



Sussex County Council Public/Media Packet

**MEETING:
DECEMBER 4, 2012**

****DISCLAIMER****

This product is provided by Sussex County government as a courtesy to the general public. Items contained within are for background purposes only, and are presented 'as is'. Materials included are subject to additions, deletion or other changes prior to the County Council meeting for which the package is prepared.

**Sussex County Council
2 The Circle | PO Box 589
Georgetown, DE 19947
(302) 855-7743**



SUSSEX COUNTY COUNCIL

AGENDA

DECEMBER 4, 2012

10:00 A.M.

Call to Order

Approval of Agenda

Approval of Minutes

Reading of Correspondence

SEDAC (Sussex Economic Development Action Committee) – Annual Report Presentation

Todd Lawson, County Administrator

1. Appointment – Library Advisory Board
2. Administrator's Report

Susan Webb, Finance Director

1. Annual Pension Review

10:30 a.m. Public Hearing

Oak Orchard Sanitary Sewer District – Baylis Estates Annexation

Eddy Parker, Director of Assessments

1. Dog Control Contract Award

Andy Wright, Chief of Building Code

1. Building Code Update

Grant Requests

1. Coastal Concerts for program expenses.
2. Lewes Senior Center for events and program expenses.
3. Delmarva Clergy United in Social Action Foundation for community outreach.
4. Dr. Martin Luther King, Jr. Celebration Organization for Celebration Weekend expenses.

Introduction of Proposed Zoning Ordinances

Any Additional Business Brought Before Council

Executive Session – Job Applicants’ Qualifications, Personnel, Pending/Potential Litigation, and Land Acquisition pursuant to 29 Del. C. §10004(b)

Possible Action on Executive Session Items

Sussex County Council meetings can be monitored on the internet at www.sussexcountyde.gov.

In accordance with 29 Del. C. §10004(e)(2), this Agenda was posted on November 27, 2012 at 4:55 p.m. at the time it was prepared by the County Administrator and at least seven (7) days in advance of the meeting. This Agenda is subject to change to include the addition or deletion of items, including Executive Sessions, which arise at the time of the Meeting.

Agenda items listed may be considered out of sequence.

SUSSEX COUNTY COUNCIL - GEORGETOWN, DELAWARE, NOVEMBER 27, 2012

A regularly scheduled meeting of the Sussex County Council was held on Tuesday, November 27, 2012, at 10:00 a.m., in the Council Chambers, Sussex County Administrative Office Building, Georgetown, Delaware, with the following present:

Michael H. Vincent	President
Samuel R. Wilson, Jr.	Vice President
George B. Cole	Councilman
Joan R. Deaver	Councilwoman
Vance Phillips	Councilman
Todd F. Lawson	County Administrator
Susan M. Webb	Finance Director
Everett Moore	County Attorney

The Invocation and Pledge of Allegiance were led by Mr. Vincent.

**Call to
Order**

Mr. Vincent called the meeting to order.

**M 558 12
Amend
and
Approve
Agenda**

A Motion was made by Mr. Wilson, seconded by Mr. Phillips, to amend the Agenda by deleting "Job Applicants' Qualifications" under "Executive Session"; and to approve the Agenda, as amended.

Motion Adopted: 5 Yeas.

Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea

Minutes

The minutes of November 13, 2012 were approved by consent.

**Corre-
spondence**

Mr. Moore read the following correspondence:

WESTERN SUSSEX FARMERS' MARKET, INC., SEAFORD, DELAWARE.

RE: Letter in appreciation of grant.

DAEVEON DESHIELDS AND TAMIA BONVILLE, REHOBOTH, DELAWARE.

RE: Letter in appreciation of grant for the Walking for the Homeless Walk-A-Thon.

**Discussion/
DNREC's
Proposed
Changes**

The Council continued a discussion on DNREC's proposed changes to Onsite Wastewater and Treatment Disposal Systems (Chesapeake Bay Tidal Areas). The Council heard a presentation on this topic at the November 13th meeting.

**Discussion/
DNREC's
Proposed
Changes
(continued)**

Mr. Phillips distributed a fact sheet of points that were not discussed on November 13th and he expressed his opinion that these are points that should be a concern of the Council. He noted that, at the meeting on November 13th, he suggested that DNREC send out letters contacting all property owners affected by the proposal; he stated that if the Council is not interested in pursuing this, it may be something that he considers doing individually. Mr. Phillips noted that he would also make the fact sheet available to the press.

Mr. Phillips noted that the last point on the fact sheet should especially concern the Council: "5.5.5.7 Permit for innovative system is personal and can only be transferred with written permission of DNREC. Permission must be granted by DNREC 30 days prior to property transfer. Also, transfer of maintenance agreement must be completed and approved prior to transfer." QUOTE – "Failure to obtain such written consent may result in the revocation of this permit." Mr. Phillips stated that it appears DNREC will have veto over all property transfers and he stated that 2,400 parcels will be affected.

Mrs. Deaver expressed concern about sewer systems that have been leaking for many years.

**M 559 12
Authorize
Letter to
DNREC**

A Motion was made by Mr. Cole, seconded by Mr. Phillips, that the Sussex County Council authorizes the County Administrator to send a letter to DNREC stating that DNREC should notify property owners who will be affected by the proposed changes.

Motion Adopted: 5 Yeas.

Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea

**Employee
of the 4th
Quarter**

The Sussex County Council recognized John Norris, Employee of the Fourth Quarter. Mr. Norris is employed in the Data Processing Department and has worked for the County for 6 years.

**Adminis-
trator's
Report**

Mr. Lawson read the following information in his Administrator's Report:

1. DelDOT Public Workshop

Per the attached Public Notice, the Delaware Department of Transportation (DelDOT) is hosting a public workshop in Sussex County to discuss the findings of the Delaware Aviation System Plan Update, Phases 1 and 2. The workshop is open to the public and will be held on:

Wednesday, November 28, 2012 - 4:00 – 6:00 p.m.
Sussex County Emergency Operations Center
21911 Rudder Lane, Georgetown, Delaware

**Administrator's
Report
(continued)**

The workshop will look at the classifications of public-use airports and heliports in Delaware's Aviation System and will generate ideas from the public in formulating the course of action and priorities for airport development.

Comments will be received at the workshop or can be mailed to DelDOT Public Relations, P.O. Box 778, Dover, DE 19903, or sent via e-mail to dotpr@state.de.us.

2. Caroling on The Circle

A reminder that the annual Caroling on The Circle program will take place on Monday, December 3, at 6:30 p.m. in front of the Sussex County Courthouse. This is a free event sponsored by the Sussex County Council each year. Everyone is welcome and encouraged to attend, and to bring a food item for the less fortunate if they can afford to do so. Hot chocolate and cookies will be served at the Georgetown Fire Hall after the program. The "Pack the POD" campaign will remain in full swing until the end of December.

3. Delaware State Police Activity Report – September 2012

Per the attached Delaware State Police activity report for September, there were 3,612 total traffic arrests and 1,473 criminal arrests. Of that 1,473, 491 were felony and 982 were misdemeanor criminal arrests. Of the total hours on duty spent, 43 percent were spent on criminal investigations.

4. George F. Purpur, Jr.

It is with great sadness that we inform you of the passing of former Finance Director George F. Purpur, Jr., who passed away Thanksgiving Day at Nanticoke Memorial Hospital in Seaford. Mr. Purpur joined the County in 1977 to review assessments and was elevated shortly thereafter to the position of Finance Director, which he held until his retirement in January 1992. Mr. Purpur came to the County after working with the DuPont Company in Seaford. He was an accomplished violinist in his youth, a World War II veteran, and a graduate in chemical engineering from the esteemed Massachusetts Institute of Technology in Cambridge, Massachusetts.

Funeral services will be held at 11:00 a.m. Thursday, November 29, at St. Philips Episcopal Church in Laurel. County flags will be lowered in his honor through Thursday. The County extends its sympathies, and its appreciation for his years of service, to Mr. Purpur's family.

[Attachments to the Administrator's Report are not attachments to the minutes.]

**Draft Ordinance/
Sealing of Drawings, Specifications, etc. by an Architect and/or Engineer**

Mr. Moore reviewed a Draft Ordinance entitled “AN ORDINANCE TO AMEND CHAPTER 52, SECTION 52-18 c. AND E. OF THE CODE OF SUSSEX COUNTY IN REGARD TO THE SEALING OF DRAWINGS, SPECIFICATIONS, ETC. BY AN ARCHITECT AND/OR ENGINEER”.

Synopsis of Draft Ordinance: In order to be in compliance with the Delaware Code, this Ordinance amends Chapter 52, Sections 52-18C. and E. to require that, among other things, prior to the issuance of a building permit, all drawings, specifications and accompanying data shall be sealed by an architect and/or engineer who is in compliance with the registration provisions of 24 Del. C., Chapter 3 or licensing requirement of 24 Del. C., Chapter 28, as the case may be.

Mr. Moore explained that the County’s Code (Section 52-18 – Drawings and Specifications) is at odds with the professional engineers and architects and is in conflict with the Delaware Code. Additionally, the Attorney General’s Office has asked the County to amend the County Code to come into compliance with the State.

Introduction of Proposed Ordinance

Mr. Cole introduced the Proposed Ordinance entitled “AN ORDINANCE TO AMEND CHAPTER 52, SECTION 52-18 C. AND E. OF THE CODE OF SUSSEX COUNTY IN REGARD TO THE SEALING OF DRAWINGS, SPECIFICATIONS, ETC. BY AN ARCHITECT AND/OR ENGINEER”. The Proposed Ordinance will be advertised for Public Hearing.

Wastewater Agreement

Hal Godwin, Deputy County Administrator, presented a Wastewater Agreement for the Council’s consideration.

**M 560 12
Execute
Wastewater
Agreement/
Forest
Landing**

A Motion was made by Mrs. Deaver, seconded by Mr. Cole, based upon the recommendation of the Sussex County Engineering Department, for Sussex County Project No. 81-04, Agreement No. 343-5, that the Sussex County Council execute a Construction Administration and Construction Inspection Agreement between Sussex County Council and Forest Landing Communities, LLC, for wastewater facilities to be constructed in Forest Landing, Phase 2C, located in the Miller Creek Sanitary Sewer District.

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

Old Business/

Under Old Business, the Council discussed the Proposed Ordinance entitled “AN ORDINANCE TO AMEND CHAPTER 62 OF THE CODE OF SUSSEX COUNTY RELATING TO FEES CHARGED BY THE CLERK OF THE PEACE TO PERFORM MARRIAGE CEREMONIES AND CIVIL UNIONS”.

Old
Business/
Proposed
Ordinance/
Clerk of
Peace Fees
(continued)

The Council held a Public Hearing on the Proposed Ordinance on November 13, 2012 to consider changing the fees for military personnel. On that date, action was deferred for further information on a definition for military personnel and veterans. During the Public Hearing, Council members discussed waiving the fees for inactive and active military and veterans.

The Council discussed whether the waived fees should apply to only active duty military or active duty military and veterans.

Mr. Moore stated that, in response to the question regarding veterans, the following language has been drafted which can be included in the Proposed Ordinance, if approved: "For purposes of this section, "veterans" shall be defined as set forth in the Internal Revenue Manual § 4.76.26.2.1".

Mr. Moore reviewed other drafted amendments for the Council's consideration. He stated that the amendments could be made to the Proposed Ordinance since it was previously discussed at Public Hearing and it all relates to the short title of the Proposed Ordinance.

George Parish, Clerk of the Peace, asked the Council to establish an implementation date.

M 561 12
Amend
Proposed
Ordinance/
Clerk of
Peace Fees

A Motion was made by Mr. Phillips, seconded by Mr. Cole, to amend the Proposed Ordinance by waiving all fees for active United States military personnel and veterans, as follows:

A. The fee for a marriage or civil union license issued by the Clerk of the Peace for Sussex County to a Delaware resident shall be \$50 each.

B. The fee for providing a marriage or civil union license issued by the Clerk of the Peace for Sussex County to a non-Delaware resident shall be \$100 each.

C. The fee for providing a certified copy of a marriage or civil union license issued by the Clerk of the Peace for Sussex County shall be \$25 each.

D. The fee for conducting a Memorable Marriage or Civil Union Ceremony for a Delaware resident in the office of the Clerk of the Peace for Sussex County, or on The Circle or any building fronting The Circle, shall be \$50.

E. The fee for conducting a Memorable Marriage or Civil Union Ceremony in the office of the Clerk of the Peace for Sussex County, or on The Circle or any building fronting The Circle, for a non-Delaware resident shall be \$100.

F. The fee for conducting a Memorable Marriage or Civil Union Ceremony outside of the office of the Clerk of the Peace for Sussex County for a Delaware resident shall be \$75.

G. The fee for conducting a Memorable Marriage or Civil Union Ceremony outside of the office of the Clerk of the Peace for Sussex County for a non-Delaware resident shall be \$150.

**M 561 12
Amend
Proposed
Ordinance/
Clerk of
Peace Fees
(continued)**

H. The fee for performing a renewal of marriage or civil union vows ceremony in the office of the Clerk of the Peace for Sussex County, or on The Circle or any building fronting The Circle, for a Delaware resident shall be \$50.

I. The fee for performing a renewal of marriage or civil union vows ceremony in the office of the Clerk of the Peace for Sussex County, or on The Circle or any building fronting The Circle, for a non-Delaware resident shall be \$100.

J. The fee for performing a renewal of marriage or civil union vows ceremony outside of the office of the Clerk of the Peace for Sussex County for a Delaware resident shall be \$75.

K. The fee for performing a renewal of marriage or civil union vows ceremony outside of the office of the Clerk of the Peace for Sussex County for a non-Delaware resident shall be \$150.

L. There shall be no fee for any services set forth in this § 62-16 for any active United States military personnel or veterans regardless of residency. For purposes of this section, “veterans” shall be defined as set forth in the Internal Revenue Manual § 4.76.26.2.1

Motion Adopted: 5 Yeas.

Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea

**M 562 12
Adopt
Ordinance
No. 2279,
As
Amended**

A Motion was made by Mr. Cole, seconded by Mr. Wilson, to Adopt Ordinance No. 2279 entitled “AN ORDINANCE TO AMEND CHAPTER 62 OF THE CODE OF SUSSEX COUNTY RELATING TO FEES CHARGED BY THE CLERK OF THE PEACE TO PERFORM MARRIAGE CEREMONIES AND CIVIL UNIONS”, as amended and with an effective date of January 1, 2013.

Motion Adopted: 5 Yeas.

Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea

**Public
Hearing/
Proposed
Ordinance/
Council
Meetings
that fall
on Legal
Holidays**

A Public Hearing was held on the Proposed Ordinance entitled “AN ORDINANCE TO AMEND CHAPTER 1 OF THE CODE OF SUSSEX COUNTY RELATING TO SUSSEX COUNTY COUNCIL MEETINGS THAT FALL ON LEGAL HOLIDAYS”.

Mr. Moore explained that the reason this Proposed Ordinance was introduced is because there are certain times that are set forth in the Code for Council meetings, which at times may fall on legal holidays. For example, the first Tuesday in 2013 is January 1st, New Year’s Day. Under Delaware Code, the County can set its own dates for meetings, as long as it is done by Ordinance by the County.

