, Assistant County Attorney, provided an update on the FEMA Flood Ordinance. Mr. Lawson reported that, since the County participates in the National Flood Insurance Program (NFIP), the County is required to update certain information or regulations to remain compliant. Mr. Lawson advised that FEMA is currently requiring all municipalities throughout the country that participate in NFIP to update their FEMA flood maps as well as the regulations that govern construction within a flood zone; this requires the County to implement an updated zoning ordinance related to flood prone areas. In reviewing this, County staff has worked with DNREC staff and FEMA staff to determine the best path forward for the County. Mr. Lawson reviewed two options: take the County's current ordinance and amend and update it for approval by FEMA or utilize a draft that FEMA has put out for all municipalities to utilize (Basic Model Ordinance). Mr. Lawson emphasized that this only affects properties within a specific flood zone. Mr. Lawson noted that, if the Council chooses not to update its ordinance, the County will be in violation of the regulations and therefore, County residents will not qualify for the NFIP. FEMA has set the deadline for the total implementation of the new ordinance by mid-March 2015. The ordinance must be adopted and approved by this date to avoid jeopardizing Sussex County's flood insurance coverage. To meet this deadline, County Administration and legal counsel are proposing that a proposed ordinance be introduced by late 2014 and that public hearings before the Planning and Zoning Commission and the Sussex County Council be held in the beginning of 2015.

Mr. Lawson referenced one decision the Council must make involving a construction requirement known as "freeboard"; the Council will need to decide if it wants to go above base level. Freeboard refers to the additional height requirement a county or municipality may adopt for the minimum height of construction above base flood elevation. Freeboard is not required by FEMA, but it is highly recommended. When a county or municipality adopts a freeboard requirement, the cost of flood insurance to individual property owners is lowered. FEMA recommends a freeboard requirement of 12" – 18" in its Model Ordinance. Kent County adopted an 18" freeboard and Rehoboth Beach has a 12" freeboard requirement. Several municipalities, including Slaughter Beach, Lewes, Dewey Beach,

**FEMA  
Flood  
Ordinance  
Update  
(continued)**

and Bethany are considering their freeboard requirements and are waiting to see what the County implements with the possibility of having a universal standard for all jurisdictions.

Mr. Robertson stated that staff and legal counsel are currently working on the draft ordinance. Mr. Robertson referenced sections of the County Code and he noted that there are several areas where flood issues are addressed, i.e. flood definitions, flood prone districts, and coastal zone and flooding issues. The draft ordinance will consolidate it all in one place in the Code. Mr. Robertson stated that FEMA's Model Ordinance does not create any new requirements; it only clarifies existing requirements and expands the explanation of those requirements. Mr. Robertson noted that the County does not currently have a freeboard requirement and this is the main issue for Council to consider.

Mr. Cole suggested that the Council discuss freeboard at an upcoming Council meeting to hear additional information about what freeboard is and to determine what freeboard level the Council wishes to adopt. He noted that if the Council adopted a freeboard requirement early in the process, the municipalities will be aware of the County's freeboard requirement and they could proceed with the process of adopting their own ordinances. Mrs. Deaver commented on insurance premium discounts for freeboards and whether or not property owners could receive discounts if they choose to construct with a freeboard even if the County does not require it.

**M 444 14  
Freeboard**

A Motion was made by Mr. Phillips, seconded by Mr. Wilson, to set the freeboard requirement at "0" for purposes of discussion.

**Motion  
Withdrawn**

Following a discussion, Mr. Phillips and Mr. Wilson withdrew their Motions.

**Discussion  
Continued**

Mr. Robertson stated that he will obtain additional information on what freeboard is, what other jurisdictions are doing, discounts/premium savings from additional freeboard, and whether or not individual discounts will be permitted.

**Adminis-  
trator's  
Report**

Mr. Lawson read the following information in his Administrator's Report:

1. Public Integrity Commission Workshop – September 30<sup>th</sup>

Please be advised, on September 30<sup>th</sup>, the County Council will host a workshop on the State of Delaware's Code of Ethics. The workshop will be part of the regularly scheduled County Council meeting and will commence at 1:00 p.m. in Council Chambers. During that time, members of Council and County staff will hear from Deborah J. Moreau, Esq., Counsel for the Public Integrity Commission.

**Adminis-  
trator's  
Report  
(continued)**

**2. Sussex County Annual Property Taxes Due September 30<sup>th</sup>**

Property owners are reminded to pay their annual County property tax bill by Tuesday, September 30<sup>th</sup>. Payments can be made online, in person, by phone, or by mail. Any payments mailed must be postmarked no later than September 30<sup>th</sup> or thereafter be subject to a penalty.

This year's tax bills once again feature an easier-to-read format, unveiled in 2013, to help taxpayers better understand their bills and payment options. For more information, please visit the County's website at [sussexcountyde.gov](http://sussexcountyde.gov).

**Pension  
Committee  
Update  
and Recom-  
mendations**

Mrs. Jennings discussed the County's pension performance, the OPEB Investment Policy, and a reallocation recommendation.

**Summary of Pension Investment Analysis:** market value was \$70.9 million as of June 30, 2014; year-to-date gain of \$4.4 million with \$2.7 million coming from this quarter; year-to-date return of 6.3 percent and a one year return of 16.8 percent, net of fees; top 10 percent ranking for year-to-date returns when compared to the other 230 plans followed by Peirce Park Group.

**Summary of OPEB Investment Analysis:** market value was \$30.3 million as of June 30, 2014; one year gain of \$3.8 million, or 14.2 percent, net of fees; while the fund's performance ranked slightly below average for OPEB funds, the fund outperformed its benchmark; the Pension Committee is making recommendations to continue to improve the OPEB fund.

Mrs. Jennings reported that the Pension Committee is recommending the following changes:

- Decrease fixed income target from 40 percent to 39 percent;
- Increase cash target from 0 percent to 1 percent;
- Increase international equity target from 12 percent to 14 percent;
- Decrease domestic equity target from 48 percent to 46 percent;
- Change international equity benchmark from MSCI EAFE (net) to MSCI ACWI ex US (net);

Mrs. Jennings explained that the reason for the recommended changes is there is a growth in the international equity market that will give the County more opportunity to invest in additional value and growth equities without increasing the County's risk. These changes still align within the current investment policy range. The recommendation only moves the target a couple percentage points.

**M 445 14  
Changes/  
OPEB  
Investment  
Policy  
Statement**

**A Motion was made by Mrs. Deaver, seconded by Mr. Cole, that the Sussex County Council authorizes the asset allocation changes and index changes, as discussed, to the OPEB Investment Policy Statement, based on the recommendation of the Pension Committee.**

**Motion Adopted: 5 Yeas.**

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;  
Mr. Phillips, Yea; Mr. Wilson, Yea;  
Mr. Vincent, Yea**

**Pension  
Committee  
Update  
and Recom-  
mendations  
(continued)**

**Mrs. Jennings reported that the Committee had concerns regarding Fidelity's Low-Priced Stock Fund cost of .83 percent and that the Committee reviewed options to see if they could manager with similar performance and exposures at a lower cost. The Committee compared manager information from 2008 to 2013 for the Fidelity Low-Priced Stock Fund with DuPont Small Cap Equity, and Vanguard Extended Market Index. Mrs. Jennings reported that the recommendation is to move half of the \$5.2 million, or \$2.6 million, that is with Fidelity to Vanguard. This will save the OPEB fund close to \$19,000 in annual fees.**

**M 446 14  
Pension  
Investment  
Allocation  
Change**

**A Motion was made by Mr. Cole, seconded by Mrs. Deaver, that the Sussex County Council, based on the recommendation of the Pension Committee, move \$2.6 million from the Fidelity Low-Priced Stock Fund to the Vanguard Extended Market Index.**

**Motion Adopted: 5 Yeas.**

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;  
Mr. Phillips, Yea; Mr. Wilson, Yea;  
Mr. Vincent, Yea**

**Wetland  
Advisory  
Committee  
Update**

**Hal Godwin, Deputy County Administrator, presented a Wetland Advisory Committee Update. Mr. Godwin referenced that, on September 16th, he presented to Council a 73-page report (Delaware Wetland Advisory Committee Draft Final Report) on the work that is being conducted by the Delaware Wetland Advisory Committee. Mr. Godwin reported that eight recommendations were brought to a Committee vote; that three of the recommendations were totally regulatory and were voted down by the Committee; and that the other five issues were condensed into three major recommendations that the Committee is moving forward with. Mr. Godwin stated that he believes the report reflects the County Council's direction.**

**Mr. Godwin referenced Senate Bill 78 entitled "AN ACT TO AMEND TITLE 7 OF THE DELAWARE CODE RELATING TO NON-TIDAL WETLANDS" in which it states that "The Secretary shall, within 18 months of the effective date of this legislation and through consultation with a Wetland Advisory Committee established under this section, develop wetland protection priorities for the State of Delaware and recommend for**



**Wetland  
Advisory  
Committee  
Update  
(continued)**

consideration by the General Assembly a comprehensive approach for improving non-tidal wetland conservation, restoration, and education within the state.” Mr. Godwin expressed concerns that the final report from the Committee is really only a tool for the Secretary of DNREC (David Small) to use as he writes his report, which will be the document going to the Governor and the General Assembly. Mr. Godwin stated that, in the 73-page report there is a letter from Colin O’Mara (previous DNREC Secretary) stating that “we cannot meet our goals of protecting Delaware’s wetlands with incentives alone” and a letter from Governor Markell stating that “we cannot meet our goals of protecting Delaware’s with incentives alone”. Mr. Godwin expressed concern that the Committee may not be the author of the recommendations going to the General Assembly and that if the Committee’s work does not become the actual report to the General Assembly, legislation will be introduced in January that does not directly reflect the Committee’s work. Mr. Godwin stated that he plans to contact DNREC Secretary David Small to discuss what his intentions are regarding the Committee’s recommendations. Mr. Godwin reported that the Committee will meet again on September 25th to discuss the report and whether or not it is a final.

Marty Ross, Committee member on the Wetland Advisory Committee, stated that the legislation does not require the Secretary to adhere to any of the recommendations of the Committee. He also referenced the voting procedures of the Committee. He also expressed concern regarding the impact of the Governor and DNREC representatives voting and the Governor lobbying the Committee resulting in conflicts of interest. Mr. Ross also noted that one recommendation was not included in the report: that joint meetings occur between the Ag Lands Forest Foundation, federal agencies and interested non-governmental organizations to try to coordinate funding. The recommendation did pass the Committee but it is not included in the report. Additionally, Mr. Ross stated that there is one recommendation that the Delaware Farm Bureau made and it has significant support of the Committee; however, the Motion was tabled at the last meeting because only 19 eligible voters were present; this matter is on the Committee’s Agenda for September 25th.

**Old  
Business/  
Redden  
Ridge  
Annexation**

On September 16, 2014, a Public Hearing was held before Council to consider the extension of the boundary of the West Rehoboth Expansion of the Dewey Beach Sanitary Sewer District to include parcels of land along County Roads 274 (Old Landing Road) and 275 (Warrington Road), southwest of the City of Rehoboth Beach (Redden Ridge Annexation). On that date, the Council deferred action and left the Public Hearing record open for one week to allow for additional comments.

Rob Davis, Senior Planner, Utility Planning Division, was in attendance and he stated that, at the September 16th meeting, Engineering staff was tasked with seeing if the parcel could be served in an additional way. Engineering staff met with the Developer and the Developer has agreed to provide a second connection point to the parcel. The Developer has offered to provide

**Old  
Business/  
Redden  
Ridge  
Annexation  
(continued)**

a 10 foot wide utility easement in an existing stormwater pipe crossing area which will bring a pipe to approximately the middle of the parcel's western boundary line; they will also provide an additional five foot wide easement across lots 47 and 48 giving a total of a 25 foot wide easement; the Developer has agreed to install approximately 140 feet of 8 inch gravity sewer in that easement that will extend to the property line of the Pine Country Condos parcel which will significantly reduce the pipe installation costs for the owners on that parcel.

A discussion was held regarding whether or not all of the property owners are interested in connecting or if there are some that wish to be excluded. Mr. Davis stated that, generally, the three single family dwellings want sewer service; however, a question remains if the Bed & Breakfast owner is interested or not. The Council discussed briefly recessing this matter of business so that Engineering staff could talk with the single family homeowners and the Bed & Breakfast owner.

**M 447 14  
Recess  
Business/  
Redden  
Ridge  
Annexation  
Proposal**

A Motion was made by Mrs. Deaver, seconded by Mr. Cole, to recess this business (of considering the extension of the boundary of the West Rehoboth Expansion of the Dewey Beach Sanitary Sewer District to include parcels of land along County Roads 274 (Old Landing Road) and 275 (Warrington Road) for discussion later in the meeting.

**Motion Adopted: 5 Yeas.**

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;  
Mr. Phillips, Yea; Mr. Wilson, Yea;  
Mr. Vincent, Yea**

**Old  
Business/  
CZ 1742**

Under Old Business, the Council discussed Change of Zone No. 1742 filed on behalf of Seaside Communities, RDC, LLC.

The Planning and Zoning Commission held a Public Hearing on this application on February 13, 2014. On May 22, 2014, the Commission recommended approval with the following conditions:

- A. The maximum number of residential units shall not exceed 81 units.
- B. Site Plan review shall be required for each phase of development.
- C. All entrance, intersection, interconnection, roadway and multi-modal improvements required by DelDOT shall be completed by the Applicant in accordance with DelDOT's requirements, or in accordance with any further modifications required by DelDOT.
- D. As proffered by the Applicant, recreational facilities and amenities shall be constructed and open to use by residents of the development within 2 years of the issuance of the first building permit. These recreational facilities shall include a tot lot, swimming pool, and bath house.
- E. The development shall be served as part of the West Rehoboth

Old  
Business/  
CZ 1742  
(continued)

- Sanitary Sewer District in accordance with the Sussex County Engineering Department specifications and regulations.
- F. The MR/RPC shall be served by a public central water system providing adequate drinking water and fire protection as required by applicable regulations.
  - G. Stormwater management and erosion and sediment control facilities shall be constructed in accordance with applicable State and County requirements. These facilities shall be operated in a manner that is consistent with Best Management Practices (BMPs). The Final Site Plan shall contain the approval of the Sussex Conservation District.
  - H. The interior street design shall be in accordance with or exceed Sussex County street design requirements and/or specifications. As proffered by the Applicant, the street design shall include sidewalks on both sides of the streets and street lighting.
  - I. The Applicant shall submit as part of the site plan review a landscape plan showing the proposed street and shrub landscape design.
  - J. Construction, site work, grading, and deliveries of construction materials, landscaping materials and fill on, off or to the property shall only occur from Monday through Saturday and only between the hours of 7:00 a.m. and 6:00 p.m.
  - K. The Applicant shall cause to be formed a homeowners' or condominium association to be responsible for the maintenance of the streets, roads, buffers, open spaces, stormwater management facilities, and other common areas.
  - L. Federal and State wetlands shall be maintained as non-disturbance areas, except where authorized by Federal or State permits. The wetland areas shall be clearly marked on the site with permanent markers.
  - M. The Final Site Plan shall be subject to the review and approval of the Sussex County Planning and Zoning Commission.

The Council held a Public Hearing on this application on March 13, 2014 at which time action was deferred.

The Council discussed Condition A recommended by the Planning and Zoning Commission which states that "The maximum number of residential units shall not exceed 81 units." (The application is for 115 units.) The Council also discussed surrounding developments and densities.

M 448 14  
Defer  
Action on  
CZ 1742

A Motion was made by Mr. Phillips, seconded by Mr. Wilson, to defer action for one week on Change of Zone No. 1742 filed on behalf of Seaside Communities, RDC, LLC.

Motion Adopted: 4 Yeas, 1 Nay.

Vote by Roll Call: Mrs. Deaver, Nay; Mr. Cole, Yea;  
Mr. Phillips, Yea; Mr. Wilson, Yea;  
Mr. Vincent, Yea

**Reconvene Old Business Discussion/ Redden Ridge Annexation Proposal**      **The Council reconvened the discussion on the extension of the boundary of the West Rehoboth Expansion of the Dewey Beach Sanitary Sewer District to include parcels of land along County Roads 274 (Old Landing Road) and 275 (Warrington Road).**

**Michael Izzo, County Engineer, reported that they met with the single family homeowners and the owner of the Bed & Breakfast and that the single family homeowners are strongly in favor of sewer service and the owner of the Bed & Breakfast is strongly disagreeable about being included.**

**Mr. Izzo stated that the Proposed Resolution contains a legal description which can be amended to bisect the parcel to include the single family properties and to exclude the Bed & Breakfast property; the legal description would have to be amended to include 50% of Parcel 334-12-119.**

**Due to time constraints, it was decided that staff would rewrite the legal description and present it to the Council when it reconvenes following the Executive Session.**

**Grant Requests**      **Mrs. Jennings presented grant requests and she asked that Council consider a formal Motion regarding the 2014 Election Year Scholarship Contest.**

**M 449 14 Grants for Election Year Scholarship Contest/ Councilmanic Grant**      **A Motion was made by Mr. Phillips, seconded by Mrs. Deaver, that the Sussex County Council hereby establishes the Sussex County Election Year Scholarship Contest for 2014; the first place winner will receive a \$200.00 scholarship and five runner-ups will receive a \$100 scholarship; \$100.00 will be provided by each Councilperson's Councilmanic Grant Account and \$200.00 has been confirmed to be received from the firm of Moore & Rutt.**

**Motion Adopted:      5 Yeas.**

**Vote by Roll Call:      Mrs. Deaver, Yea; Mr. Cole, Yea;  
Mr. Phillips, Yea; Mr. Wilson, Yea;  
Mr. Vincent, Yea**

**Request Tabled**      **The grant request from Rehoboth Beach Main Street was deferred.**

**M 450 14 Councilmanic Grant**      **A Motion was made by Mrs. Deaver, seconded by Mr. Phillips, to give \$300.00 from Mrs. Deaver's Councilmanic Grant Account to the Overfalls Maritime Museum Foundation for maintenance expenses of historic vessel.**

**Motion Adopted:      5 Yeas.**

**Vote by Roll Call:      Mrs. Deaver, Yea; Mr. Cole, Yea;  
Mr. Phillips, Yea; Mr. Wilson, Yea;  
Mr. Vincent, Yea**

**M 451 14 Councilmanic Grant**      **A Motion was made by Mr. Wilson, seconded by Mr. Cole, to give \$1,000.00 (\$500.00 each from Mrs. Deaver’s and Mr. Wilson’s Councilmanic Grant Accounts) to Delmarva Clergy United in Social Action for their After School Program.**

**Motion Adopted:      5 Yeas.**

**Vote by Roll Call:      Mrs. Deaver, Yea; Mr. Cole, Yea;  
Mr. Phillips, Yea; Mr. Wilson, Yea;  
Mr. Vincent, Yea**

**M 452 14 Countywide Youth Grant**      **A Motion was made by Mr. Cole, seconded by Mrs. Deaver, to give \$500.00 from Countywide Youth Grants to Bayside Breeze Fastpitch Youth Softball for a team sponsorship.**

**Motion Adopted:      5 Yeas.**

**Vote by Roll Call:      Mrs. Deaver, Yea; Mr. Cole, Yea;  
Mr. Phillips, Yea; Mr. Wilson, Yea;  
Mr. Vincent, Yea**

**M 453 14 Councilmanic Grant**      **A Motion was made by Mr. Cole, seconded by Mr. Phillips, to give \$1,100.00 (\$600.00 from Mr. Phillips’ Councilman Grant Account, \$200.00 from Mr. Wilson’s Councilmanic Grant Account, and \$100.00 each from Mrs. Deaver’s, Mr. Vincent’s and Mr. Cole’s Councilmanic Grant Accounts) to the Mason Dixon Woodworkers for toys for needy children.**

**Motion Adopted:      5 Yeas.**

**Vote by Roll Call:      Mrs. Deaver, Yea; Mr. Cole, Yea;  
Mr. Phillips, Yea; Mr. Wilson, Yea;  
Mr. Vincent, Yea**

**M 454 14 Councilmanic Grant**      **A Motion was made by Mr. Wilson, seconded by Mr. Phillips, to give \$5,000.00 (\$2,000 each from Mr. Wilson’s and Mr. Phillips’ Councilmanic Grant Accounts and \$1,000 from Mr. Vincent’s Councilmanic Grant Account) to the Millsboro Historical Society for Godwin School maintenance expenses.**