**Public
Hearing/
Proposed
Ordinance/
Council
Meetings
that fall
on Legal
Holidays
(continued)**

Mr. Moore stated that the Proposed Ordinance provides for the addition of the following language:

“In the event any Council meetings mandated by the Delaware Code, Sussex County Code or Sussex County Council’s Rules of Procedures fall on a legal holiday, the meeting shall take place on the next regularly scheduled Tuesday meeting date, or on such other date to be scheduled by the Council, upon providing proper notice to the public in accordance with Title 29, Chapter 100, of the Delaware Code.”

There were no public comments and the Public Hearing was closed.

**M 563 12
Adopt
Ordinance
No. 2280**

A Motion was made by Mr. Cole, seconded by Mrs. Deaver, to Adopt Ordinance No. 2280 entitled “AN ORDINANCE TO AMEND CHAPTER 1 OF THE CODE OF SUSSEX COUNTY RELATING TO SUSSEX COUNTY COUNCIL MEETINGS THAT FALL ON LEGAL HOLIDAYS”.

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

**Airport
Taxiway
Project**

Bob Jones, Project Engineer, presented requests for Balancing Change Orders and for granting Substantial Completion for Sussex County Airport Taxiway A (N) and B.

**M 564 12
Approve
Balancing
C/O and
Grant
Substantial
Completion/
Taxiway
A (N)**

A Motion was made Mr. Cole, seconded by Mrs. Deaver, based upon the recommendation of the Sussex County Engineering Department, that the Balancing Change Order for Sussex County Contract No. 11-10, Rehabilitate Taxiway A (N) with David A. Bramble, Inc. be approved, which decreases the contract by the amount of \$86,457.60 for a new contract total of \$371,622.40; Substantial Completion is granted effective May 18, 2012 and final payment is to be made and any held retainage is to be released in accordance with the terms and conditions of the contract documents.

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

M 565 12

A Motion was made by Mr. Cole, seconded by Mr. Phillips, based upon the recommendation of the Sussex County Engineering Department, that the Balancing Change Order for Sussex County Contract No. 10-02, Rehabilitate Taxiway B with David A. Bramble, Inc. be approved, which decreases the contract by the amount of \$79,955.73 for a new contract total

- M 565 12**
Approve
Balancing
C/O and
Grant
Substantial
Completion/
Taxiway B
- of \$452,564.27; Substantial Completion is granted effective August 9, 2012 and final payment is to be made and any held retainage is to be released in accordance with the terms and conditions of the contract documents.
- Motion Adopted:** 5 Yeas.
- Vote by Roll Call:** Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea
- Nanticoke**
Dredge
Project/
Woodland
Road
Casing
Alignment
Project/
Bid Award
- Juel Gibbons, Project Engineer, presented the bid results for the Nanticoke Dredge Project – Woodland Road Casing Alignment (Contract 12-26). This project is part of the broader Nanticoke Dredge Project (NDP) being undertaken by the Army Corp of Engineers in conjunction with Sussex County. The NDP involves dredging the Nanticoke River to widen the channel in Seaford. The dredged material will be piped from the river to the County-owned dredge site via an 18 inch diameter pipe within a 30 inch steel casing pipe. The return water from the dredge site to the river will be conveyed via pipe of the same size running parallel to the pipe carrying the dredge material. The project calls for two casing pipes crossing Woodland Road, as required by the Army Corp of Engineers. Ms. Gibbons reported that six bids were received and the apparent low bidder is Zack Excavating, Inc. in the amount of \$49,500.00. The Engineer's estimate for the project is \$76,000.00.
- M 566 12**
Award
Bid/
Nanticoke
Dredge
Project/
Woodland
Road
Casing
Alignment
Project
- A Motion was made by Mr. Cole, seconded by Mrs. Deaver, based upon the recommendation of the Sussex County Engineering Department, that Contract No. 12-26, Woodland Road Casing Alignment, be awarded to Zack Excavating, Inc. of Smyrna, Delaware, at the bid amount of \$49,500.00.
- Motion Adopted:** 5 Yeas.
- Vote by Roll Call:** Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea
- Proposal**
for Contract
for Design
Services/
Pump
Station
No. 207
Improve-
ments
- Juel Gibbons, Project Engineer, presented a Proposed Agreement with George, Miles and Buhr, LLC for design services for Pump Station 207 Improvements (Contract 12-23). This Contract is for engineering design services in support of improvements to Pump Station No. 207 in the West Rehoboth Expansion of the Dewey Beach Sanitary Sewer District. Pump Station No. 207 is already operating above its original design capacity with 1,200 EDUs currently being served. In addition, it is projected that this pump station will need to serve a future capacity of approximately 5,000 EDUs. Thus, the existing pump station and force main need to be enlarged in order to accommodate this increased capacity. The scope of work includes site design, wet well and pumps and electrical work. The fee for the design work is \$118,428.00.

**M 567 12
Execute
Contract
for Design
Services/
Pump
Station
No. 207
Improve-
ments**

A Motion was made by Mr. Cole, seconded by Mrs. Deaver, based upon the recommendation of the Sussex County Engineering Department, that the Sussex County Council authorizes its President to execute an Agreement with George, Miles and Buhr, LLC of Salisbury, Maryland, to provide consulting services for Contract 12-23, Pump Station No. 207 and Force Main design services; the cost of these services is not to exceed \$118,428.00.

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

**Grant
Requests**

Mrs. Webb presented grant requests for the Council's consideration.

**M 568 12
Council-
manic
Grant**

A Motion was made by Mrs. Deaver, seconded by Mr. Cole, to give \$250.00 (\$50.00 from each Councilmanic Grant Account) to the Sussex County Foster Parent Association for their Annual Holiday Party.

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

**M 569 12
Council-
manic
Grant**

A Motion was made by Mr. Cole, seconded by Mr. Phillips, to give \$7,000.00 (\$5,000.00 from Mr. Phillips' Councilmanic Grant Account and \$1,000.00 each from Mr. Vincent's and Mr. Wilson's Councilmanic Grant Accounts) to Delmarva Teen Challenge for program expenses.

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

**M 570 12
Council-
manic
Grant**

A Motion was made by Mr. Cole, seconded by Mrs. Deaver, to give \$500.00 from Mr. Vincent's Councilmanic Grant Account to the Town of Blades Kids Christmas for the Kid's Christmas Bazaar.

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

**M 571 12
Grant**

A Motion was made by Mr. Cole, seconded by Mrs. Deaver, to give \$2,500.00 from Mr. Cole's Councilmanic Grant Account to the Ocean View Historical Society for historical preservation projects.

**M 571 12
(continued)**

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

**M 572 12
Council-
manic
Grant**

A Motion was made by Mr. Cole, seconded by Mr. Phillips, to give \$100.00 from Mr. Cole's Councilmanic Grant Account to Boy Scout Troop 281 for Jacob Martin's Eagle Scout Project.

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

**M 573 12
Council-
manic
Grant**

A Motion was made by Mr. Phillips, seconded by Mrs. Deaver, to give \$500.00 (\$200.00 each from Mr. Phillips' and Mr. Cole's Councilmanic Grant Accounts and \$100.00 from Mr. Vincent's Councilmanic Grant Account) to Sussex Central Pop Warner for travel expenses.

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

**M 574 12
Council-
manic
Grant**

A Motion was made by Mr. Phillips, seconded by Mr. Cole, to give \$500.00 (\$250.00 each from Mr. Vincent's and Mr. Phillips' Councilmanic Grant Account) to the Laurel Lions Club for maintenance/upkeep of their recreational facility.

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

**M 575 12
Council-
manic
Grant**

A Motion was made by Mr. Phillips, seconded by Mr. Cole, to give \$500.00 from Mr. Phillips' Councilmanic Grant Account to the Polly Branch Extended McCabe Court Civic Association for the community's "Make A Difference Day".

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

M 576 12 Councilmanic Grant **A Motion was made by Mr. Cole, seconded by Mrs. Deaver, to give \$500.00 (\$100.00 from each Councilmanic Grant Account) to the Sussex County Chapter of the Delaware State University Alumni Association for the scholarship fundraiser.**

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

Additional Business **Under Additional Business, Alvannah Davis questioned the status of her request for an extension on her subdivision project. Ms. Davis was informed that Lawrence Lank, Director of Planning and Zoning, will be instructed to contact her regarding the matter.**

Under Additional Business, Dan Kramer commented on the proposed DNREC regulations and he stated that the proposal does not only impact properties within 1,000 feet of the Chesapeake Bay Tidal Areas but also any properties involved in property sales/transfers. Mr. Kramer also commented on failed septic systems.

Under Additional Business, William Carroll stated that he has comments on the Proposed Ordinance relating to Chapter 52 of the Sussex County Code; however, he will wait until the Public Hearing to make comments.

M 577 12 Go Into Executive Session **At 11:10 a.m., a Motion was made by Mr. Phillips, seconded by Mr. Cole, to recess the Regular Session and to go into Executive Session.**

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

Executive Session **At 11:12 a.m., an Executive Session was held in the Council Chambers and the Council Caucus Room for the purpose of discussing matters relating to personnel, pending/potential litigation, and land acquisition. The Executive Session recessed at 2:08 p.m.**

M 578 12 Reconvene Regular Session **At 2:12 p.m., a Motion was made by Mr. Cole, seconded by Mrs. Deaver, to come out of Executive Session and to reconvene the Regular Session.**

Motion Adopted: 3 Yeas, 2 Absent.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Absent; Mr. Wilson, Absent;
Mr. Vincent, Yea**

Mr. Phillips and Mr. Wilson rejoined the meeting.

**Public
Hearing/
C/U
No. 1947**

A Public Hearing was held on the Proposed Ordinance entitled “AN ORDINANCE TO GRANT A CONDITIONAL USE OF LAND IN AN AR-1 AGRICULTURAL RESIDENTIAL DISTRICT FOR A PUBLIC SERVICE BUILDING/USE TO BE LOCATED ON A CERTAIN PARCEL OF LAND LYING AND BEING IN BROADKILL HUNDRED, SUSSEX COUNTY, CONTAINING 4.35 ACRES, MORE OR LESS” (Conditional Use No. 1947) filed on behalf of CHEER Delaware.

Lawrence Lank, Director of Planning and Zoning, reported that the Planning and Zoning Commission held a Public Hearing on this application on October 25, 2012 at which time the Commission recommended that the application be approved with conditions.

See the minutes of the Planning and zoning Commission dated October 25, 2012.

Mr. Lank read a summary of the Commission’s Public Hearing.

The Council found that Ring Lardner, Professional Engineer with Davis, Bowen and Friedel, Inc. and Ken Bock of CHEER Delaware were present on behalf of the application. Mr. Lardner asked that the information read into the record by Mr. Lank be made a part of this Hearing’s record; that CHEER Delaware’s application is for a public use facility containing 6,000 square feet; that the application consists of two separate parcels; that if the application is approved, the two parcels will be combined into one parcel; that a lot consolidation is part of the overall site plan approval process; that CHEER Delaware proposes to move from their existing location, which is approximately one mile east of the proposed location so that services can be expanded; that they would like to have space for weddings, banquets, and conferences on weekends no more than once per month; that the proposed 195 parking spaces may be reduced in number, if not needed; that they propose one change to the Preliminary Site Plan – that the stormwater pond and septic system be moved; that no Traffic Impact Study was required; that DelDOT is only requiring minor modifications to the shoulder as part of the entrance process; that the proposed use is public in nature; and that there will be no negative impact on property owners on Broadkill Road.

There were no public comments and the Public Hearing was closed.

**M 579 12
Adopt
Ordinance
No. 2281
(C/U
No. 1947)**

A Motion was made by Mr. Cole, seconded by Mr. Phillips, to Adopt Ordinance No. 2281 entitled “AN ORDINANCE TO GRANT A CONDITIONAL USE OF LAND IN AN AR-1 AGRICULTURAL RESIDENTIAL DISTRICT FOR A PUBLIC SERVICE BUILDING/USE TO BE LOCATED ON A CERTAIN PARCEL OF LAND LYING AND BEING IN BROADKILL HUNDRED, SUSSEX COUNTY, CONTAINING 4.35 ACRES, MORE OR LESS” (Conditional Use No. 1947) filed on behalf of CHEER Delaware, with the following conditions:

**M 579 12
Adopt
Ordinance
No. 2281
(C/U
No. 1947)
(continued)**

1. The regular hours of operation shall be Monday through Friday from 8:00 a.m. through 4:00 p.m. with extended hours for special activities.
2. Meals on Wheels, a meal delivery service, is part of CHEER's regular operations and services. This type of service shall be permitted on the site.
3. Special events (such as weddings and receptions, banquets, conferences, etc.) are part of CHEER's regular operations, and shall be permitted on the site and outside of regular operating hours.
4. Any lighting shall be downward screened so that it does not shine on neighboring properties or roadways.
5. One lighted sign, not to exceed 32 square feet in size per side, shall be permitted.
6. There may be full kitchen facilities on the site.
7. The location of a dumpster shall be shown on the Final Site Plan. It shall be screened from view of neighboring properties and roadways.
8. The Final Site Plan shall be subject to the review and approval of the Planning and Zoning Commission.

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

**Public
Hearing/
C/Z
No. 1722**

A Public Hearing was held on the Proposed Ordinance entitled "AN ORDINANCE TO AMEND THE COMPREHENSIVE ZONING MAP OF SUSSEX COUNTY FROM A LI-2 LIGHT INDUSTRIAL DISTRICT TO AN AR-1 AGRICULTURAL RESIDENTIAL DISTRICT FOR A CERTAIN PARCEL OF LAND LYING AND BEING IN BROAD CREEK HUNDRED, SUSSEX COUNTY, CONTAINING 1.91 ACRES, MORE OR LESS" (Change of Zone No. 1722) filed on behalf of Robert and Patricia Robinson.

Lawrence Lank, Director of Planning and Zoning, reported that the Planning and Zoning Commission held a Public Hearing on this application on October 25, 2012 at which time the Commission recommended that the application be approved.

See the minutes of the Planning and zoning Commission dated October 25, 2012.

Mr. Lank read a summary of the Commission's Public Hearing.

The Council found that Robert Robinson was present and he stated that he is requesting a rezoning of his property as he is no longer operating a business on the site.

There were no public comments and the Public Hearing was closed.

**M 580 12
Adopt
Ordinance
No. 2282
(C/Z
No. 1722)**

A Motion was made by Mr. Cole, seconded by Mrs. Deaver, to Adopt Ordinance No. 2282 entitled “AN ORDINANCE TO AMEND THE COMPREHENSIVE ZONING MAP OF SUSSEX COUNTY FROM A LI-2 LIGHT INDUSTRIAL DISTRICT TO AN AR-1 AGRICULTURAL RESIDENTIAL DISTRICT FOR A CERTAIN PARCEL OF LAND LYING AND BEING IN BROAD CREEK HUNDRED, SUSSEX COUNTY, CONTAINING 1.91 ACRES, MORE OR LESS” (Change of Zone No. 1722) filed on behalf of Robert and Patricia Robinson.

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

**M 581 12
Reconvene
Executive
Session**

At 2:33 p.m., a Motion was made by Mr. Cole, seconded by Mrs. Deaver, to recess the Regular Session and to reconvene the Executive Session.

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

**Executive
Session**

At 2:35 p.m., an Executive Session was held in the Council Caucus Room for the purpose of discussing a pending/potential litigation issue. The Executive Session concluded at 3:38 p.m.

**M 582 12
Reconvene
Regular
Session**

At 3:40 p.m., a Motion was made by Mr. Cole, seconded by Mrs. Deaver, to come out of Executive Session and to reconvene the Regular Session.

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

**M 583 12
Approve
Consent
Decree
with
DOJ**

A Motion was made by Mr. Cole, seconded by Mrs. Deaver, (in regard to pending litigation), to approve a Consent Decree with the Department of Justice, as presented by legal counsel.

Motion Adopted: 3 Yeas, 2 Nays.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Nay; Mr. Wilson, Nay;
Mr. Vincent, Yea**

M 584 12

A Motion was made by Mr. Cole, seconded by Mrs. Deaver, (in regard to pending litigation) to approve the Voluntary Consent Agreement (with

**M 584 12
Approve
Voluntary
Consent
Agreement
(HUD)**

HUD), contingent on the same terms in regard to termination date, as contained in the Consent Decree, as drafted by legal counsel.

Motion Adopted: 3 Yeas, 2 Nays.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Nay; Mr. Wilson, Nay;
Mr. Vincent, Yea**

**M 585 12
Adjourn**

A Motion was made by Mrs. Deaver, seconded by Mr. Cole, to adjourn at 3:42 p.m.

Motion Adopted: 5 Yeas.

**Vote by Roll Call: Mrs. Deaver, Yea; Mr. Cole, Yea;
Mr. Phillips, Yea; Mr. Wilson, Yea;
Mr. Vincent, Yea**

Respectfully submitted,

**Robin A. Griffith
Clerk of the Council**

SUSAN M. WEBB, CPA
FINANCE DIRECTOR



Sussex County

ADMINISTRATIVE OFFICE BUILDING
2 THE CIRCLE
P.O. BOX 589
GEORGETOWN, DELAWARE 19947
TEL: 302-855-7741
FAX: 302-855-7749
E-MAIL: smwebb@sussexcountype.gov

MEMORANDUM:

TO: The Honorable Michael H. Vincent
President, Sussex County Council

The Honorable Samuel R. Wilson, Jr.
Vice President, Sussex County Council

The Honorable George B. Cole
Sussex County Councilman

The Honorable Joan R. Deaver
Sussex County Councilwoman

The Honorable Vance Phillips
Sussex County Councilman

FROM: Susan M. Webb, CPA *SMW*
Finance Director

RE: **SUSSEX COUNTY PENSION FUND**

DATE: November 30, 2012

I will be discussing the County's Pension Plans at the December 4, 2012 County Council meeting. Mr. Michael Shone of Peirce Park Group, our Pension Investment Consultant, will also be speaking. Attached for your review are the:

- Draft minutes of the November 7, 2012 Pension Committee Meeting
- Investment Performance Reports

In summary, I will be making the following recommendations to Council:

OPEB Fund

- Make the 2013 budgeted contribution of \$2,106,808 and invest in short-term cash

- Reallocate \$1,500,000 to the Vanguard Mid Cap Index Fund from the following: \$500,000 from Ridgeworth and \$1,000,000 from the Vanguard Russell 100 Index Fund

PENSION Fund

- Make the 2013 budgeted contribution of \$3,198,312
- Invest additional cash of \$1,300,000 as follows: \$120,000 – DuPont Capital; \$30,000 – Fidelity Low Priced Stock Fund; and \$1,150,000 – Wilmington Trust Bonds

Please contact me if you have any questions or concerns.

SMW/nc

Attachments

xc: Mr. Todd F. Lawson

SUSAN M. WEBB, CPA
FINANCE DIRECTOR



Sussex County

ADMINISTRATIVE OFFICE BUILDING
2 THE CIRCLE
P.O. BOX 589
GEORGETOWN, DELAWARE 19947
TEL: 302-855-7741
FAX: 302-855-7749
E-MAIL: smwebb@sussexcountype.gov

PENSION FUND COMMITTEE

Minutes of Meeting

November 7, 2012

The Sussex County Pension Fund Committee met on November 7, 2012, at 10:00 a.m. in the County Council Chambers, Georgetown, Delaware. Those in attendance included members: Susan Webb, Todd Lawson, Karen Brewington, Jeffrey James, David Baker, Lynda Messick, and Hugh Leahy. Michael Shone of Peirce Park Group, the County's Investment Consultant, was also in attendance.

On October 31, 2012, the Agenda for today's meeting was posted in the County's locked bulletin board located in the lobby of the County Administrative Office Building, as well as posted on the County's website.

Ms. Webb reviewed today's agenda.

Approval of Minutes

The minutes of the August 2, 2012 meeting were approved, as distributed, by voice vote.

Performance Reports of the Pension and OPEB Funds

Mr. Shone provided copies of the "Sussex County Investment Performance Report – September 30, 2012", which included 2 subsections for the County's Pension and OPEB Funds, as well an introductory section regarding the overall Market Environment for the third quarter of 2012. Also provided were a quarterly newsletter, "Peirce Park Perspective – Fall 2012"; "Sussex County Pension" (rebalancing information); "Sussex County OPEB – Provisional Performance Summary as of October 31, 2012"; "Sussex County – Considering the Road Ahead – November 7, 2012" (an education piece); "PPG Proprietary Analysis" (portfolio as of September 30, 2012); and an article, "More state plans cutting assumed return rates", dated July 23, 2012. Although the Investment Performance Report should be referenced for a more detailed analysis, highlights discussed include:

Market Environment – 3rd Quarter (Page 1)

- Global stock markets regain positive momentum
Across the world, stock market returns have been very positive in 2012.
- The ECB (European Central Bank) begins government bond purchases
- Summer job growth raised upwards
- Unemployment rate falls to 7.8 percent
- Fed announces stimulus (QE3) until unemployment falls to an acceptable level
- Consumer confidence continues to improve
- House prices and construction continue to trend upwards
- Strong September gains for automobiles and home furnishings
- Second quarter real GDP (Gross Domestic Product) growth revised downward
- Global growth expectations much lower than 2010/2011
- Weakness in U. S. exports
- Bond inflows continued to outpace equities
- Items to consider: (1) impact of weak third quarter earnings on stock markets, (2) impact of economic weakness abroad on the U. S. economy, (3) impact of recent election on U. S. economy, and (4) possible “fiscal cliff”

Page 3

- Equities outperformed bonds for the quarter and year-to-date
- International and emerging market equities outperformed U. S. equities for the quarter, but trail year-to-date
- Emerging market bonds continue to do well

Emerging markets were the best performers last quarter (7.7 percent rate of return) and 14.7 percent for the year. Emerging markets include Brazil, Russia, India, China, eastern Europe and Latin America. Year-to-date, the U. S. has been the best performer (16.1 percent return through the end of the third

quarter). At the end of September 30, 2012, the U. S. bond market was up 1.6 percent.

- U. S. Equity Returns by Style – Large Cap Growth Stocks realized a 6.4 percent return for the quarter (Large Cap Growth includes Apple, technology, and healthcare); Large Value outperformed Growth for the quarter (6.8 percent vs. 6.4); Large Cap Value outperformed Small and Mid-cap year-to-date (Large Cap includes energy stocks, utilities, and some financials); and Large Cap Growth performed the best in 2012, or an 18 percent rate of return.
- Sector Returns – Energy stocks outperformed for the quarter, but trailed all other sectors – except utilities – year-to-date; and consumer discretionary and telecommunication stocks posted a strong quarter (8.0 percent) and outperformed year-to-date (25.6 percent). Year-to-date, the worst performer was utilities at 4.5 percent.

Page 4

- Intermediate term bond yields declined during the quarter (as interest rates decline, bond values increase)
- Intermediate term bonds outperformed short and long term bonds for the quarter
- High yield bonds outperformed for the quarter and year-to-date
- Treasuries have underperformed for the quarter and year-to-date as spreads have narrowed

Tab II – Pension Fund

- Portfolio gained over \$2 million during the quarter – 3.9 percent return (approximate year-to-date gain of \$3.5 million, or 9.4 percent)
- Fund consistently outperforms benchmark in down markets and underperforms in up markets
- The State's piece of the County's portfolio, or approximately 65 percent, realized good long-term returns, but not as good quarter and one year (relative to benchmark)
- Wilmington Trust had very good returns
- The County needs to invest \$1.3 million

- Items to consider: (1) are actuarial assumed rates too high given the low interest rate environment and the County's asset mix, and (2) possible future inflation

Page 10 – Over the last three years, the County outperformed its Policy Index. When the markets are up, the County, generally, underperforms.

In discussion regarding the fund's performance and the County's very conservative investment nature, Mr. Shone noted that consideration may need to be given to revising the County's assumed rate of return.

Page 12 – Returns versus Benchmarks - The County's return for the quarter was 3.9 percent, versus the policy index of 4.4. The State of Delaware Investment Pool was up 3.7 percent, versus an index of 4.6; DuPont Capital – up 6.1 percent, versus a 6.4 index; Fidelity Low Price – up 7.0 percent, versus an index of 5.3; and Wilmington Trust – up 1.0 percent, versus a .6 index.

The County's investment guidelines and restrictions (25 percent U. S. Grade A Corporate Bonds/75 percent Treasuries), contained within the Investment Policy were discussed. Any changes to the Investment Policy would be recommended by the Committee for approval by Council. At the time that Peirce Park originally drafted the County's Investment Policy, initial recommendations would have put the County more in line with their other county clients (70 percent stocks/30 percent fixed income). Currently, the County's portfolio includes 60 percent stocks/40 percent fixed income.

At the Committee's upcoming meeting in February 2013, Mr. Shone noted that it may be time to talk about the fixed income piece of the Investment Policy to allow the bond manager more flexibility to realize additional returns.

When questioned regarding what additional conservative investment options would be available in lieu of straight bonds, Mr. Shone (in working with his other clients) offered the following approaches/examples: (1) allow bond manager to invest up to 10 percent of bonds into international bonds, (2) look at GTAA (Global Tactical Asset Allocation) – managers have the ability to invest anywhere in the world, (3) include higher dividend oriented stocks, higher yield, and (4) low volatility approach.

It was, again, suggested that the actuary provide a report noting the impact to the County in differing markets and, if the assumed rate of return is decreased, what the impact would be to the funding levels and the annual required contribution.

Page 14 – Total Fund Composite and Fee Schedule. At the present time, Peirce Park does not provide returns net of fees, but those numbers can be provided. As of September 30, 2012, the total Pension Fund composition includes:

<u>Account</u>	<u>Market Value as of 9/30/12</u>	<u>% of Portfolio</u>	<u>Estimated Annual Fee (\$)</u>	<u>Estimated Annual Fee (%)</u>
Dupont Capital Investment	\$ 9,005,345	16.3	\$ 31,519	.35%
Fidelity Low Price Stocks	\$ 3,567,752	6.4	\$ 29,612	.83%
Wilmington Trust Bonds	\$ 6,069,522	11.0	\$ 12,139	.20%
Operating Account	\$ 1,210,055	2.2	----	----
State of Delaware Investment	\$35,524,980	64.2	\$277,095	.78%
Investment Management Fee	\$55,377,655	100.0	\$350,365	.63%

Overall, DuPont and Fidelity are performing as expected, with Wilmington Trust having a very good quarter and year.

Tab III - OPEB

- Portfolio gained approximately \$850,000 during the quarter; and a gain of \$1.7 million year-to-date
- Investment performance much improved – manager changes and lowered allocation to small cap
- Items to consider: (1) increase mid cap stocks; (2) are actuarial assumed returns too high (given interest rate environment and the County’s asset mix), and (3) possible future inflation

Mr. Shone referred the Committee to a separate handout, “Sussex County OPEB – Provisional Performance Summary as of October 31, 2012”. Black Rock was down .6 percent, versus a -.5 index; Vanguard Dividend Growth – down 1.2 percent, versus an index of -1.9; Ridgeworth – up .6 percent, versus a -1.3 index; and Dodge and Cox – up .2 percent, versus an index of -0.7.

Mr. Shone noted that he would not recommend any manager changes for the Pension Fund. For the OPEB, the addition of Mid Cap stocks is recommended, or approximately 5 or 6 percent of the portfolio (2 percent from Ridgeworth and 4 percent from the Vanguard Russell 1000 Index Fund).

Ms. Webb provided copies of a worksheet entitled, “Pension and OPEB Annual Contribution”, which reflects the cash balance, budgeted contributions, and expenses to be reimbursed to the General Fund.

Annual Contribution/Investment for Pension and OEP Funds

A Motion was made by Mr. Baker, seconded by Ms. Messick, that the Sussex County Pension Committee recommends to the Sussex County Council that the 2013 OPEB contribution of \$2,106,808 be invested in short-term cash.

Motion Adopted: 7 Yea.

Vote by Roll Call: Mr. James, Yea; Mr. Baker, Yea;
Mr. Lawson, Yea; Ms. Brewington, Yea;
Mr. Leahy, Yea; Ms. Messick, Yea;
Ms. Webb, Yea

A Motion was made by Mr. Leahy, seconded by Ms. Messick, that the Sussex County Pension Committee recommend to the Sussex County Council to rebalance the OPEB Fund by reallocating \$1,500,000 to the Vanguard Mid Cap Index (\$500,000 from Ridgeworth and \$1,000,000 from the Vanguard Russell 100 Index Fund).

Motion Adopted: 7 Yea.

Vote by Roll Call: Mr. James, Yea; Mr. Baker, Yea;
Mr. Lawson, Yea; Ms. Brewington, Yea;
Mr. Leahy, Yea; Ms. Messick, Yea;
Ms. Webb, Yea

A Motion was made by Mr. Baker, seconded by Mr. Leahy, that the Sussex County Pension Committee recommend to the Sussex County Council to make the 2013 Pension Fund contribution of \$3,198,312 and to also rebalance and invest the additional cash of \$1,300,000 as follows: \$120,000 – DuPont Capital, \$30,000 – Fidelity Low Priced Stock, and \$1,150,000 – Wilmington Trust Bonds.

Motion Adopted: 7 Yea.

Vote by Roll Call: Mr. James, Yea; Mr. Baker, Yea;
Mr. Lawson, Yea; Ms. Brewington, Yea;
Mr. Leahy, Yea; Ms. Messick, Yea;
Ms. Webb, Yea

It was noted that the Pension and OPEB Funds were 93 and 73 percent funded, respectively, as of the last actuary report, 2012.

Meeting Dates and Goals

Ms. Webb will send out an email to determine convenient quarterly meeting dates for February, May, August, and November 2013, as well as goals for 2013. Several possible goals include: Investment Policy Statement update, fixed income

guideline revisions, and an actuary study to determine the effects of a possible reduction in the assumed rate of return of 8 percent.

Additional Business

Mr. Shone referred members to the handout entitled, "Sussex County – Considering the Road Ahead, dated November 7, 2012", more specifically, pages 4 and 5. The information presented reflects the challenge facing Sussex County regarding their assumed rate of return and its impact on contributions and earnings.

It was noted that the Committee's recommendations will be brought before Council at their December 4, 2012 meeting, with Mr. Shone also in attendance.

At 11:35 a.m., the meeting was adjourned.