**Motion Adopted:      5 Yeas.**

**Vote by Roll Call:      Mrs. Deaver, Yea; Mr. Cole, Yea;  
Mr. Phillips, Yea; Mr. Wilson, Yea;  
Mr. Vincent, Yea**

**Request to Amend Agenda**      **Mr. Lawson advised Council that “Land Acquisition” was removed from the Agenda under “Executive Session” at the beginning of the meeting; however, he noted that there is a land acquisition matter to discuss and he asked the Council to add it back on the Agenda.**

**Agenda Amend-ment**                    **Mr. Moore stated that this is not a new land acquisition matter that came up today; that this is the same matter that was originally advertised for; and that it was inadvertently removed.**

**M 455 14 Amend Agenda**                    **A Motion was made by Mrs. Deaver, seconded by Mr. Cole, to amend the Agenda by adding “Land Acquisition” under “Executive Session”.**

**Motion Adopted:        5 Yeas.**

**Vote by Roll Call:        Mrs. Deaver, Yea; Mr. Cole, Yea;  
Mr. Phillips, Yea; Mr. Wilson, Yea;  
Mr. Vincent, Yea**

**Additional Business**                    **Under Additional Business, Paul Reiger asked that the Additional Business portion of the Council meeting be placed on the agenda in front of Executive Sessions.**

**Under Additional Business, Dan Kramer commented on the reposting of the Agenda for the September 16th meeting.**

**M 456 14 Go Into Executive Session**                    **A Motion was made by Mr. Wilson, seconded by Mrs. Deaver, to recess the Regular Session and go into Executive Session.**

**Motion Adopted:        5 Yeas.**

**Vote by Roll Call:        Mrs. Deaver, Yea; Mr. Cole, Yea;  
Mr. Phillips, Yea; Mr. Wilson, Yea;  
Mr. Vincent, Yea**

**Executive Session**                    **An Executive Session of the Sussex County Council was held in the Basement Caucus Room for the purpose of discussing issues relating to job applicants’ qualifications, personnel and land acquisition. The Executive Session concluded at 1:24 p.m.**

**M 457 14 Reconvene Regular Session**                    **At 1:27 p.m., a Motion was made by Mr. Phillips, seconded by Mr. Wilson, to come out of Executive Session and to reconvene the Regular Session.**

**Motion Adopted:        4 Yeas, 1 Absent.**

**Vote by Roll Call:        Mrs. Deaver, Absent; Mr. Cole, Yea;  
Mr. Phillips, Yea; Mr. Wilson, Yea;  
Mr. Vincent, Yea**

**There was no action on Executive Session items.**

**Reconvene Old Business Item/**                    **The Council revisited the Old Business item regarding the Redden Ridge Annexation. Mr. Moore reported that the Engineering Department was able to revise the legal description and that the Proposed Resolution reflects the exclusion of the area. The revised legal description and amended**

**Redden Ridge**                    **Proposed Resolution excludes the Bed & Breakfast property from the proposed extension.**

**M 458 14**                    **A Motion was made by Mr. Phillips, seconded by Mr. Wilson, to Adopt**  
**Adopt**                    **Resolution No. R 008 14 entitled “A RESOLUTION TO EXTEND THE**  
**Resolution**                    **BOUNDARY OF THE WEST REHOBOTH EXPANSION OF THE**  
**R 008 14/**                    **DEWEY BEACH SANITARY SEWER DISTRICT (WRSSD) TO**  
**Redden**                    **INCLUDE PARCELS OF LAND ALONG COUNTY ROADS (CR) 274**  
**Ridge**                    **(OLD LANDING ROAD) AND 275 (WARRINGTON ROAD)**  
**Annexation**                    **SOUTHWEST OF THE CITY OF REHOBOTH BEACH, BEING IN**  
                    **LEWES AND REHOBOTH HUNDRED, SUSSEX COUNTY,**  
                    **DELAWARE” (REDDEN RIDGE ANNEXATION).**

**Motion Adopted:        4 Yeas, 1 Absent.**

**Vote by Roll Call:       Mrs. Deaver, Absent; Mr. Cole, Yea;**  
                    **Mr. Phillips, Yea; Mr. Wilson, Yea;**  
                    **Mr. Vincent, Yea**

**M 459 14**                    **A Motion was made by Mr. Cole, seconded by Mr. Wilson, to adjourn at**  
**Adjourn**                    **1:32 p.m.**

**Motion Adopted:        4 Yeas, 1 Absent.**

**Vote by Roll Call:       Mrs. Deaver, Absent; Mr. Cole, Yea;**  
                    **Mr. Phillips, Yea; Mr. Wilson, Yea;**  
                    **Mr. Vincent, Yea**

**Respectfully submitted,**

**Robin A. Griffith**  
**Clerk of the Council**

## ENGINEERING DEPARTMENT

ADMINISTRATION	(302) 855-7718
AIRPORT & INDUSTRIAL PARK	(302) 855-7774
ENVIRONMENTAL SERVICES	(302) 855-7730
PUBLIC WORKS	(302) 855-7703
RECORDS MANAGEMENT	(302) 854-5033
UTILITY ENGINEERING	(302) 855-7717
UTILITY PERMITS	(302) 855-7719
UTILITY PLANNING	(302) 855-1299
FAX	(302) 855-7799



# Sussex County

DELAWARE  
sussexcountyde.gov

MICHAEL A. IZZO, P.E.  
COUNTY ENGINEER

BRAD HAWKES  
DIRECTOR OF UTILITY ENGINEERING

September 16, 2014

### **FACT SHEET**

SUSSEX COUNTY PROJECT 81-04  
COASTAL CLUB - PHASE 1B  
AGREEMENT NO. 984 - 3

#### **DEVELOPER:**

Mr. John Gaghan  
Coastal Club, LLC  
201874 Phillips St.  
Rehoboth Beach, DE 19971

#### **LOCATION:**

+/-3,000' South east of intersection between  
Beaver Dam Rd. & Jimtown Road

#### **SANITARY SEWER DISTRICT:**

Goslee Creek Planning Area

#### **TYPE AND SIZE DEVELOPMENT:**

RPC Residential Development

#### **SYSTEM CONNECTION CHARGES:**

\$0.00

#### **SANITARY SEWER APPROVAL:**

Sussex County Engineering Department Plan Approval  
03/10/14

Department Of Natural Resources Plan Approval  
6/24/14

#### **SANITARY SEWER CONSTRUCTION DATA:**

Construction Days – 120  
Construction Admin And Construction Inspection Cost – \$26,387.48  
Proposed Construction Cost – \$175,916.50



## ENGINEERING DEPARTMENT

ADMINISTRATION	(302) 855-7718
AIRPORT & INDUSTRIAL PARK	(302) 855-7774
ENVIRONMENTAL SERVICES	(302) 855-7730
PUBLIC WORKS	(302) 855-7703
RECORDS MANAGEMENT	(302) 854-5033
UTILITY ENGINEERING	(302) 855-7717
UTILITY PERMITS	(302) 855-7719
UTILITY PLANNING	(302) 855-1299
FAX	(302) 855-7799



# Sussex County

DELAWARE  
sussexcountyde.gov

MICHAEL A. IZZO, P.E.  
COUNTY ENGINEER

BRAD HAWKES  
DIRECTOR OF UTILITY ENGINEERING

September 19, 2014

### FACT SHEET

SUSSEX COUNTY PROJECT 81-04  
HUNTERS WALK - PHASE 2 - (BUILDINGS C, D, E, G, AND H)  
AGREEMENT NO. 956 - 1

#### DEVELOPER:

Mr. Benjamin Gordy  
Hunter's Walk Lewes, LLC  
20184 Phillips Street  
Rehoboth, DE 19971

#### LOCATION:

East of Kings Highway in Lewes, DE 19958

#### SANITARY SEWER DISTRICT:

West Rehoboth Expansion of the Dewey Beach Sanitary Sewer District

#### TYPE AND SIZE DEVELOPMENT:

8-18 Unit Multifamily Buildings, 5 buildings  
will be constructed during phase two, which  
will total 90 units

#### SYSTEM CONNECTION CHARGES:

\$495,000.00

#### SANITARY SEWER APPROVAL:

Sussex County Engineering Department Plan Approval  
12/20/13

Department Of Natural Resources Plan Approval  
02/28/13

#### SANITARY SEWER CONSTRUCTION DATA:

Construction Days – 30

Construction Admin And Construction Inspection Cost – \$3,693.38

Proposed Construction Cost – \$24,622.50


TODD F. LAWSON  
COUNTY ADMINISTRATOR  
(302) 855-7742 T  
(302) 855-7749 F  
tlawson@sussexcountyde.gov



**Sussex County**  
DELAWARE  
sussexcountyde.gov

**Memorandum**

TO: Sussex County Council  
The Honorable Michael H. Vincent, President  
The Honorable Samuel R. Wilson, Jr., Vice President  
The Honorable George B. Cole  
The Honorable Joan R. Deaver  
The Honorable Vance C. Phillips

FROM: Todd F. Lawson   
County Administrator

RE: **APPOINTMENTS - ADVISORY COMMITTEE ON AGING & ADULTS  
WITH PHYSICAL DISABILITIES FOR SUSSEX COUNTY**

DATE: September 26, 2014

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In preparation for the September 30<sup>th</sup> Council meeting, I wanted to provide you with the following information. As you are aware, the County Council is required to appoint 11 members to the Advisory Committee on Aging & Adults with Physical Disabilities for Sussex County. This is an advisory group, appointed by Council, which meets every other month and serves as an advocacy and informational body to the senior and disabled communities. The current members' terms expire in September 2014.

During Tuesday's meeting, the following appointments to the Committee are being recommended for a term of two years:

Sally Beaumont	District No. 5	Current Member
Ruth Beideman	District No. 2	Current Member
Jamie Magee	District No. 4	Current Member
James Moseley	District No. 1	Current Member
Penny Orndorff	District No. 4	Current Member
Scott Phillips	District No. 5	Current Member
Larry Savage	District No. 3	Current Member
Francine Shockley	District No. 3	Current Member
Anna Short	District No. 1	Current Member
Fran Smith	District No. 2	Current Member
Gene Campbell	District No. 2	New Appointment

Should you have any questions regarding these appointments, please let me know.

TFL/sww



# SUSSEX COUNTY AIRPORT GEORGETOWN, DELAWARE

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<b>Contract Title</b>	<b>Change Order No.</b>	<b>Date</b>
Extend Runway 4-22 Package 2	1	September 22, 2014

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<b>Contractor</b>	<b>Sussex County Project No.</b>
George & Lynch, Inc.	12-07

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**IT IS HEREBY AGREED** that the contract documents contained in a certain contract between **SUSSEX COUNTY, DELAWARE**, of the one part and **GEORGE & LYNCH, INC.**, of the other part, covering work and labor to be done and materials to be supplied in connection with the above project be modified, changed and amended as described below. All other terms and conditions of the Contract Requirements, the Specifications and all other Contract documents, are to apply and remain in effect.

---

## Summary

AIP Project No.: 3-10-0007-029-2013

Original Contract Amount: \$ 4,457,947.00	Original Contract Time: 100 Calendar Days
Value this Change Order: ( \$ 38,020.37)	Contract Extension: 31 Calendar Days

Revised Contract Amount: \$4,419,926.63	Revised Contract Time: 131 Calendar Days
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<b>Changes Declared</b>	See Attached
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<b>Justification Statements</b>	See Attached
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## References

Urban Engineers, Inc., Summary Spreadsheet (Change Order No. 1)  
Justification Statements  
George & Lynch, Inc., Invoices

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## APPROVALS

  
Urban Engineers, Inc.  
Date: 09/24/14

  
Contractor  
Date: 9/24/14

FAA  
Date: \_\_\_\_\_

Sussex County Engineer  
Date: \_\_\_\_\_

Item	Description	Approx. Bid Quantity	Unit	Unit Price	Bid Total Value	Quantity	Revised Unit Price	Total Amount	Over/Under
<b>Part A: Quantity Adjustments</b>									
2	Bituminous Surface Course	15,000	Ton	\$102.15	\$1,532,250.00	14,622.0000	N/A	\$1,493,637.30	(\$38,612.70)
4	Runway Painting - Temporary	58,500	SF	\$0.43	\$25,155.00	58,276.0000	N/A	\$25,058.68	(\$96.32)
5	Runway Painting - Permanent	64,000	SF	\$0.43	\$27,520.00	60,268.0000	N/A	\$25,915.24	(\$1,604.76)
6	Painting Removal	1,200	SF	\$5.38	\$6,456.00	1,229.0000	N/A	\$6,612.02	\$156.02
7	Saw-Cut Grooves	63,900	SY	\$0.72	\$46,008.00	60,856.0000	N/A	\$43,816.32	(\$2,191.68)
8	Borrow, Type C	50	CY	\$35.00	\$1,750.00	0.0000	N/A	\$0.00	(\$1,750.00)
9	Concrete, 4000psi	10	CY	\$150.00	\$1,500.00	0.0000	N/A	\$0.00	(\$1,500.00)
11	Removal of Electrical Service Cable	2,000	LF	\$1.08	\$2,160.00	932.0000	N/A	\$1,006.56	(\$1,153.44)
12	1/C No. 8, Ty 5kV Series Lighting Cable	300	LF	\$2.69	\$807.00	866.0000	N/A	\$2,329.54	\$1,522.54
13	1/C No. 6, 600V Ground Cable	250	LF	\$2.70	\$675.00	866.0000	N/A	\$2,338.20	\$1,663.20
14	No. 6, Bare Copper Counterpoise Wire	2,700	LF	\$2.70	\$7,290.00	2,539.0000	N/A	\$6,855.30	(\$434.70)
24	Utility Revisions by DE COOP	1	AL	\$50,000.00	\$50,000.00	0.0000	N/A	\$0.00	(\$50,000.00)
25	Electrical Duct, 2" PVC Duct (MALS)	1,250	LF	\$30.10	\$37,625.00	1,356.0000	N/A	\$40,815.60	\$3,190.60
26	Electrical Duct, 2-Way, 4" PVC Duct, Concrete-Encased	1,450	LF	\$52.68	\$76,386.00	1,234.0000	N/A	\$65,007.12	(\$11,378.88)
27	Electrical Duct, 6-Way, 4" PVC Duct, Concrete-Encased	1,100	LF	\$79.55	\$87,505.00	865.0000	N/A	\$68,810.75	(\$18,694.25)
28	Electrical Duct, 2-Way, 4" RGS Duct, Directional Bore	400	LF	\$172.00	\$68,800.00	200.0000	N/A	\$34,400.00	(\$34,400.00)
42	Cold Milling of Pavements, Variable Depth	101,700	SY	\$1.34	\$136,278.00	94,222.0000	N/A	\$126,257.48	(\$10,020.52)
43	Runway Edge Grading	6,400	SY	\$2.36	\$15,104.00	6,182.0000	N/A	\$14,589.52	(\$514.48)
44	Type 1, Crack Repair	500	LF	\$4.58	\$2,290.00	0.0000	N/A	\$0.00	(\$2,290.00)
45	Type 2, Crack Repair	500	LF	\$4.58	\$2,290.00	0.0000	N/A	\$0.00	(\$2,290.00)
46	Joint Repair	750	LF	\$43.22	\$32,415.00	850.0000	N/A	\$36,737.00	\$4,322.00
47	Adjust Manhole	4	EA	\$412.00	\$1,648.00	2.0000	N/A	\$824.00	(\$824.00)
<b>Subtotal</b>									<b>(\$166,901.37)</b>
<b>Part B: Added Items</b>									
3.1	Runway Cracks and Joints Fabric		LF			7,982.0000	\$4.95	\$39,510.90	\$39,510.90
CO1.1	Terminal Apron Bore and Manholes							\$79,825.60	\$79,825.60
1.1a	3-Way, 4 Inch HDPE Conduits		LF			360.0000	\$153.96	\$55,425.60	\$55,425.60
1.1b	Aircraft-Rated Manhole		EA			1.0000	\$12,200.00	\$12,200.00	\$12,200.00
1.1c	H-20 Rated Manhole		EA			1.0000	\$12,200.00	\$12,200.00	\$12,200.00
CO1.2	Rt. 9, West Side, 2-Way, 4 Inch and 2 Inch PVC Duct - Concrete Encased		LF			151.5000	\$63.00	\$9,544.50	\$9,544.50
<b>TOTAL</b>									<b>(\$38,020.37)</b>

**Sussex County Airport, Contract No. 12-07  
Extend Runway 4-22, Package 2**

**Change Order No. 1 – Justification Statements**

**Part A Quantity Adjustments**

**1. Final Quantity Adjustments (Item Nos. 2, 4 through 9, 11 through 14, 25 through 28 and 42 through 47).**

The referenced items represent as-built adjustments from the estimated bid quantities, which were actually installed, measured and accepted for payment. These changes contribute to the net total cost adjustment under this Change Order. Additional Contract time in the total amount of thirty (31) calendar days was negotiated and approved against the Contract due to excessive precipitation events and unforeseen electrical conditions, which slowed the planned work progress.

**2. Item No 24, Utility Revisions by Delaware Cooperative**

In order to expedite the required work by the above utility, Sussex County elected to pay for the work directly, therefore removing the item for payment under George & Lynch's Contract. The cost of the work remains eligible for reimbursement under the FAA grant. Although a final invoice has not been submitted and approved, the cost is also anticipated to fall below the referenced bid allowance.

## **Part B Revised Work Summary**

### **1. Item No. 3.1, Runway Cracks and Joints Fabric - \$39,510.90**

A unit cost was determined and agreed to for the authorized repairs to Runway surface linear and transverse cracking. The cracks were not exposed until after the required removal of the Runway asphalt surface and required proper repair with bituminous crack spanning fabric and tack coat prior to the new bituminous overlay. The unit cost amount is \$4.95 per linear foot, for a total of 7,982 feet.

### **2. Item No. CO1.1, Terminal Bore and Manholes - \$79,825.60**

An agreed to lump sum cost was determined and agreed to for the construction of an electrical duct bank from the Airport Electrical vault located off of the south end of the Terminal building to a location off of the east end of the Terminal apron. The duct will be installed by directional bore method, in addition to the furnishing and installation of power manholes (2) at either end of the duct bank. The work is necessary to provide a proper grounding system to both the Runway 4 and 22 end PAPI navigational units, in accordance with FAA standards, which was not in place. The work is expected to take approximately one (1) calendar week to complete and has been approved by the FAA for reimbursement under the FAA grant.

### **3. Item No. CO1.2, Rt. 9, 2-Way, 4 Inch PVC Duct and 2-Way, 2 Inch PVC Duct, Concrete-Encased - \$9,544.50**

A unit cost was determined and agreed for the installation of revised electrical duct as above, in specific locations along the DE Rt. 9 utility corridor. The revised work was necessary to accommodate the requirements by the respective utility agencies for their relocated services. A negotiated unit cost was needed because the revised ducts were not part of the original Contract bid tabulation list. The combined unit cost is \$63.00 per linear foot, for a total of 151.5 feet. A balancing credit applies for the reduced scope of originally specified Contract bid items for this work.



April 14, 2014

Mr. Bob Jones  
Sussex County Engineering  
2 The Circle  
Georgetown, DE 19947

Ref: Additional Paving Fabric For Runway Joints

Dear Mr. Jones:

George & Lynch, Inc. is pleased to provide our quote to complete Approximately 8,000 Lineal foot of 24" Wide Paving Fabric over joint on the existing runway 4-22. Our scope is listed below.

**24" Wide Paving Fabric**

- Clean debris from cracks
- Apply Tack Coat
- Place 24" Fabric, compress to assure secure contact

Approximately 8,000 LF @\$4.95 Per LF = \$39,600.00

***Exclusions/Qualifications:***

- Owner to provide access to Runway
- Owner to provide secure lay down area
- All permitting by others
- Any downtime delays to G&L's HDD crew will be billed on a time & material basis
- George & Lynch is a NON-Union contractor; any union requirements are to be met by others
- DE prevailing wage rates are included
- Prices are valid for 30 days
- Terms-Net 30 days from date of invoice. A 1 ½ % per month service charge will be added to all unpaid balances after 45 days from date of invoice
- Start date will be mutually agreed upon by both companies

Thank you for the opportunity to present this proposal

George & Lynch, Inc.  
150 Lafferty Lane, Dover, DE 19901  
Phone: 302-736-3031 / Fax: 302-734-9743 / E-mail: mmegonigal@geolyn.com



Sincerely,  
GEORGE & LYNCH, INC.