Respectfully submitted,



Nancy J. Cordrey
Administrative Secretary



Sussex County

Investment Performance Report

September 30, 2012

DATA ♦ KNOWLEDGE ♦ WISDOM ♦ RESULTS



PEIRCE PARK GROUP
INVESTMENT MANAGEMENT CONSULTANTS

300 South High Street
West Chester, PA 19382
Offices in: Pittsburgh, PA & Wilmington, DE

Ph: (610) 719-0300
Fax: (610) 719-8345
www.Peircepark.com

Table of Contents

I. Market Environment

II. Pension Fund

III. OPEB Fund



PEIRCE PARK GROUP

PERFORMANCE EVALUATION AND REPORTING SERVICES INFORMATION DISCLAIMER

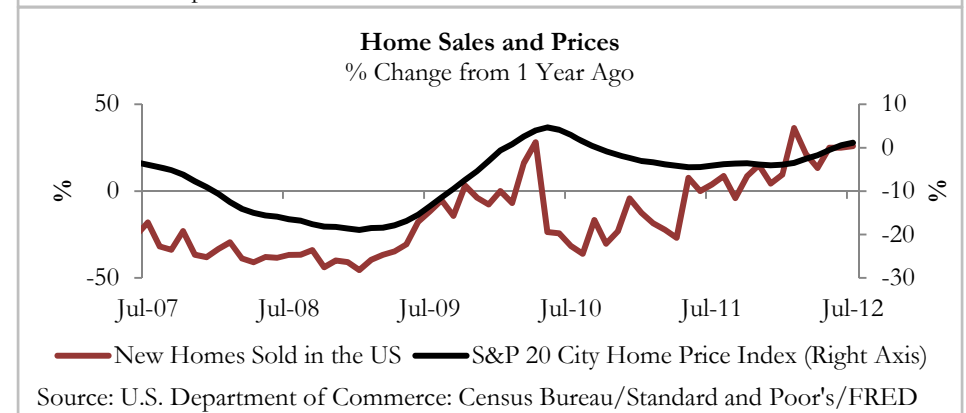
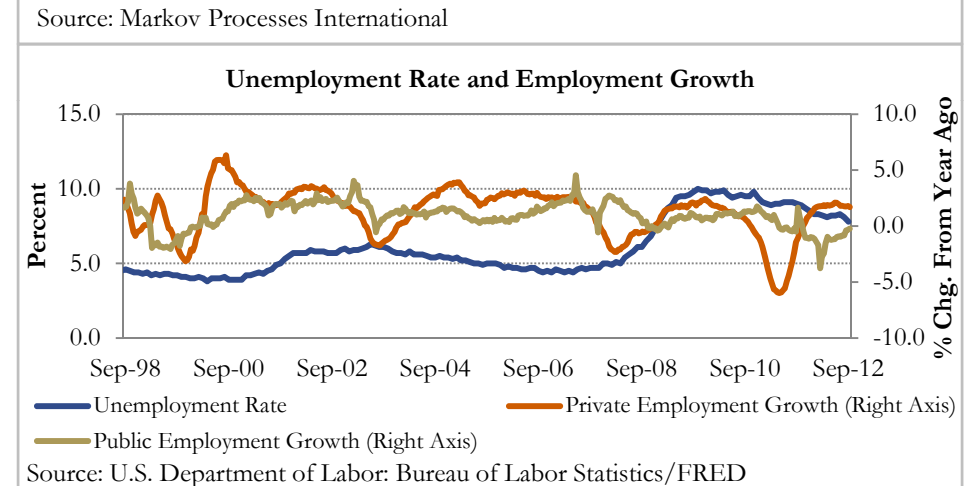
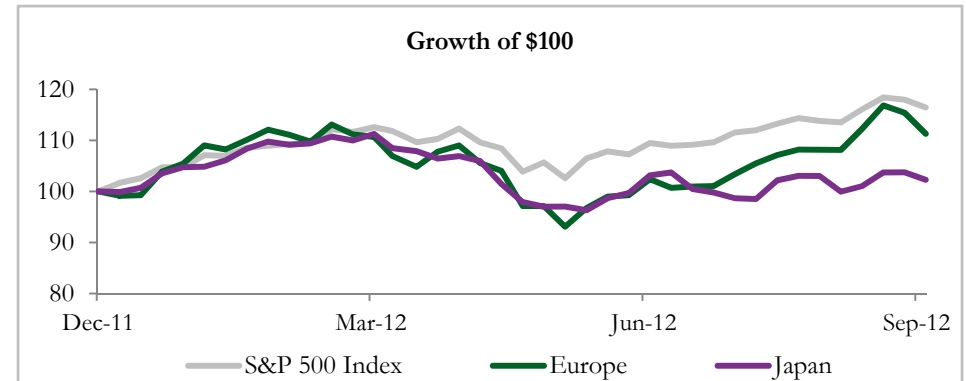
Peirce Park Group has exercised reasonable professional care in the preparation of this performance report. Peirce Park Group relies on the client's custodian for market values and transaction dates – both of which may differ from investment manager records. **Returns are calculated using the custodian statements. Every effort is made to identify and reconcile discrepancies.** There may be discrepancies in asset values and returns with managers, due to different values or methodologies used by the managers and/or custodians. When the manager(s) and the custodian are one and the same, we have no ability to determine the accuracy of the asset values put forth. Information in this report on market indices, security characteristics, and universe comparisons is received from InvestorForce. Therefore, we can make no guarantee as to the completeness or accuracy of the report.

Total fund universes are generally comprised of gross of management fee return calculations. When clients have investment managers that provide net of fee return calculations or asset values (e.g. mutual funds), we increase (gross) the total fund return by an amount that reflects the internal costs of the manager or fund (internal costs include, but are not limited to, management fees, advisory/subadvisory fees, administrative fees, interest expenses and fee reimbursements). In determining a manager or fund's cost, we use the best available information to determine a figure which may differ from other reported sources. Therefore, we can make no guarantee as to the accuracy of fee calculations. Total Plan returns are derived from InvestorForce.

Market Environment – 3rd Quarter 2012

- Global stock markets regain positive momentum
- The ECB begins government bond purchases
- Summer job growth raised upwards
- Unemployment rate falls to 7.8%
- Fed announces stimulus (QE3) until unemployment falls to an acceptable level
- Consumer confidence continues to improve
- House prices and construction continue to trend upwards
- Strong September gains for automobiles and home furnishings
- Are we beginning to see a change in psyche of the American consumer?

HOWEVER...

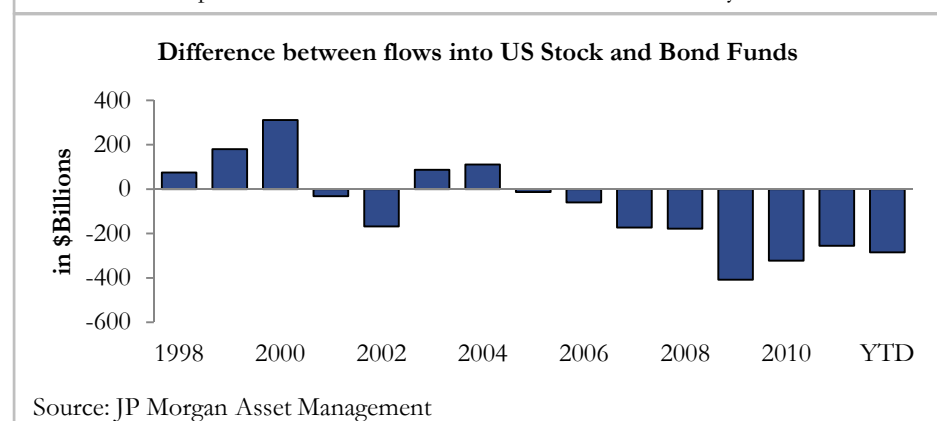
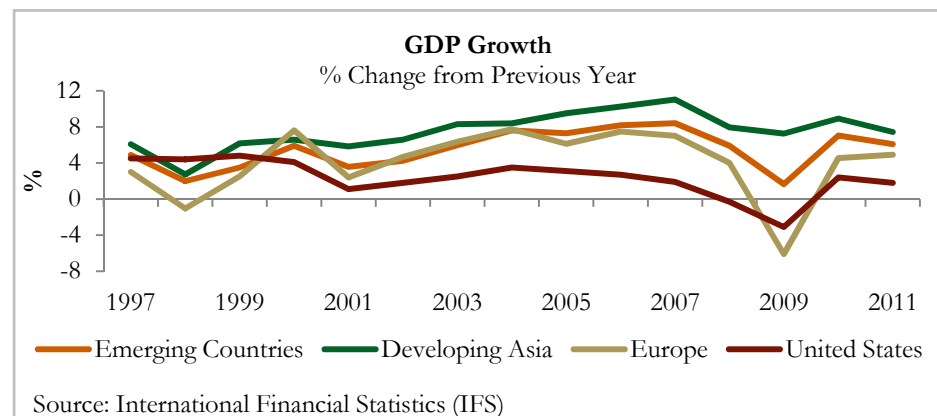


Market Environment – 3rd Quarter 2012

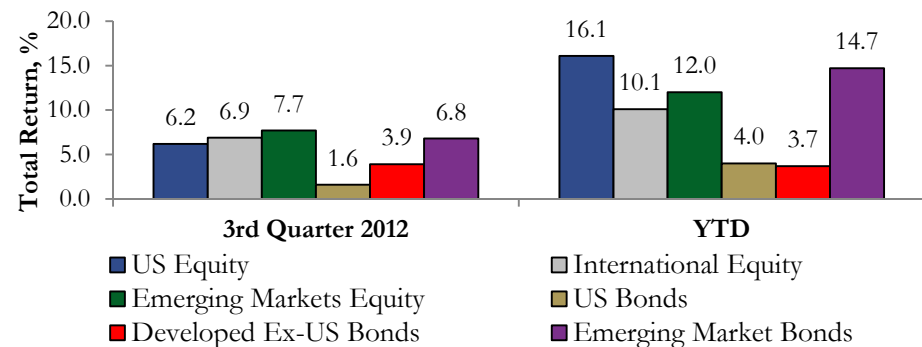
- Second quarter real GDP growth revised downward
- Global growth expectations much lower than 2010/2011
- Weakness in US exports
- Bond in flows continue to outpace equities

Looking ahead...

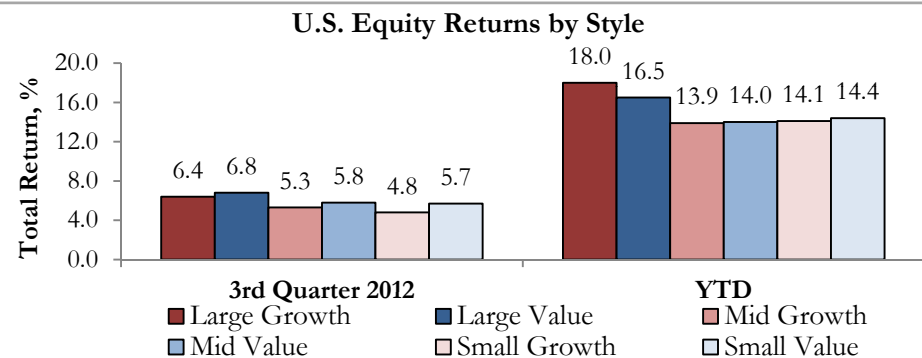
- Will weak third quarter earnings derail markets?
- Will economic weakness abroad derail the US economy?
- How will the election affect the US economy?
- Will we fall over the fiscal cliff?



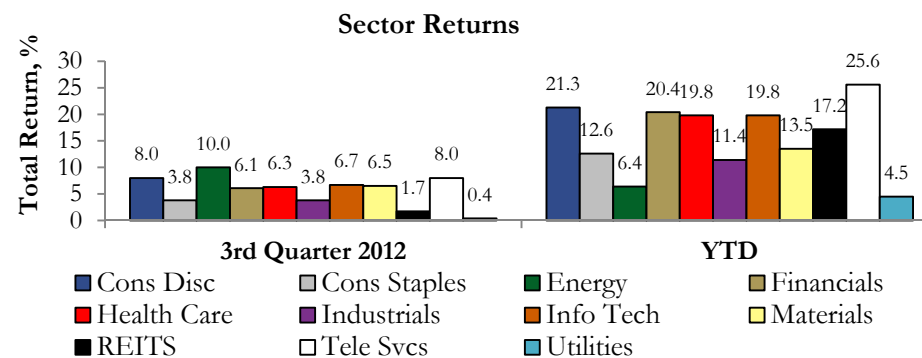
Market Environment – 3rd Quarter 2012



- Equities beat bonds for the quarter and YTD
- International and emerging market equities beat US equities for the quarter, but trail YTD
- Emerging market bonds continue to do well



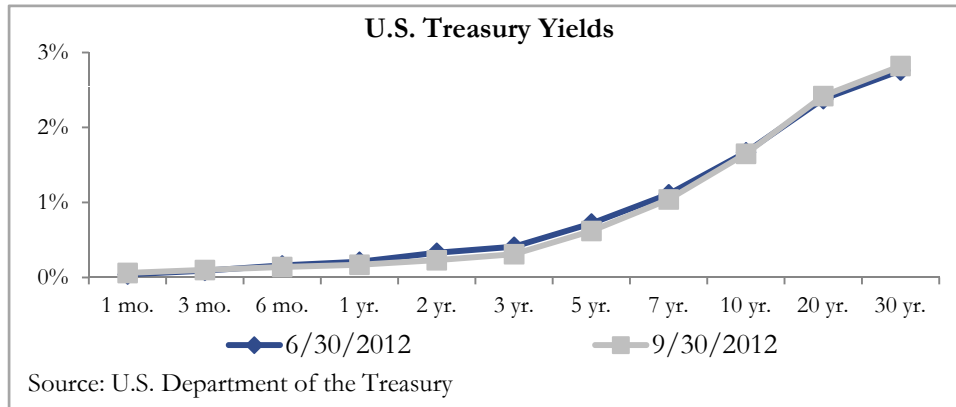
- Value outperformed growth for the quarter
- Large cap outperformed small and mid cap YTD
- Large cap growth leads the way in 2012



- Energy stocks outperformed for the quarter but trailed all other sectors, except utilities, YTD
- Consumer discretionary and telecommunication stocks posted a strong quarter and outperformed YTD



Market Environment – 3rd Quarter 2012

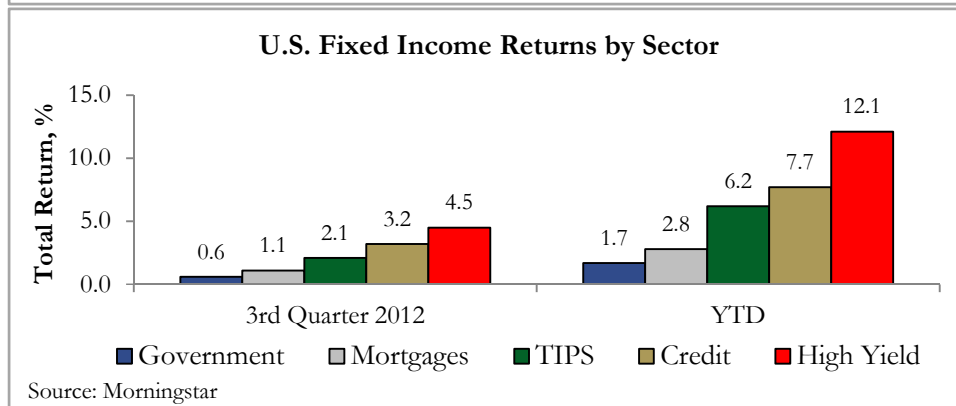
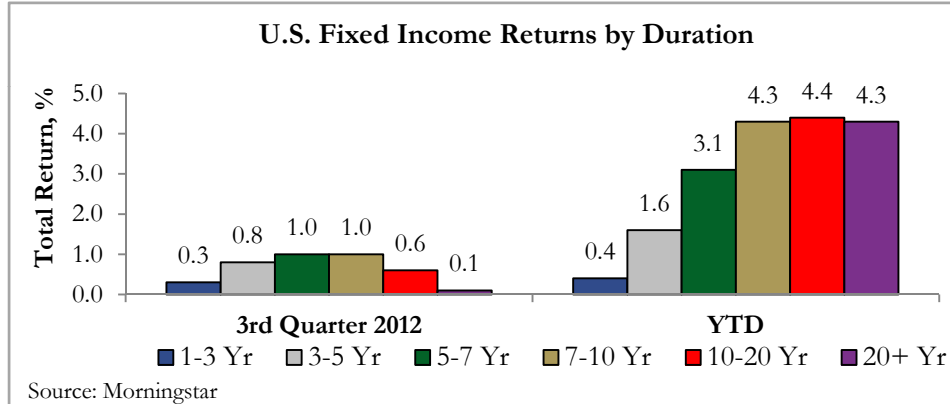