Derek C. Jones  
Estimator

C.C. Christopher Baker Vice President  
C.C. File

---

*Acceptance of Proposal* – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Date of Acceptance: \_\_\_\_\_

Owners Representative  
Signature:

 \_\_\_\_\_





June 16, 2014

Mr. Bob Jones  
Sussex County Engineering  
2 The Circle  
Georgetown, DE 19947

Ref: Additional 2way 2" & 4" Duct Bank concrete encased

Dear Mr. Jones:

George & Lynch, Inc. is pleased to provide our quote to complete Approximately 160 Lineal foot of 2way 2" & 4" duct bank concrete encased on the RT 9 side of project. Or scope is listed below.

**2way 2" & 4" Duct Bank Concrete Encased**

- Excavate Trench
- Place Conduit and Spacers in trench
- Pour concrete and encase conduit
- Back fill with native materials

Approximately 160LF @\$63.00 Per LF = \$10,080.00

***Exclusions/Qualifications:***

- Work to be performed by DEG
- Owner to provide secure lay down area
- All permitting by others
- Any downtime delays to G&L's HDD crew will be billed on a time & material basis
- George & Lynch is a NON-Union contractor; any union requirements are to be met by others
- DE prevailing wage rates are included
- Prices are valid for 30 days
- Terms-Net 30 days from date of invoice. A 1 ½ % per month service charge will be added to all unpaid balances after 45 days from date of invoice
- Start date will be mutually agreed upon by both companies

Thank you for the opportunity to present this proposal

Sincerely,

George & Lynch, Inc.  
150 Lafferty Lane, Dover, DE 19901  
Phone: 302-736-3031 / Fax: 302-734-9743 / E-mail: mmegonigal@geolyn.com



**GEORGE & LYNCH, INC.**

**Derek C. Jones  
Estimator**

**C.C. Christopher Baker Vice President  
C.C. File**

---

***Acceptance of Proposal*** – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

**Date of Acceptance:** \_\_\_\_\_

**Owners Representative  
Signature:**

  
\_\_\_\_\_



July 24, 2014

Mr. Bob Jones  
Sussex County Engineering  
2 The Circle  
Georgetown, DE 19947

Ref: Additional Conduit for Power and Communication to Vault

Dear Mr. Jones:

George & Lynch, Inc. is pleased to provide our quote to complete (1) Horizontal Directional Drill (HDD) for a 4 – 4 inch DR11 IPS HDPE Conduits and (2) Electrical Handhole Boxes with Hatches for the above referenced project. Our scope of work includes:

**Horizontal Directional Drill (1) each for an approximate total of 360 lineal feet of 4 – 4 inch DR-11 IPS HDPE conduits**

- George & Lynch will install all 4 inch, DR-11 HDPE IPS pipe
- Directional bores will be from top of ground to top of ground or an excavated receiving pit close to grade
- George & Lynch will supply vacuum wagons to control mud during drill out, pre ream and pull back
- DCI walk over steering system will be employed

4-4" Inch 360 LF HDD	\$ 55,426.00 Lump Sum
Mud Disposal Off site	\$ 13,000.00 Lump Sum

**Electrical Handhole Boxes (2) EA**

- George & Lynch will excavate using trench box if needed.
- George & Lynch will control ground water with submersible pumps.
- Handholes will be places at elevations provides by the County Approximately 6' Deep
- Back fill and compaction will be performed.

(One4' x 6') (One 4' x 5') Handhole \$ 12,200.00 Each

**Exclusions/Qualifications:**

- Owner to provide access to bore sites
- Owner to provide secure lay down area
- Handholes have access hatches precasted in top slabs
- H20 Handhole hatch is PA insert GSTH4848D-L, Airport Rated Hatch is Neenah R-3498-T2S
- Directional drill cannot be taken off rods each night
- All tie-ins and stake out (in 50' intervals) by others
- All permitting by others

George & Lynch, Inc.  
150 Lafferty Lane, Dover, DE 19901  
Phone: 302-736-3031 / Fax: 302-734-9743 / E-mail: mmegonigal@geolyn.com



- Owner to provide potable water for the drilling operations within one mile of job site and Pay all associated Costs.
- G&L was not able to find a permitted dump site for the bentonite and has not included its disposal in this proposal. If an offsite dump site is required there will be an additional charge for its disposal Listed Above.
- Jettable soil conditions have been assumed, if rock or Unforeseen Obstructions are encountered the price is to be re-negotiated
- Any downtime delays to G&L's HDD crew will be billed on a time & material basis
- George & Lynch is a NON-Union contractor; any union requirements are to be met by others
- DE prevailing wage rates are included
- No retainage applicable
- Prices are valid for 30 days
- Terms-Net 30 days from date of invoice. A 1 ½ % per month service charge will be added to all unpaid balances after 45 days from date of invoice
- Start date will be mutually agreed upon by both companies

Thank you for the opportunity to present this proposal

Sincerely,  
GEORGE & LYNCH, INC.

Derek C. Jones  
Estimator

C.C. Christopher Baker Vice President  
C.C. File

---

*Acceptance of Proposal* – The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Date of Acceptance: \_\_\_\_\_

Owners Representative  
Signature:

  
\_\_\_\_\_

OLD BUSINESS

September 30, 2014

This is to certify that on February 13, 2014 the Sussex County Planning and Zoning Commission conducted a public hearing on the below listed application for Change of Zone.. At the conclusion of the public hearing, the Commission moved and passed that this application be forwarded to the Sussex County Council with the recommendation as stated.

Respectfully submitted:

COUNTY PLANNING AND ZONING  
COMMISSION OF SUSSEX COUNTY

Lawrence B. Lank

Director of Planning and Zoning

The attached comments relating to the public hearing are findings of the Planning and Zoning Commission based on a summary of comments read into the record, and comments stated by interested parties during the public hearing.

**Change of Zone #1742 Seaside Communities RDC, LLC**

Application of **SEASIDE COMMUNITIES RDC, LLC** to amend Comprehensive Zoning Map of Sussex County from an AR-1 Agricultural Residential District to MR-RPC Medium Density Residential – Residential Planned Community for a certain parcel of land lying and being in Lewes and Rehoboth Hundred, Sussex County, containing 37.516 acres, more or less, land lying northeast corner of Route 24 (John J. Williams Highway) and Tanglewood Drive, a private street providing access to Briarwood Estates Subdivision (Tax Map I.D. 3-34-18.00-40.00).

The Commission found that the Applicants had provided an Exhibit Booklet on January 31, 2014 for consideration and that the Booklet contains a list of the project team; an Executive Summary; a project overview: including a boundary plat, topographic and non-tidal wetland survey; an overview of current site conditions; a site analysis; DelDOT improvements; and a copy of the PLUS (Preliminary Land Use Service) Report; references to compliance with applicable regulations: a statement of compliance with County Zoning Regulations; a statement of compliance with Chapter 99, the Subdivision Ordinance; a statement of compliance with the 2008 Comprehensive Land Use Plan Update; and a statement of compliance with the Environmentally Sensitive Developing District Overlay Zone; a conclusion statement;

suggested/proposed Findings of Fact and Conditions of Approval; letters of support; and a series of maps, aerials, site plans, and photographs.

Mr. Lank advised the Commission that the file contains copies of Letters received from DelDOT dated December 6, 2013, December 18, 2013, and February 5, 2014.

Mr. Lank advised the Commission that the file also contains copies of the PLUS Report, dated August 21, 2013 and a copy of the Applicant's response to the PLUS Report, dated November 1, 2013.

Mr. Lank advised the Commission that the Department has requested that the Technical Advisory Committee agencies provide their written comments to the Department by March 20, 2014.

Mr. Lank advised the Commission that the County Engineering Department Utility Planning Division provided comments on February 10, 2014 referencing that the site is located in the Goslee Creek Planning Area; that wastewater capacity is available for the project; that Ordinance 38 compliance will be required; that the current System Connection Charge Rate is \$4,822.00 per EDU; that sewer service has not yet been extended to the Goslee Creek Planning Area, and that a connection point will be determined at a later date; that the project is capable of being annexed into the sewer district pending the completion of the Goslee Creek Planning Study; that conformity to the Goslee Creek Planning Study will be required; that the project is located in the Goslee Creek Planning Area for sewer service, and the County has undertaken a planning study to determine how service to the Planning Area will be provided; that the proposed project is included as a priority project in the Study, and a means for providing service will be included as a work item; that upon completion of the Study, the County Engineering Department expects to recommend a sewer district expansion to include the parcel; that the County requires design and construction of the collection and transmission system to meet County sewer standards and specifications; that the County Engineer must approve the connection point; that a sewer concept plan must be submitted for review and approval prior to design of the sewer system; that a checklist is provided for preparing concept plans; that one time system connection charges will apply; and that a concept plan is required.

Mr. Lank advised the Commission that the Applicants had Solutions Integrated Planning Engineering & Management, LLC (Solutions IPEM) forward Letters and Concept Renderings to Briarwood Estates Property Owners Association, Inc., Harts Landing Homeowners Association, the Lewes Fire Department, Inc., and the Cape Henlopen School District.

The Commission found that Paul Townsend, President, of J. G. Townsend Jr. & Co. Frozen Foods provided a letter in support of the application.

The Commission found that the Department received an email in opposition to this application from Steven Britz referencing that he opposes the application since traffic is frequently backed up along this stretch of Route 24; that the developers will be able to construct 75 dwelling units which will exacerbate an already bad situation; that approval for more homes is a privilege that must be weighed against the burden that will be imposed on the citizens of the County; that the

traffic situation must be remedied; that if developers want special consideration then they should pay for the improvements on Route 24, not the residents of the surrounding communities.

The Commission found that Gene Bayard, Esquire, of Morris James Wilson Halbrook & Bayard, LLP was present on behalf of the Applicants with Frank Kea, RLA, and Jason Palkewicz, P.E. of Solutions IPEM, and Ed Launey of Environmental Resources, Inc. and that they stated in their presentations and in response to questions raised by the Commission that the site is adjacent to Briarwood Estates Subdivision and Hart's Landing Residential Planned Community, the proposed Cape Henlopen School site, the proposed State Police Troop 7 site, and a proposed EMT facility; that the design of the project does not disturb any wetlands, the Heidi Fisher Pond, or any woodlands; that a clubhouse, pool, tot-lots and picnic areas, and other recreational features are planned; that sidewalks are proposed on both sides of the streets; that buffer landscaping will be provided along those perimeter areas that are not currently wooded; that a portion of the existing barn on the property may be converted into the clubhouse; that Hart's Landing, The Retreat, and the Reserves at Lewes Landing are some of the Residential Planned Communities in the area; that the project is designed for single family detached condominium units, which provides for a maintenance company maintaining the grounds, open spaces, common areas, etc.; that the proposed units will be similar to units in Ellis Point near Bethany Beach, The Avenue on Rehoboth Avenue Extended, and Nassau Grove near Red Mill Pond; that DelDOT has performed a study of the area and determined specific road entrance and intersection improvements in the area, including lanes, bus stops, bicycle paths, etc. at the developers expense; that the site has been largely developed as a horse farm with pastures, riding rings, barns, stables, and out buildings; that it is not the developers intent to disturb any of the existing wetlands or woodlands; that all proposed improvements will be located in the already disturbed areas; that a wetland delineation has already been performed and submitted to the Army Corps. of Engineers; that there are no Federally listed endangered species reported to be on this site; that all street and urbanized run-off will go to the proposed stormwater pond on the site; that the site contains 37.5 acres which would allow for up to 151 units; that 115 units are proposed at a density of 3.3 units per acre; that there will be 14 acres of open space, including the ponds, tot lots, preserved wetlands and woodlands; that central sewer will be provided by the County; that central water will be provided by Tidewater Utilities; that all stormwater will be maintained on site; that this is an infill project surrounded by other existing and proposed projects; that the application is consistent with the development trends in the area; that Route 24 improvements will be funded by the developer and the Federal government; that DelDOT has reported that this project is consistent with the Strategies for State Policies and Spending and the Sussex County Comprehensive Plan Update for 2008; that some filter strips will be created and will provide for improved runoff quality on the site; that the site has a lot of changes in the topography, but contains well drained soils; that no formal phasing plan has been proposed ; that they anticipate that the site will be developed in two phases; that the larger stormwater pond in the center of the project will remain wet and will flow to the small wetland area in the southwest corner of the site to a culvert under Route 24; that the HOA documents can include reference to signage for designating the wetlands boundaries; that it has not been determined if they will provide a central postal system at the clubhouse or install a series of mail receptacles; that the design of the project works around the existing topographic features of the site; and that the

perimeter buffers will be maintained with at least a 20 foot wide landscaping as provided in the Subdivision Ordinance.

The Commission found that there were no parties present in support of the application.

The Commission found that Jeff Meredith, the owner/operator of Sussex Tree, a neighboring property owner, was present and questioned if berms and landscaping are planned to separate his property from the project, and added that he is not in opposition to the project, only concerned that he may get future complaints about his business that operates 5 to 6 days per week handling mulch and landscaping, which generates some equipment noise.

The Commission found that James Schneider, a resident of Hart's Landing, was present, not specifically in opposition but with some concerns. Mr. Schneider read and submitted a letter which references that he is not against development in this area; that he is not specifically against this development; that he is against zoning changes that allow more density which compounds the traffic situation on Route 24; that the quality of life is already impacted by heavy congestion on Route 24, but more important is the safety issues that arise from traffic congestion; that he has read the Traffic Impact Study and the DelDOT acceptance of the Study; that the recommendations will help, but does not go far enough to improve traffic; that before future developments are approved, our government and communities must design and implement specific plans to improve traffic situations on Route 24; that Route 24 is a major road that has become increasingly traveled and has become dangerous with many accidents, including a fatal; that at least two Hart's Landing residents have had accidents leaving the development turning onto Route 24; that he cannot make a left turn out of his community to go east in the mornings when Beacon Middle School is in session or from 11:00 am to 1:00 pm during weekends in the Summer; that he must turn right and go out of his way and double back on local roads to get to an easterly destination due to the traffic; that this is an inconvenience to the residents in his community and other communities along Route 24; that the Commission needs to visualize the safety risks that residents take if they are trying to turn into traffic; that the new elementary school on Route 24, this development, and the proposed RV parks will make the situation even worse; that a population study completed by the University of Delaware shows district population growth concentrated along the Route 24 corridor; that if the Cape Henlopen School Board and the University of Delaware can see the growth along Route 24 corridor then he does not understand why DelDOT and the Commission can't support this growth with infrastructure improvements that reduce safety risks and add to the taxpayers quality of life; that he recommends: that Route 24 be made a two lane road in each direction from the Love Creek Bridge to Route One and eliminate left turn lanes; put a traffic light at Mulberry Knoll Road with a jug handle or a cloverleaf at that location and at Plantation Road; that the school put its entrance to the new Elementary School on Mulberry Knoll Road and relocate its entrance to Beacon School onto Mulberry Knoll Road, not Route 24; and that the light at the current entrance to the Beacon Middle School be move to the entrance of Hart's Landing and Bookhammer Estates; and added that to continue growing the County and increasing the value in our area we must plan for the future and not look at things one at a time; and that we need a broader infrastructure plan that will meet the expected growth.



At the conclusion of the public hearings, the Commission discussed this application.

On February 13, 2014 there was a motion by Mr. Smith, seconded by Mr. Burton, and carried unanimously to defer action for further consideration and to leave the record open for Mr. Johnson's participation, if he so chooses, and for receipt of the T.A.C. ( Technical Advisory Committee) comments. Motion carried 4 – 0.

On March 27, 2014 the Commission discussed this application under Old Business.

Mr. Robertson advised the Commission that action was deferred at the February 13, 2014 after the public hearing for receipt of the Technical Advisory Committee (TAC) comments.

Mr. Abbott advised the Commission that the TAC comments were mailed to the Commission on March 20, 2014.

Motion by Mr. Smith, seconded by Mr. Burton and carried unanimously to defer action for further consideration. Motion carried 5 – 0.

On April 10, 2014 the Commission discussed this application under Old Business.

Mr. Johnson stated that he was out of State during the original public hearing; that he has listened to the recording of the public hearing; and would like more time to review the file and record.

Motion by Mr. Ross, seconded by Mr. Smith and carried unanimously to defer action. Motion carried 5 – 0.

On May 22, 2014 the Commission discussed this application under Old Business.

Mr. Ross stated that he would move that the Commission recommend approval of C/Z #1742 for Seaside Communities, RDC, LLC, for a change in zone from AR-1 to MR/RPC based upon the information contained in the record and for the following reasons:

- 1) The proposed MR/RPC project meets the purpose of the Zoning Ordinance in that it promotes the orderly growth of the County because the proposed project is in a Development District as established by the Comprehensive Land Use Plan.
- 2) Under the current AR-1 Zoning with the cluster option, the site could be designed and developed to 81 lots. The developer is apparently seeking the MR/RPC zoning designation to accomplish a development of single family style condominium units. The RPC density should remain consistent with the prior density.
- 3) The development of this site at 81 units is consistent with the densities of surrounding RPCs and other developments, including Hart's Landing, Briarwood Estates, and the Retreat at Love Creek.
- 4) The project is within a Developing Area according to the Sussex County Comprehensive Land Use Plan.
- 5) Sewer service will be provided as part of a County operated Sanitary Sewer District, and adequate wastewater capacity is available for the project.
- 6) Central water will be provided to the project.

- 7) With the conditions placed upon this project, the RPC designation is appropriate for this parcel of land in that the purpose of an RPC is to encourage large scale development as a means to create superior living environments and the use of design ingenuity. This development, in a single family condominium format achieves this goal. The design also retains a great deal of open space and protects wetlands.
- 8) DelDOT has performed a study of the area where this development is located and has determined specific road entrance and intersection improvements in the area, including additional lanes, intersection and roadway improvements, bus stops and other improvements. The developer will be required to contribute to the overall costs of the area roadway improvements in addition to actual roadway improvements along Route 24 near the development and its entrance. All of these improvements will be beneficial to Route 24.
- 9) This recommendation is subject to the following conditions:
  - A. The maximum number of residential units shall not exceed 81 units.
  - B. Site Plan review shall be required for each phase of development.
  - C. All entrance, intersection, interconnection, roadway and multi-modal improvements required by DelDOT shall be completed by the Applicant in accordance with DelDOT's requirements, or in accordance with any further modifications required by DelDOT.
  - D. As proffered by the Applicant, recreational facilities and amenities shall be constructed and open to use by residents of the development within 2 years of the issuance of the first building permit. These recreational facilities shall include a tot lot, swimming pool, and bath house.
  - E. The development shall be served as part of the West Rehoboth Sanitary Sewer District in accordance with the Sussex County Engineering Department specifications and regulations.
  - F. The MR/RPC shall be served by a public central water system providing adequate drinking water and fire protection as required by applicable regulations.
  - G. Stormwater management and erosion and sediment control facilities shall be constructed in accordance with applicable State and County requirements. These facilities shall be operated in a manner that is consistent with Best Management Practices (BMPs). The Final Site Plan shall contain the approval of the Sussex Conservation District.
  - H. The interior street design shall be in accordance with or exceed Sussex County street design requirements and/or specifications. As proffered by the Applicant, the street design shall include sidewalks on both sides of the streets and street lighting.
  - I. The Applicant shall submit as part of the site plan review a landscape plan showing the proposed street and shrub landscape design.
  - J. Construction, site work, grading, and deliveries of construction materials, landscaping materials and fill on, off or to the property shall only occur from Monday through Saturday and only between the hours of 7:00 a.m. and 6:00 p.m.

- K. The Applicant shall cause to be formed a homeowners' or condominium association to be responsible for the maintenance of the streets, roads, buffers, open spaces, stormwater management facilities, and other common areas.
- L. Federal and State wetlands shall be maintained as non-disturbance areas, except where authorized by Federal or State permits. The wetland areas shall be clearly marked on the site with permanent markers.
- M. The Final Site Plan shall be subject to the review and approval of the Sussex County Planning and Zoning Commission.