- Intermediate term bond yields declined during the quarter

- Intermediate term bonds outperformed short and long term bonds for the quarter

- High yield bonds outperformed for the quarter and YTD

- Treasuries have underperformed for the quarter and YTD as spreads have narrowed



Market Environment – 3rd Quarter 2012

DOMESTIC EQUITY	QTR	YTD	1 Year	3 Year	5 Year	10 Year
Russell 3000 Index	6.2	16.1	30.2	13.3	1.3	8.5
Russell 3000 Growth Index	6.0	16.6	29.3	14.7	3.2	8.6
Russell 3000 Value Index	6.4	15.6	31.1	11.8	(0.7)	8.3
S&P 500 Index	6.4	16.4	30.2	13.2	1.1	8.0
Russell 1000 Index	6.3	16.3	30.1	13.3	1.2	8.4
Russell 1000 Growth Index	6.1	16.8	29.2	14.7	3.2	8.4
Russell 1000 Value Index	6.5	15.7	30.9	11.8	(0.9)	8.2
Russell TOP 200 Index	6.6	17.2	30.9	12.9	0.8	7.3
Russell TOP 200 Growth Index	6.4	18.0	30.2	14.8	3.6	7.7
Russell TOP 200 Value Index	6.8	16.5	31.6	10.9	(1.9)	7.0
Russell Mid-Cap Index	5.6	14.0	28.0	14.3	2.2	11.2
Russell Mid-Cap Growth Index	5.3	13.9	26.7	14.7	2.5	11.1
Russell Mid-Cap Value Index	5.8	14.0	29.3	13.9	1.7	11.0
Russell 2000 Index	5.3	14.2	31.9	13.0	2.2	10.2
Russell 2000 Growth Index	4.8	14.1	31.2	14.2	3.0	10.5
Russell 2000 Value Index	5.7	14.4	32.6	11.7	1.3	9.7
DOMESTIC EQUITY BY SECTOR						
MSCI US Consumer Discretionary	8.0	21.3	36.5	21.2	6.1	9.3
MSCI US Consumer Staples	3.8	12.6	23.4	15.5	8.0	9.4
MSCI US Energy	10.0	6.4	26.3	12.0	1.1	14.8
MSCI US Financials	6.1	20.4	34.6	5.1	(9.7)	1.5
MSCI US Health Care	6.3	19.8	31.5	15.1	5.6	8.0
MSCI US Industrials	3.8	11.4	30.5	13.6	(0.3)	8.9
MSCI US Information Technology	6.7	19.8	30.6	14.5	4.7	11.9
MSCI US Materials	6.5	13.5	31.6	11.5	1.0	11.2
MSCI US REITs	0.0	14.9	32.4	20.5	2.1	11.3
MSCI US Telecommunication Services	8.0	25.6	35.2	18.6	1.8	11.8
MSCI US Utilities	0.4	4.5	13.6	12.6	2.7	11.2



Market Environment – 3rd Quarter 2012

DOMESTIC FIXED INCOME	QTR	YTD	1 Year	3 Year	5 Year	10-Year
Merrill Lynch 3-month T-Bill	0.0	0.1	0.1	0.1	0.7	1.8
Barclays Govt/Credit 1-3 Yr	0.5	1.1	1.4	2.0	3.3	3.2
Barclays Intermediate Government/Credit	1.4	3.5	4.4	5.2	5.7	4.8
Barclays Long Government/Credit	3.1	8.3	11.1	12.5	10.9	8.1
Barclays Government	0.6	2.1	2.9	5.2	6.0	4.7
Barclays Credit Bond	3.5	8.2	10.1	8.7	7.9	6.4
Barclays Aggregate Bond	1.6	4.0	5.2	6.2	6.5	5.3
Barclays Mortgage Backed Securities	1.1	2.8	3.7	5.0	6.4	5.2
Barclays High Yield Corporate Bond	4.5	12.1	19.4	12.9	9.3	11.0
Barclays TIPS	2.1	6.2	9.1	9.3	7.9	6.6
Consumer Price Index	0.8	2.5	1.9	2.3	2.1	2.5
INTERNATIONAL/GLOBAL EQUITY						
MSCI EAFE (Net)	6.9	10.1	13.8	2.1	(5.2)	8.2
MSCI EAFE Growth (Net)	6.4	10.5	14.8	4.3	(4.2)	7.8
MSCI EAFE Value (Net)	7.5	9.6	12.6	(0.1)	(6.3)	8.5
MSCI EAFE Small Cap (Net)	7.9	13.2	12.6	4.7	(3.0)	11.2
MSCI AC World Index (Net)	6.8	12.9	21.0	7.2	(2.1)	8.6
MSCI AC World Index Growth (Net)	7.1	14.2	22.4	9.0	(0.9)	8.3
MSCI AC World Index Value (Net)	6.6	11.5	19.5	5.4	(3.3)	8.8
MSCI Europe ex UK (Net)	9.6	11.7	15.5	(0.8)	(7.0)	9.0
MSCI United Kingdom (Net)	7.0	10.6	20.7	7.8	(3.3)	8.5
MSCI Pacific ex Japan (Net)	11.0	17.5	24.5	8.0	0.1	14.7
MSCI Japan (Net)	(0.8)	2.3	(1.7)	(0.6)	(6.5)	3.7
MSCI Emerging Markets (Net)	7.7	12.0	16.9	5.6	(1.3)	17.0
FTSE EPRA/NAREIT Global Real Estate	6.1	22.1	30.4	11.9	(2.5)	-
SPECIALTY						
S&P GSCI Gold	10.3	12.4	8.4	19.8	17.8	17.5
S&P GSCI	11.5	3.5	12.7	6.5	(5.4)	3.4

Source: Russell, S&P, MSCI, Merrill Lynch, Barclays Capital, FTSE

Copyright © 2012 Peirce Park Group. All Rights Reserved. This Report is not to be construed as an offer or solicitation to buy or sell securities, or to engage in any trading or investment strategy. The views contained in this Report are those of Peirce Park Group as of September 30, 2012, may change as subsequent conditions vary, and are based on information obtained by Peirce Park Group from sources that are believed to be reliable. Such information is not necessarily all inclusive and is not guaranteed as to accuracy. Peirce Park Group is not responsible for typographical or clerical errors in this Report or in the dissemination of its contents. Reliance upon information in this Report is at the sole discretion of the reader.

[This Page Intentionally Left Blank]

Observations For Sussex County Pension

- Portfolio gain of over \$2 million during the quarter – 3.9%
 - Approximate YTD gain of \$3.5 million – +9.4%
- Fund consistently outperforms benchmark in down markets and underperforms in up markets
- State
 - Good long term returns
 - Not as good quarter and one year (relative to benchmark)
- Wilmington Trust
 - Very good returns
- Need to invest \$1.3M



Looking Ahead for Sussex County Pension

- Are your actuarial assumed returns too high?
 - Low interest rate environment
 - Asset mix
- Possible inflation in the future



Sussex County Pension Total Fund Composite

Total Plan Information

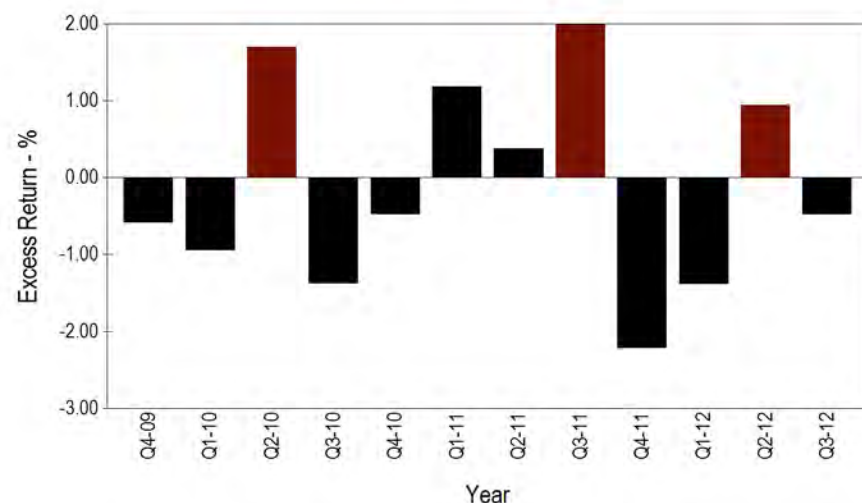
As of September 30, 2012

Summary of Cash Flows

	Third Quarter	Year-To-Date
Beginning Market Value	\$53,343,263.8	\$52,366,508.0
- Withdrawals	-\$52,309.8	-\$1,532,020.1
+ Contributions	\$0.0	\$834,808.0
= Net Cash Flow	-\$52,309.8	-\$697,212.1
+ Net Investment Change	\$2,086,700.5	\$3,708,358.6
= Ending Market Value	\$55,377,654.5	\$55,377,654.5
Time Weighted Return	3.9%	9.4%

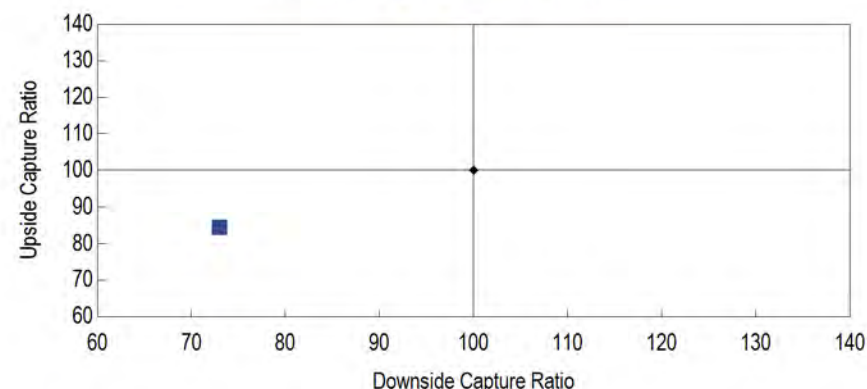
Withdrawals also contain estimated Investment Manager Fees.

Quarterly Excess Performance



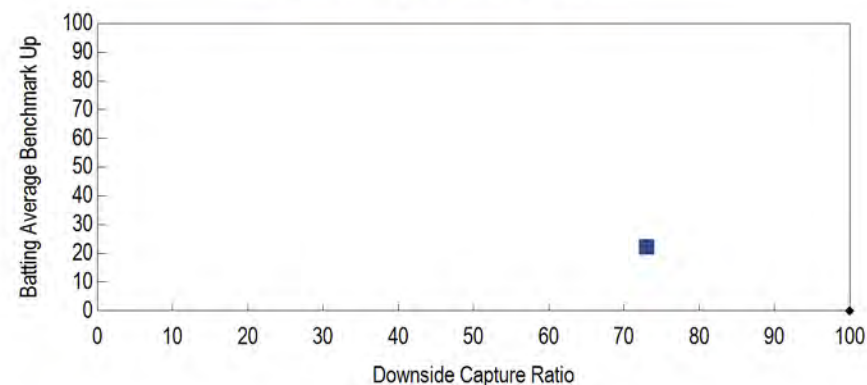
■ Quarterly Out/Under Performance, Rising Market
■ Quarterly Out/Under Performance, Falling Market

Upside Capture Ratio vs. Downside Capture Ratio 3 Years Ending September 30, 2012



■ Total Fund Composite
◆ Sussex County Pension Policy Index

Batting Average Benchmark Up vs. Downside Capture Ratio 3 Years Ending September 30, 2012

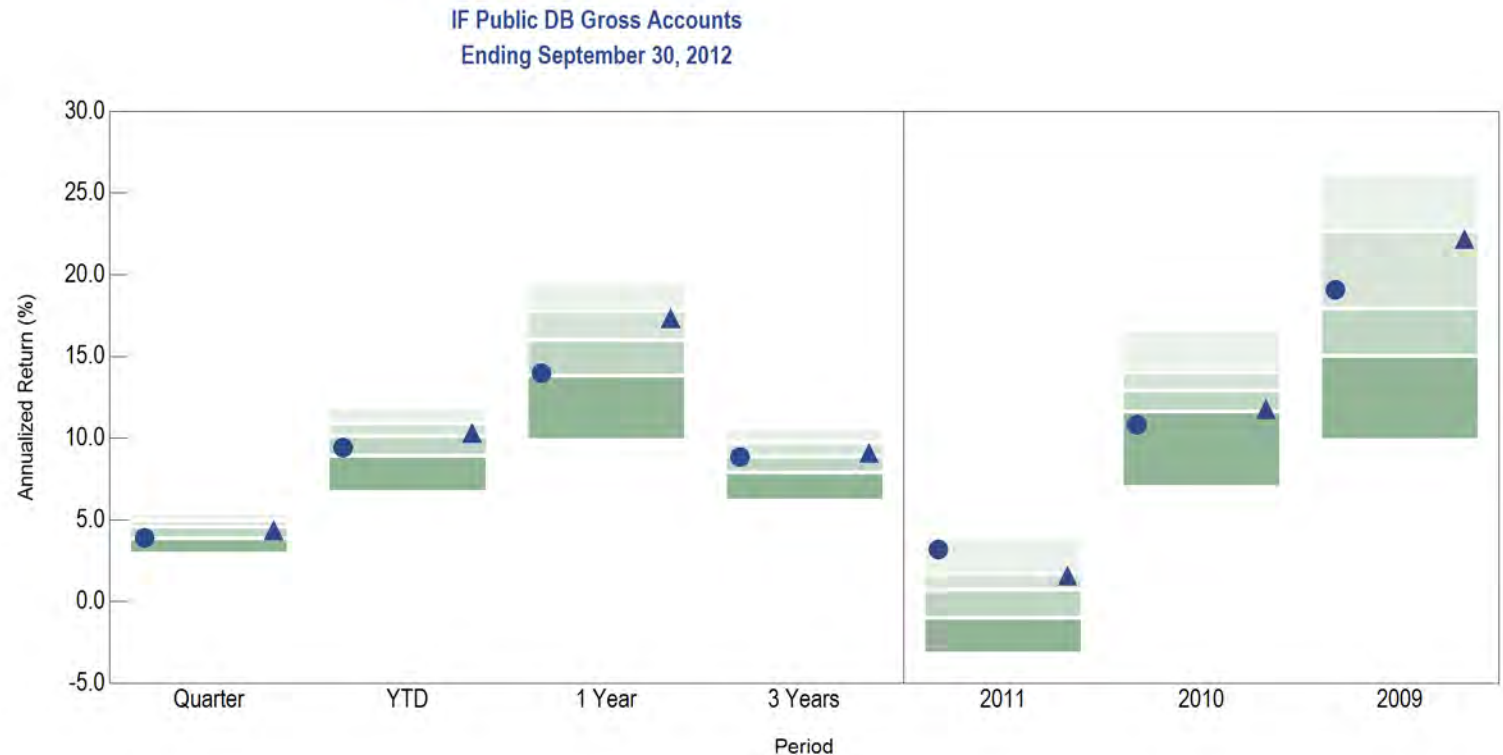


■ Total Fund Composite
◆ Sussex County Pension Policy Index

Sussex County Pension Total Fund Composite

Total Plan Performance

As of September 30, 2012



	Return (Rank)						
5th Percentile	5.4	11.9	19.5	10.6	3.9	16.6	26.2
25th Percentile	5.0	10.9	17.8	9.7	1.8	14.0	22.7
Median	4.6	10.2	16.1	8.9	0.8	13.0	17.9
75th Percentile	3.9	9.0	13.9	7.9	-1.0	11.6	15.1
95th Percentile	3.0	6.7	9.9	6.2	-3.1	7.0	9.9
# of Portfolios	161	160	156	132	39	37	34
● Total Fund Composite	3.9 (76)	9.4 (65)	14.0 (75)	8.9 (52)	3.2 (11)	10.8 (77)	19.1 (41)
▲ Sussex County Pension Policy Index	4.4 (60)	10.3 (47)	17.4 (32)	9.1 (42)	1.6 (28)	11.8 (74)	22.2 (28)