Motion by Mr. Ross, seconded by Mr. Johnson, and carried unanimously to forward this application to the Sussex County Council with the recommendation that this application be approved for the reasons and with the conditions stated. Motion carried 5 – 0.

ORDINANCE NO. \_\_\_\_

**AN ORDINANCE TO AMEND THE COMPREHENSIVE ZONING MAP OF SUSSEX COUNTY FROM AN AR-1 AGRICULTURAL RESIDENTIAL DISTRICT TO A MR-RPC MEDIUM DENSITY RESIDENTIAL DISTRICT – RESIDENTIAL PLANNED COMMUNITY FOR A CERTAIN PARCEL OF LAND LYING AND BEING IN LEWES AND REHOBOTH HUNDRED, SUSSEX COUNTY, CONTAINING 37.516 ACRES, MORE OR LESS (Tax Map I.D. 334-18.00-40.00 - no 911 address available)**

**WHEREAS, on the 8th day of November 2013, a zoning application, denominated Change of Zone No. 1742 was filed on behalf of Seaside Communities, RDC, LLC; and**

**WHEREAS, on the \_\_\_\_ day of \_\_\_\_\_ 2014, a public hearing was held, after notice, before the Planning and Zoning Commission of Sussex County and said Planning and Zoning Commission recommended that Change of Zone No. 1742 be \_\_\_\_\_; and**

**WHEREAS, on the \_\_\_\_ day of \_\_\_\_\_ 2014, a public hearing was held, after notice, before the County Council of Sussex County and the County Council of Sussex County has determined, based on the findings of facts, that said change of zone is in accordance with the Comprehensive Development Plan and promotes the health, safety, morals, convenience, order, prosperity and welfare of the present and future inhabitants of Sussex County,**

**NOW, THEREFORE,**

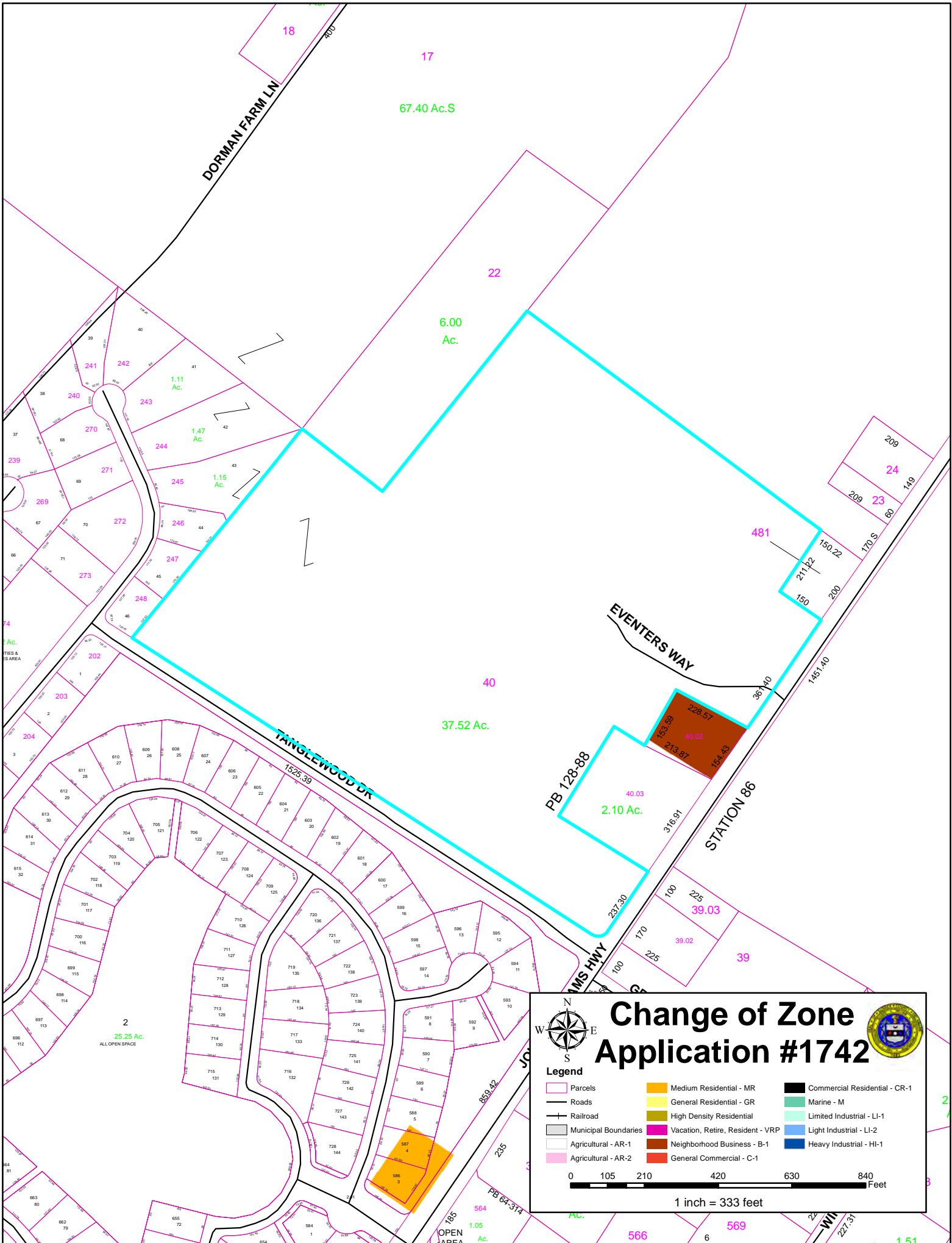
**THE COUNTY OF SUSSEX HEREBY ORDAINS:**

**Section 1. That Chapter 115, Article II, Subsection 115-7, Code of Sussex County, be amended by deleting from the Comprehensive Zoning Map of Sussex County the zoning classification of [AR-1 Agricultural Residential District] and adding in lieu thereof the designation MR-RPC Medium Density Residential District – Residential Planned Community as it applies to the property hereinafter described.**

**Section 2. The subject property is described as follows:**

**ALL that certain tract, piece or parcel of land lying and being situate in Lewes and Rehoboth Hundred, Sussex County, Delaware, and lying at the northeast corner of Route 24 (John J. Williams Highway) and Tanglewood Drive, a private street providing access to Briarwood Estates Subdivision, and also being 0.6 mile southwest of Road 284 (Mulberry Knoll Road) and being more particularly described per the attached legal description prepared by Solutions IPEM, LLC.**

**This Ordinance shall take effect immediately upon its adoption by majority vote of all members of the County Council of Sussex County, Delaware.**



DORMAN FARM LN

TANGLEWOOD DR

EVENTS WAY

STATION 86

PB 128-88

MMS HWY

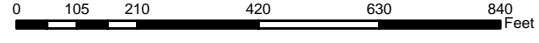
PB 64-314

# Change of Zone Application #1742

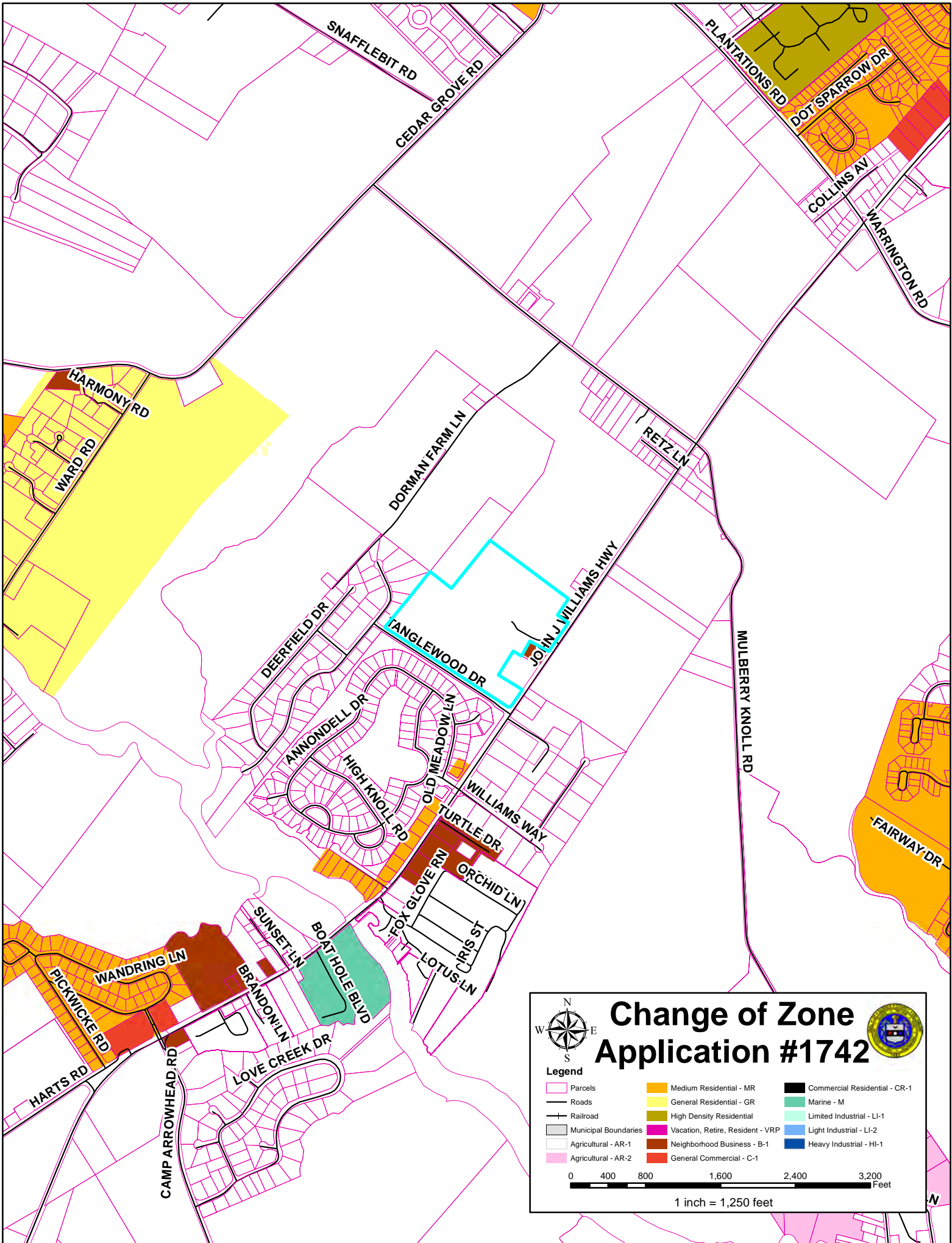


**Legend**

- Parcels
- Medium Residential - MR
- Commercial Residential - CR-1
- Roads
- General Residential - GR
- Marine - M
- Railroad
- High Density Residential
- Limited Industrial - LI-1
- Municipal Boundaries
- Vacation, Retire, Resident - VRP
- Light Industrial - LI-2
- Agricultural - AR-1
- Neighborhood Business - B-1
- Heavy Industrial - HI-1
- Agricultural - AR-2
- General Commercial - C-1