Sussex County Pension
Total Fund Composite

Performance Summary

As of September 30, 2012

					Ending September 30, 2012		Inception	
	2012 Q3	YTD	1 Yr	3 Yrs	Market Value	% of Portfolio	Return	Since
Total Fund Composite	3.9	9.4	14.0	8.9	55,377,655	100.0	--	Nov-08
<i>Sussex County Pension Policy Index</i>	4.4	10.3	17.4	9.1			--	Nov-08
Equity Composite	6.3	15.6	29.0	--	12,573,097	22.7	29.0	Sep-11
<i>80% Russell 3000 / 20% EAFE</i>	6.4	14.9	26.8	--			26.8	Sep-11
Dupont Capital Investment	6.1	15.8	30.5	--	9,005,345	16.3	--	Apr-10
<i>S&P 500</i>	6.4	16.4	30.2	--			--	Apr-10
Fidelity Low Price Stock	7.0	15.5	26.6	14.3	3,567,752	6.4	12.1	Sep-08
<i>Russell 2000</i>	5.3	14.2	31.9	13.0			6.9	Sep-08
Fixed Income Composite	1.0	2.4	3.2	--	6,069,522	11.0	--	Sep-10
<i>Barclays Int Govt.</i>	0.6	1.7	2.4	--			--	Sep-10
Wilmington Trust Bonds	1.0	2.4	3.2	--	6,069,522	11.0	3.3	Sep-10
<i>Barclays Int Govt.</i>	0.6	1.7	2.4	--			3.1	Sep-10
Cash & Equivalents	0.0	0.0	0.0	--	1,210,055	2.2	0.0	Sep-11
<i>91 Day T-Bills</i>	0.0	0.1	0.1	--			0.1	Sep-11
Operating Account	0.0	0.0	0.0	--	1,210,055	2.2	0.0	Sep-11
<i>91 Day T-Bills</i>	0.0	0.1	0.1	--			0.1	Sep-11
State of Delaware Investment Pool	3.7	10.6	14.6	10.5	35,524,980	64.2	--	
<i>Balanced Pooled Fund Policy Index</i>	4.6	10.3	16.9	8.8			--	

Please note: All returns shown are gross of fees, including mutual funds.



Policy Tree

November 2, 2012

Trust : Delaware Retirement System
Reference Date : 09/30/12
Asset Class : Total Fund Gross of Fees

Current View : Groups Only

Group/Account	09/30/12 Market Value	% of Total	% Rate of Return							
			1 Mo.	3 Mos.	YTD	1 Yr.	3 Yrs.	5 Yrs.	10 Yrs.	15 Yrs.
Delaware Retirement System	7,734,327,174	100.00%	1.63	3.68	10.57	14.55	10.53	4.06	9.14	7.10
<i>Delaware Benchmark</i>			1.87	4.64	10.33	16.94	8.77	2.86	--	--
DPERS w/o Vol. Firemen Fund	7,719,983,884	99.81%	1.63	3.67	10.57	14.55	10.54	--	--	--
Asset Allocation	32,267,790	0.42%	2.14	5.74	15.21	27.53	12.21	--	--	--
<i>TAA Benchmark</i>			0.87	3.88	11.69	20.50	12.94	--	--	--
Total Equity	3,590,477,534	46.42%	2.84	6.98	13.40	23.04	9.57	--	--	--
Total Domestic Equity	2,150,340,322	27.80%	2.56	6.70	11.66	25.01	11.33	--	--	--
<i>Russell 3000</i>			2.63	6.23	16.13	30.20	13.26	--	--	--
Domestic Equity wo Convertible	1,858,567,095	24.03%	2.59	6.89	11.55	26.17	11.54	--	--	--
Domestic Convertible Equity	291,773,227	3.77%	2.42	5.50	12.32	18.54	10.06	--	--	--
Total International Equity	1,440,137,212	18.62%	3.26	7.42	16.10	20.66	7.60	--	--	--
<i>MSCI ACWI ND</i>			3.15	6.84	12.88	20.98	7.23	--	--	--
Intl. Equity wo Convertible	1,137,186,403	14.70%	3.61	7.72	17.57	23.85	8.66	--	--	--
Intl. Convertible Equity	302,950,810	3.92%	1.95	6.31	10.91	10.98	4.35	--	--	--
Total Fixed Income	1,839,437,199	23.78%	0.92	2.93	7.95	11.00	9.01	--	--	--
<i>BC U.S. Aggregate</i>			0.14	1.58	3.99	5.16	6.19	--	--	--
Private Equity/Venture Cap.	1,314,183,650	16.99%	0.31	-1.65	12.17	8.28	22.34	--	--	--
<i>90 Day T-Bill + 4%</i>			0.34	1.01	3.05	4.07	4.10	--	--	--
Hedge Funds	363,019,139	4.69%	0.88	2.67	6.29	4.79	5.74	--	--	--
<i>HFRI Fund of Funds Composite</i>			0.82	2.37	3.37	2.89	1.49	--	--	--
Cash	580,598,573	7.51%	0.02	0.05	0.14	0.18	0.22	--	--	--
Volunteer Firemen Fund	14,343,290	0.19%	1.80	4.41	9.95	16.05	8.16	--	--	--

Sussex County Pension

Total Fund Composite

As of September 30, 2012

Account	Fee Schedule	Market Value As of 9/30/2012	% of Portfolio	Estimated Annual Fee (\$)	Estimated Annual Fee (%)
Dupont Capital Investment	0.35% of First \$25.0 Mil, 0.30% of Next \$25.0 Mil, 0.25% Thereafter	\$9,005,345	16.3%	\$31,519	0.35%
Fidelity Low Price Stock	0.83% of Assets	\$3,567,752	6.4%	\$29,612	0.83%
Wilmington Trust Bonds	0.20% of Assets	\$6,069,522	11.0%	\$12,139	0.20%
Operating Account	No Fee	\$1,210,055	2.2%	--	--
State of Delaware Investment Pool	0.78% of Assets	\$35,524,980	64.2%	\$277,095	0.78%
Investment Management Fee		\$55,377,655	100.0%	\$350,365	0.63%

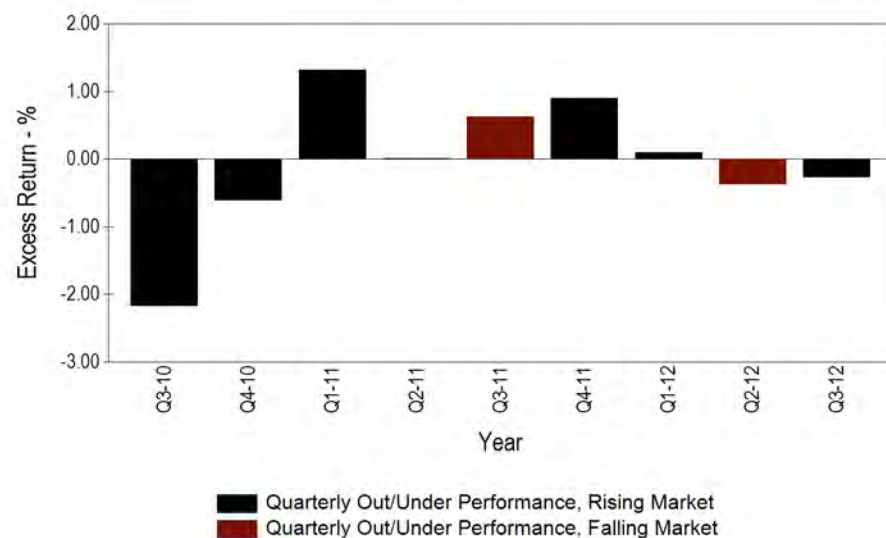
U.S. Equities



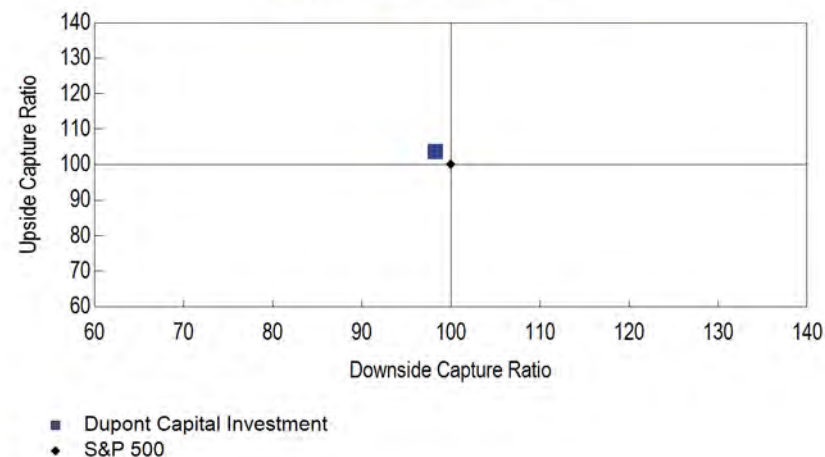
Manager Summary

- Strategy seeks to systematically identify companies with sustainable earnings power trading at reasonable valuations.
- Quantitative approach looks for companies with the strongest relative value within their industries through a combination of valuation, quality and momentum characteristics.
- Focuses on companies that are under-priced relative to their long-term intrinsic value and supported by sustainable, high quality earnings and realistic cash flows expectations.
- Enhanced index portfolio of 100 to 200 securities, targets a tracking error between 1.5% and 2.25 relative to the S&P 500.

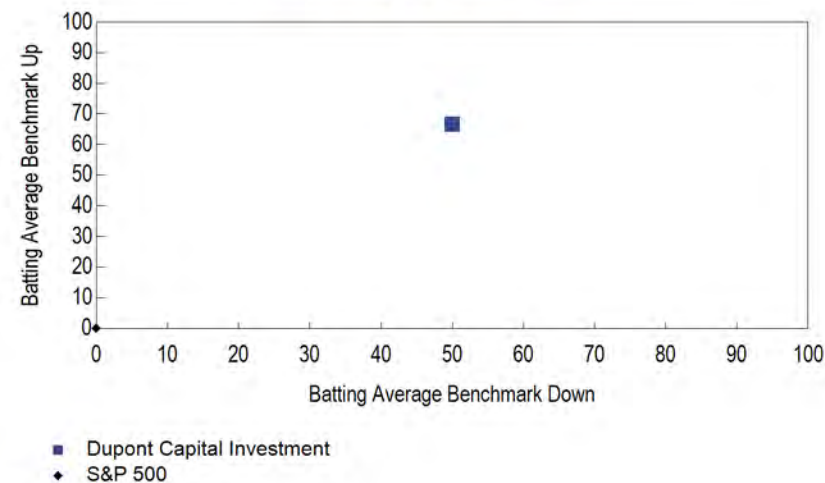
Quarterly Excess Performance



Upside Capture Ratio vs. Downside Capture Ratio 2 Years Ending September 30, 2012



Batting Average Benchmark Up vs. Batting Average Benchmark Down 2 Years Ending September 30, 2012



As of September 30, 2012



	Return (Rank)							
5th Percentile	8.4		19.6		33.0		5.9	
25th Percentile	6.9		16.8		30.2		1.9	
Median	6.2		15.2		28.3		-0.7	
75th Percentile	5.5		13.1		24.9		-3.8	
95th Percentile	3.9		9.7		20.5		-8.7	
# of Portfolios	915		900		882		879	
● Dupont Capital Investment	6.0	(60)	15.5	(46)	30.0	(28)	4.6	(9)
▲ S&P 500	6.4	(43)	16.4	(30)	30.2	(25)	2.1	(21)

Sussex County Pension

Dupont Capital Investment

As of September 30, 2012

Asset Allocation

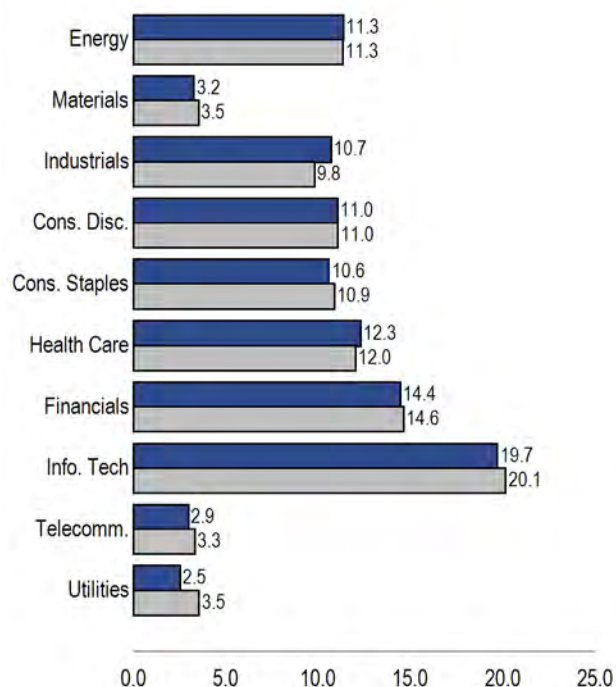
US Equity	\$8,984,020	99.8%
Non-US Equity	\$0	0.0%
US Fixed Inc.	\$0	0.0%
Non-US Fixed Inc.	\$0	0.0%
Alternative	\$0	0.0%
Real Estate	\$0	0.0%
Cash	\$21,289	0.2%
Other	\$0	0.0%