1 inch = 333 feet



SNAFFLEBIT RD

CEDAR GROVE RD

PLANTATIONS RD

DOT SPARROW DR

COLLINS AV

WARRINGTON RD

HARMONY RD

WARD RD

DORMAN FARM LN

RETZ LN

JOHN J WILLIAMS HWY

MULBERRY KNOLL RD

DEERFIELD DR

FANGLEWOOD DR

ANNONDELL DR

HIGH KNOLL RD

OLD MEADOW LN

TURTLE DR

ORCHID LN

BOAT HOLE BLVD

LOTUS LN

CHRIS ST

FAIRWAY DR

PICKWICKE RD

WANDRING LN

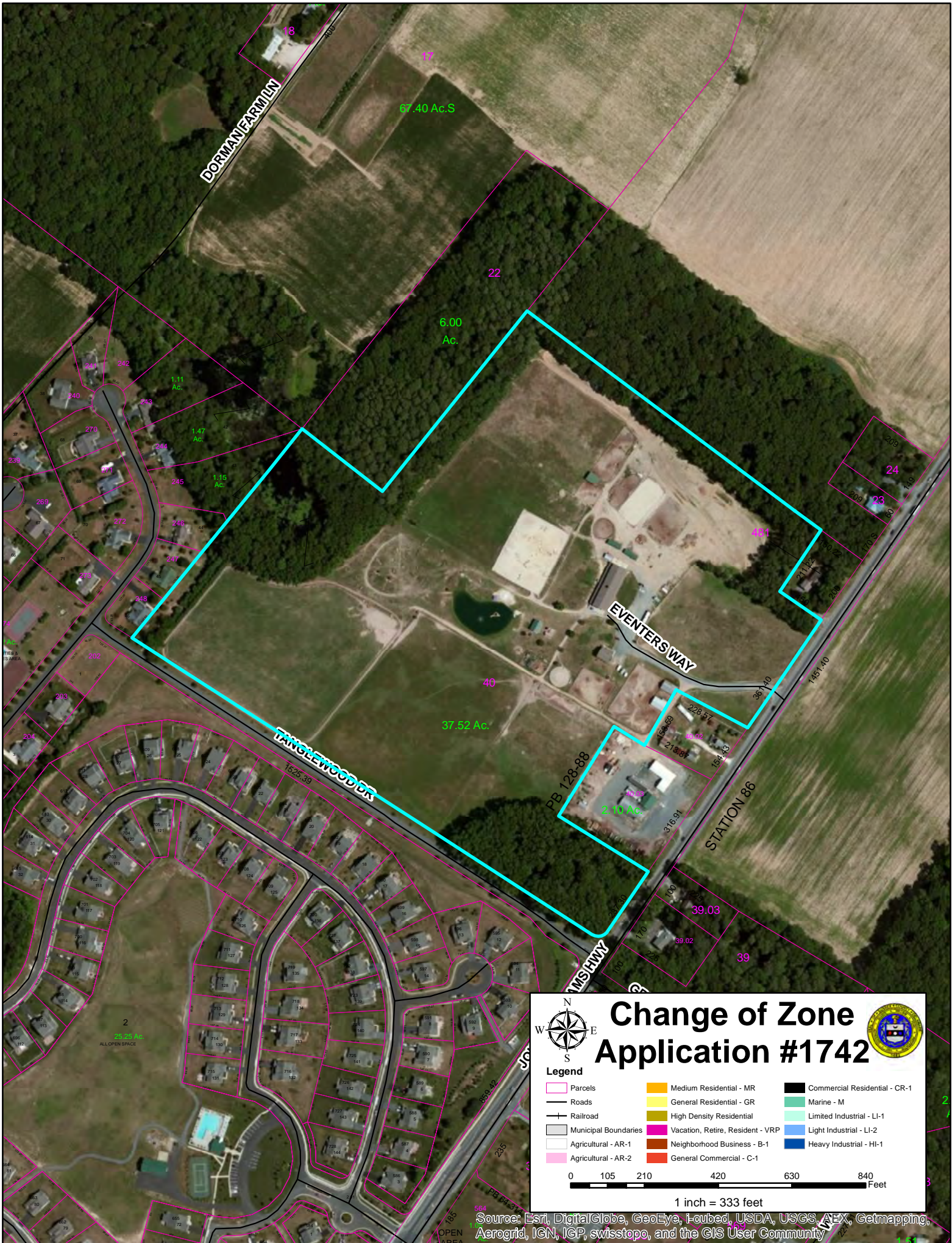
SUNSET LN

BRANDON LN

LOVE CREEK DR

HARTS RD

CAMP ARROWHEAD RD



# Change of Zone Application #1742



**Legend**

Parcels	Medium Residential - MR	Commercial Residential - CR-1
Roads	General Residential - GR	Marine - M
Railroad	High Density Residential	Limited Industrial - LI-1
Municipal Boundaries	Vacation, Retire, Resident - VRP	Light Industrial - LI-2
Agricultural - AR-1	Neighborhood Business - B-1	Heavy Industrial - HI-1
Agricultural - AR-2	General Commercial - C-1	

0 105 210 420 630 840 Feet

1 inch = 333 feet

Source: Esri, DigitalGlobe, GeoEye, Earthstar, USDA, USGS, AEX, Getmapping, Aerogrid, IGN, IGP, swisstopo, and the GIS User Community

**Request to Joan R. Deaver  
Councilwoman, Third District  
Sussex County Council**

**Name of Grant Requester:** Greater Lewes Community Village (GLCV)

**IRS Tax Exemption Number:** See attached IRS letter granting 501-C3 tax exemption status.

Use of Councilmember Discretionary Funds: Increase membership, further develop services and programs, and further our mission through outreach to other interested communities.

**The Greater Lewes Community Village (GLCV) requests \$7,000 to expand membership, further develop services and programs which reflect our members' desires and needs, and determine which other Sussex County communities would benefit from outreach to share our experience and lessons learned.**

GLCV greatly appreciates the support of Councilwoman Joan Deaver and other members of the Council and their interest in our Village. In large part because of your assistance we opened our doors to members November 1, 2013. We have met and surpassed our initial annual goals and now have 40 memberships serving 58 individuals. Over 60 volunteers support the organization providing services to members in a multitude of ways. 46 vetted vendors have joined as preferred providers of services.

We are very proud of our progress in the first year of business. The knowledge and experience we have gained encourages us to focus on three elements for the next year:

1. **Outreach to increase membership:** We have expanded our service boundaries (please see attached map). Our goal is to bring Village and membership information to those in our expanded service area through a variety of communication vehicles. These include face-to-face meetings in a variety of venues, having small coffee meetings in homes of individuals who express interest and support, and development and dissemination of updated brochures and other educational and descriptive literature. Our goal for 2015 is to have 80 memberships which is predicated on retaining 80% of current members and adding new ones.
2. **Focus on the social and educational needs and desires of our members.** We seek assistance in this context to establish a fund to subsidize low-income member participation in programs with fees or other expenses. GLCV has a reduced-fee membership in place for individuals and households who demonstrate financial need. We see this population markedly expanding in the near future. It is extremely important that these people be able to take advantage of all the Village has to offer to the extent that they desire to do so. Funding in this area will also be used to pay any required honoraria for speakers and handouts.



3. **Sharing our experience and lessons learned with our neighboring communities.** We plan to work with the University of Delaware for research assistance to do a needs and interest assessment of Sussex County communities that would benefit from an organization such as the Village.

Once again, we wish to thank you for the assistance we have received from you and hope to receive in the future. You have been a positive force in helping us go forward with this venture. As always, we will keep you apprised of our activities and accomplishments.



Martha D'Erasmus; Co-President



Carol Wzorek; Co-President



September 23, 2014

Sam Wilson  
Sussex County Council  
2 The Circle  
Georgetown DE 19947

Re: Wings & Wheels

Dear Mr Wilson:

As you know, I am the Chairperson of Wings & Wheels, A Georgetown Fall Festival that takes place at the Sussex County Airport. This will be the 5<sup>th</sup> year that I have chaired this event, a joint cooperation with the Delaware Aviation Museum and the Wheels that heal Car club. This year marks the 7<sup>th</sup> year of the festival.

Over the last 5 years we have seen a significant growth in this event, with last year being a banner year. Over 41 vintage aircraft and warbirds flew into the airport and we hosted approximately 375 cars for the car show. With all the vendors, we were at about 57. Attendance for the event was approximately 8000.

For 2014, we are on target to host many more aircraft this year and about the same # for the car show. In addition, we have added 2 events, an Aviation Education Day on Friday morning targeting HS Juniors and Seniors, in Delaware, show casing various aviation industry opportunities. We are very excited to learn, that we have about 65 kids coming to this first time event. Then on Sunday, we have partnered with a group of volunteer pilots who will provide rides and overall airplane information, that may also spark an interest in aviation. These rides are targeting kids from 7 to 17.

However, with a growing event, our expenses continue to grow. We try very hard to offset our expenses with sponsors and we have been pretty lucky this year, but still have a shortfall. I am hoping

the County will see the value of this event, the spotlight it puts on the County Airport and be able to help us. I am requesting \$5000 to help us with the expenses for Wings & Wheels 2014.

Thank you for any consideration afforded us.

Very truly yours,



Linda S Price  
Wings & Wheels - Chairperson  
302-855-2406  
lprice@fultonbank.com