Portfolio Information

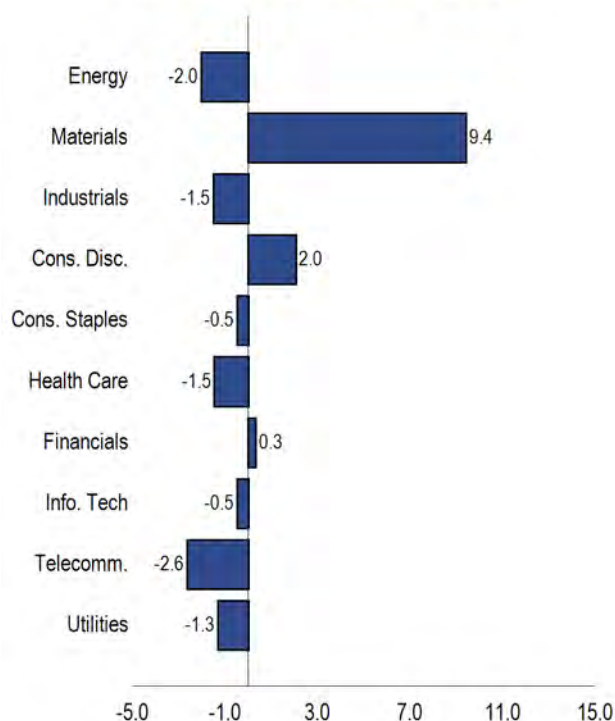
Number of Holdings
Weighted Avg. Market Cap. (\$B)
Median Market Cap. (\$B)
Price To Earnings
Price To Book
Price To Sales
Return on Equity (%)
Yield (%)
Beta

Portfolio	S&P 500	Top Ten Holdings	
152	500	APPLE	5.2%
122.17	118.73	EXXON MOBIL	3.0%
21.31	12.28	CHEVRON	2.3%
16.20	18.35	MICROSOFT	2.3%
3.18	3.78	PFIZER	2.1%
1.84	2.12	WELLS FARGO & CO	2.1%
29.01	21.48	GENERAL ELECTRIC	1.8%
2.30	2.21	INTERNATIONAL BUS.MCHS.	1.8%
		JP MORGAN CHASE & CO.	1.7%
		PHILIP MORRIS INTL.	1.6%
		Total For Top Ten Holdings	24.0%

Sector Allocation (%) vs S&P 500



Sector Excess Returns (%) vs S&P 500



Best Performers

	Weight %	Return %
VALERO ENERGY (VLO)	0.7%	32.0%
GAP (GPS)	0.7%	30.8%
GOOGLE 'A' (GOOG)	1.5%	30.1%
WESTERN DIGITAL (WDC)	0.6%	27.9%
INTL.PAPER (IP)	0.5%	26.6%

Worst Performers

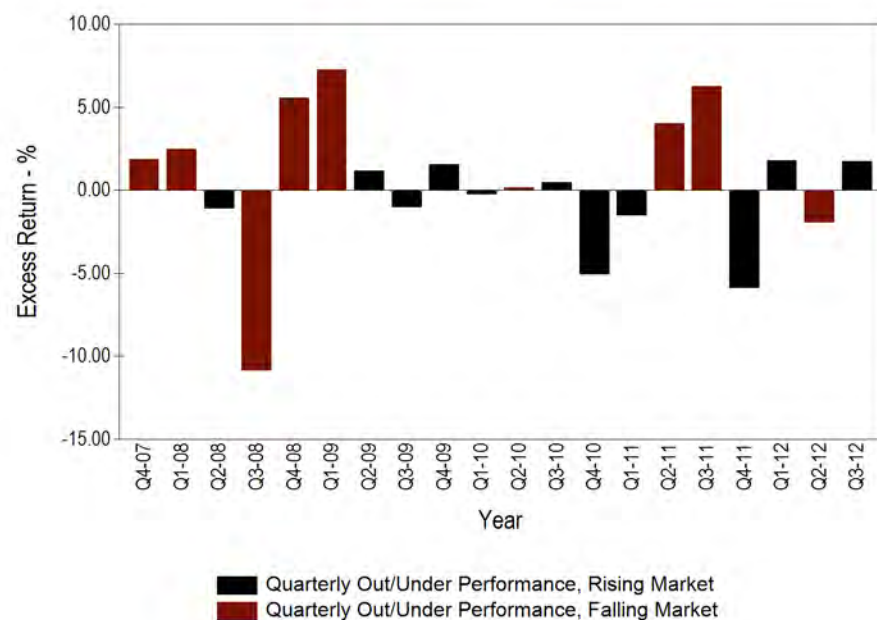
	Weight %	Return %
BIG LOTS (BIG)	0.2%	-27.5%
DELL (DELL)	0.5%	-20.5%
APOLLO GP.'A' (APOL)	0.3%	-19.7%
BEST BUY (BBY)	0.2%	-17.2%
TYSON FOODS 'A' (TSN)	0.5%	-14.7%

As of September 30, 2012

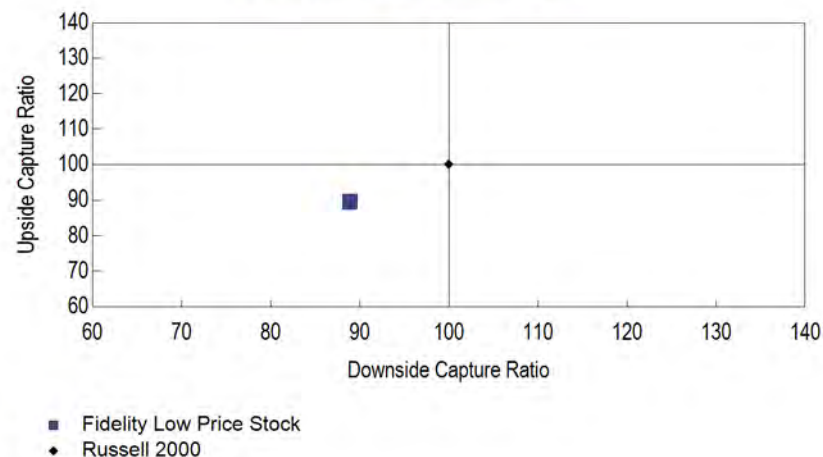
Manager Summary

- Strategy focuses on stocks that are priced at or below \$35 per share.
- Premise of the strategy is that low-priced stocks may offer significant growth potential because they are often overlooked by many investors.
- Fund will invest globally in both value and growth stocks, predominantly small and mid capitalization companies.

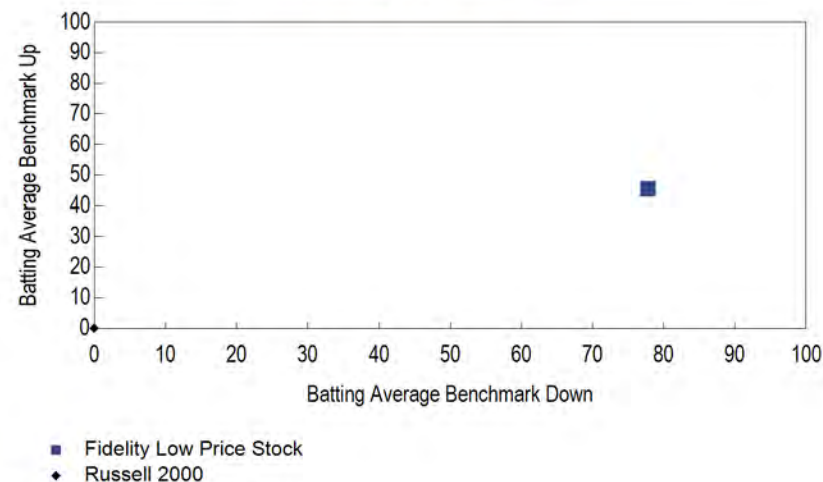
Quarterly Excess Performance



Upside Capture Ratio vs. Downside Capture Ratio 5 Years Ending September 30, 2012



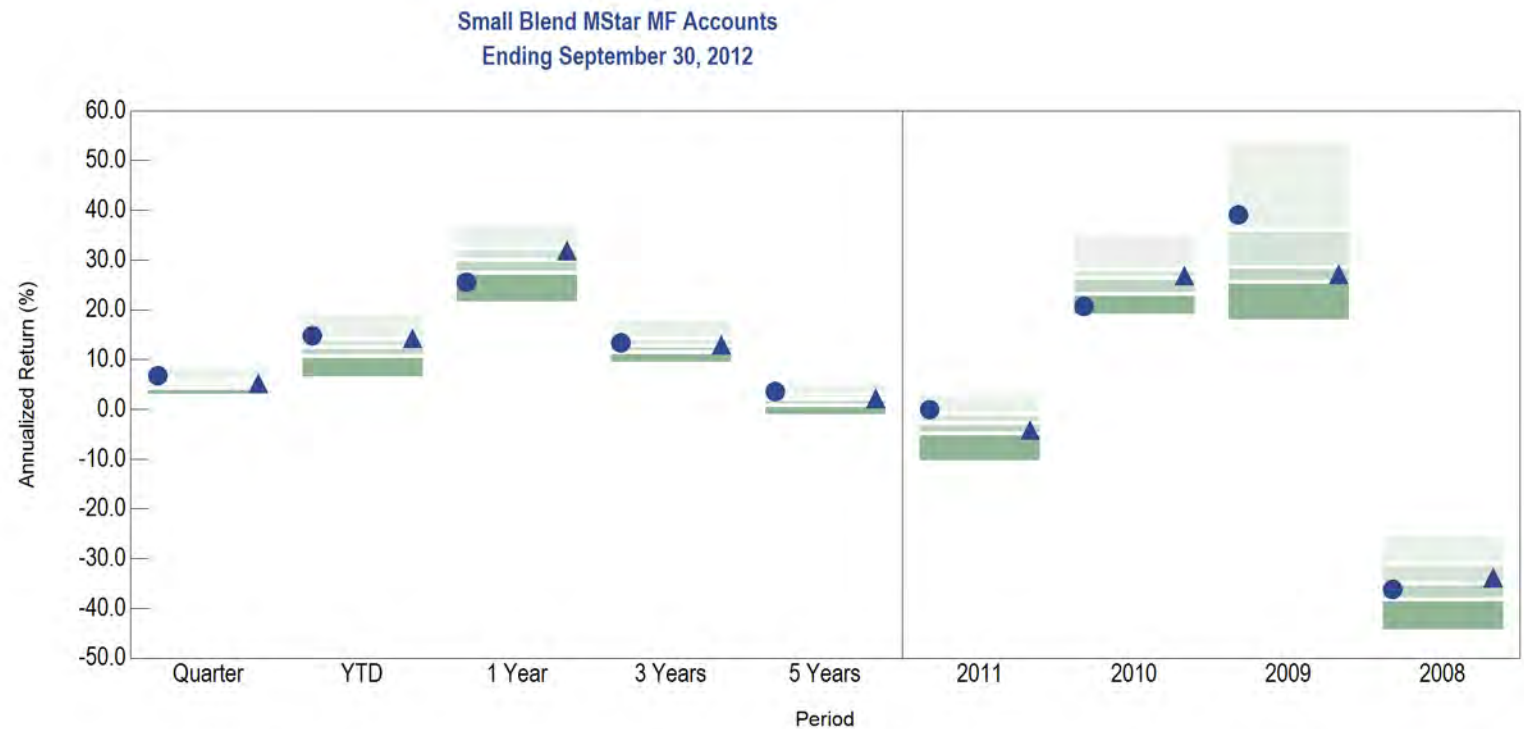
Batting Average Benchmark Up vs. Batting Average Benchmark Down 5 Years Ending September 30, 2012



Sussex County Pension

Fidelity Low Price Stock

As of September 30, 2012



	Return (Rank)									
5th Percentile	8.5	19.3	37.2	18.2	5.2	3.2	35.3	54.0	-25.2	
25th Percentile	6.2	14.2	32.4	14.3	3.3	-0.8	28.2	36.1	-31.1	
Median	5.3	12.6	30.1	12.8	2.2	-2.7	26.6	28.7	-34.9	
75th Percentile	4.4	10.8	27.5	11.6	0.9	-4.8	23.3	25.7	-38.0	
95th Percentile	2.8	6.3	21.4	9.3	-1.3	-10.5	19.0	17.8	-44.5	
# of Portfolios	153	151	149	139	128	140	142	140	144	
● Fidelity Low Price Stock	6.8 (14)	14.8 (19)	25.6 (84)	13.4 (40)	3.6 (20)	-0.1 (22)	20.7 (88)	39.1 (19)	-36.2 (63)	
▲ Russell 2000	5.3 (54)	14.2 (25)	31.9 (32)	13.0 (46)	2.2 (50)	-4.2 (66)	26.9 (47)	27.2 (67)	-33.8 (44)	

Fidelity Low Price Stock

As of September 30, 2012

Fund Information as of 09/30/2012

Fund Name	Fidelity Low-Priced Stock Fund
Ticker	FLPSX
Category	Mid-Cap Blend
Benchmark	Russell 2000
Expense Ratio	0.88%
Fund Assets (\$mm)	23,902.01
Share Class Inception Date	12/27/1989
Manager Tenure	23

Fund Characteristics as of 07/31/2012

Sharpe Ratio (3 Year)	0.86
Average Market Cap (\$mm)	3,765.04
Price/Earnings	9.70
Price/Book	1.22
Price/Sales	0.49
Price/Cash Flow	5.51
Dividend Yield	2.26
Number of Equity Holdings	898
R-Squared (3 Year)	0.92
Alpha (3 Year)	0.34%

Sector Allocation as of 07/31/2012

BASIC MATERIALS	3.57%
COMMUNICATION SERVICES	0.61%
CONSUMER CYCLICAL	25.56%
CONSUMER DEFENSIVE	9.70%
ENERGY	5.55%
FINANCIAL SERVICES	7.78%
HEALTHCARE	12.96%
INDUSTRIALS	10.55%
REAL ESTATE	0.47%
TECHNOLOGY	16.91%
UTILITIES	0.20%

Top Holdings as of 07/31/2012

UNITEDHEALTH GROUP INC	3.56%
MICROSOFT CORPORATION	3.02%
SEAGATE TECHNOLOGY PLC	2.86%
NEXT PLC	2.54%
ROSS STORES, INC.	2.01%
METRO INC.	1.84%
LINCARE HOLDINGS INC.	1.55%
COVENTRY HEALTH CARE, INC.	1.44%
AMERIGROUP CORPORATION	1.32%
ENI SPA	1.31%

[This Page Intentionally Left Blank]

U.S. Fixed Income

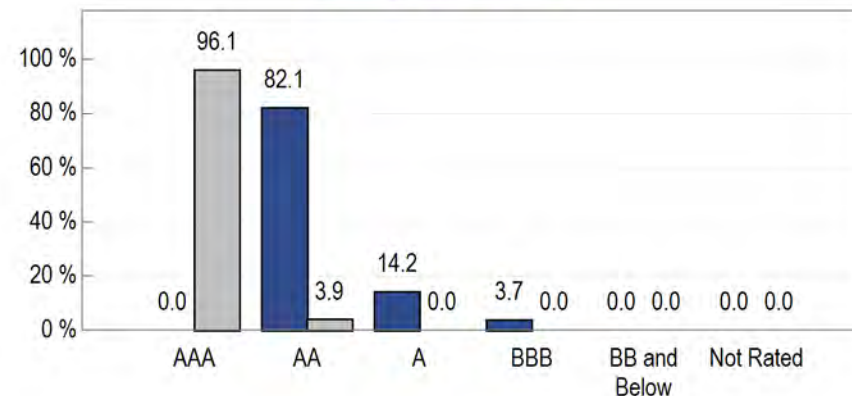


As of September 30, 2012

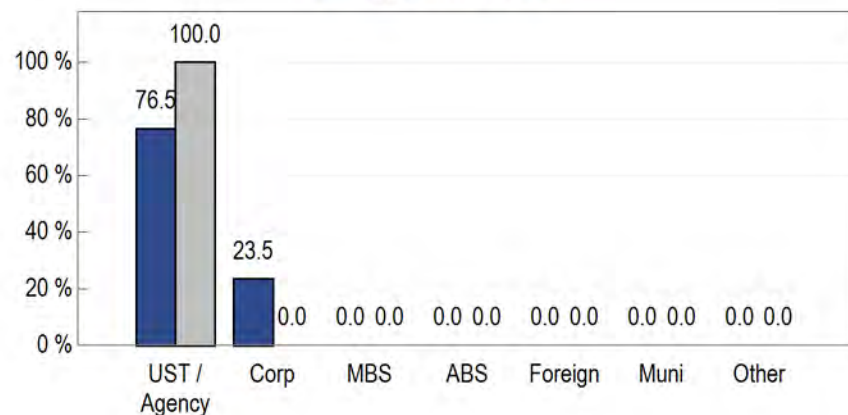
Manager Summary

- Strategy focuses equally on duration management, sector selection and yield curve exposure.
- Assess overall market environment and position portfolio to benefit from realistic expectations.
- Will actively trade, including analysis of technical factors, price momentum, interest rate outlook and yield curve movement.

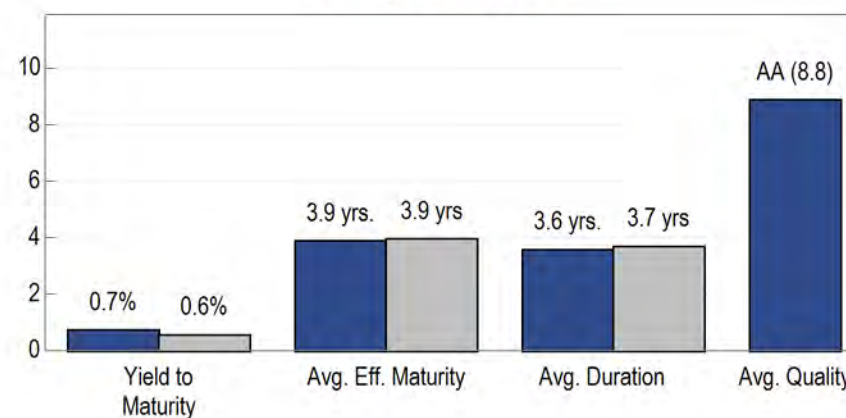
Quality Ratings
Wilmington Trust Bonds



Sectors
Wilmington Trust Bonds



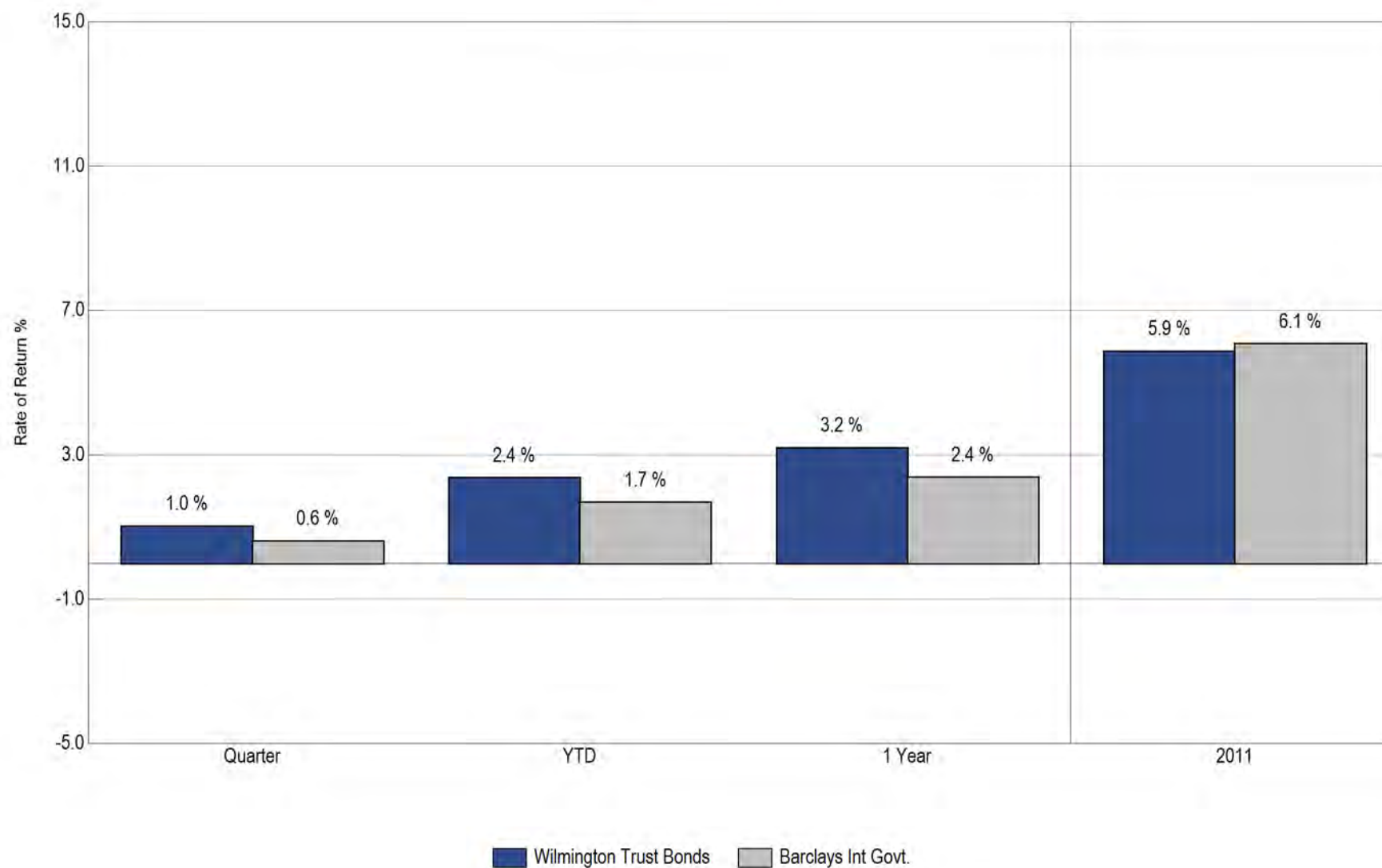
Characteristics
Wilmington Trust Bonds



Wilmington Trust Bonds Barclays Int Govt.

As of September 30, 2012

Return Summary



[This Page Intentionally Left Blank]

OPEB



Observations For Sussex OPEB

- Portfolio gained approximately \$850,000 during the quarter
 - 2012 YTD gain of \$1.7 million
- Investment performance much improved
 - Manager changes
 - Lowered allocation to small cap



Looking Ahead for Sussex OPEB

- Perhaps increase mid cap stocks
- Are your actuarial assumed returns too high?
 - Low interest rate environment
 - Asset mix
- Inflation in the future?



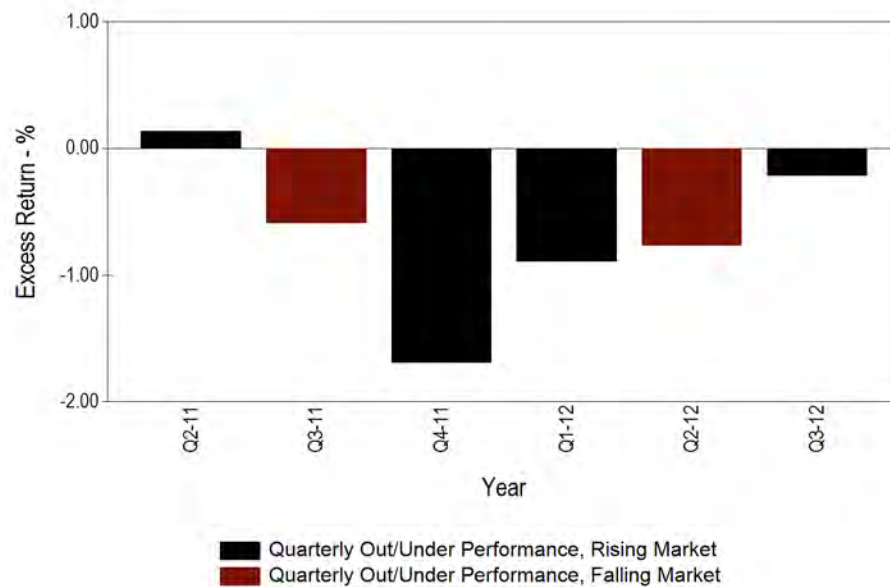
As of September 30, 2012

Summary of Cash Flows

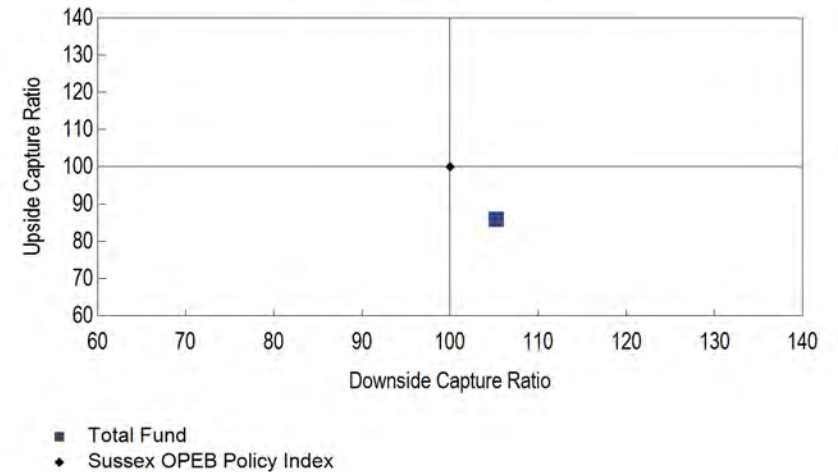
	Third Quarter	Year-To-Date
Beginning Market Value	\$23,267,866.3	\$23,502,150.8
- Withdrawals	-\$27,487.3	-\$1,169,702.3
+ Contributions	\$0.0	\$0.0
= Net Cash Flow	-\$27,487.3	-\$1,169,702.3
+ Net Investment Change	\$874,806.4	\$1,782,736.9
= Ending Market Value	\$24,115,185.4	\$24,115,185.4
Time Weighted Return	3.8%	7.8%

Withdrawals also contain estimated Investment Manager Fees.

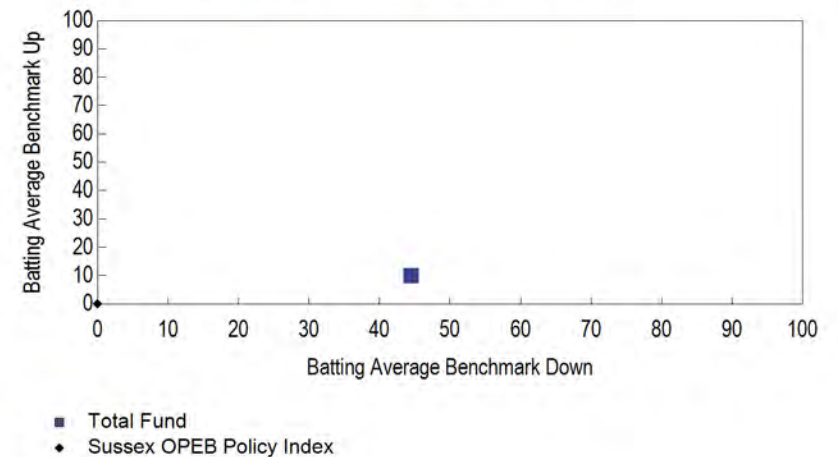
Quarterly Excess Performance



Upside Capture Ratio vs. Downside Capture Ratio 1 Year 7 Months Ending September 30, 2012



Batting Average Benchmark Up vs. Batting Average Benchmark Down 1 Year 7 Months Ending September 30, 2012



Asset Allocation vs. Target Policy

As of September 30, 2012

Actual vs Target Allocation (%)



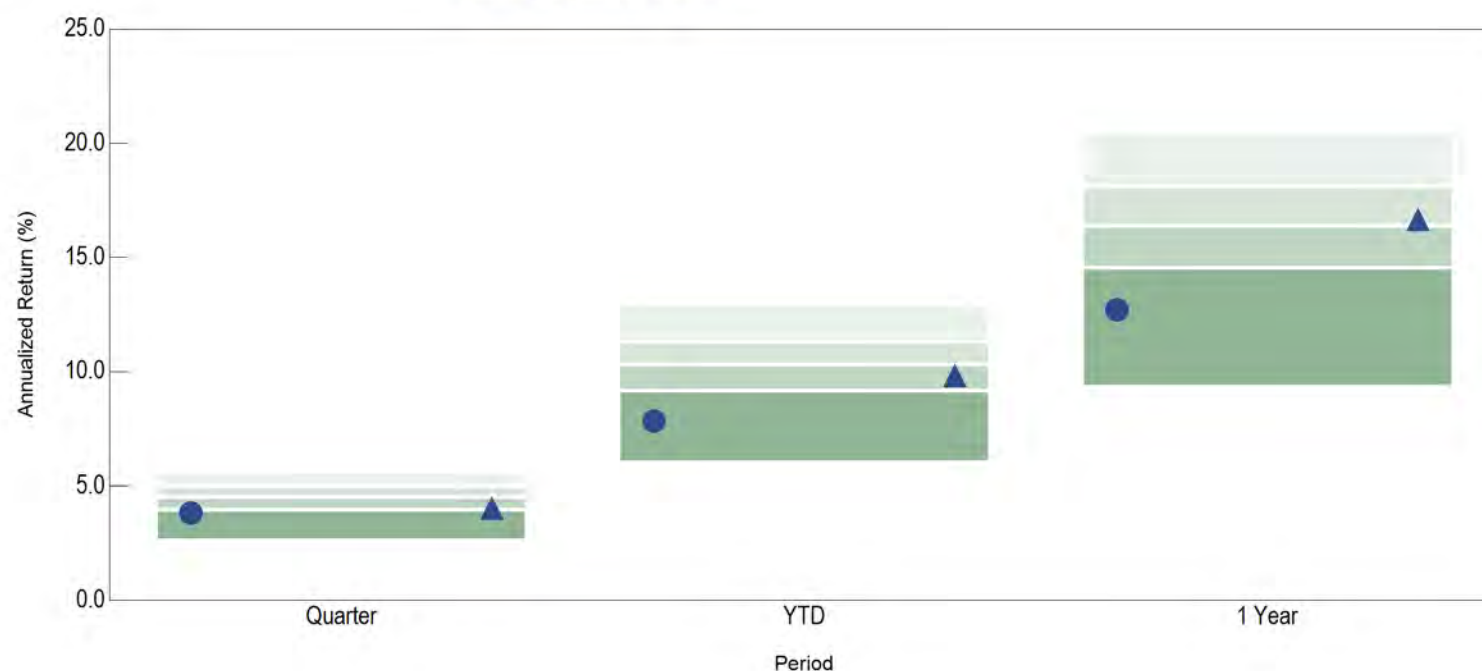
Asset Allocation vs. Target
As Of September 30, 2012

	Policy Range	Current	Within Range
Domestic Equity	33.0% - 43.0%	36.8%	Yes
Global Equity	17.0% - 27.0%	23.4%	Yes
International Equity	0.0% - 5.0%	--	Yes
Domestic Fixed Income	35.0% - 50.0%	38.0%	Yes
Cash	0.0% - 10.0%	1.8%	Yes
Total		100.0%	

Total Plan Performance

As of September 30, 2012

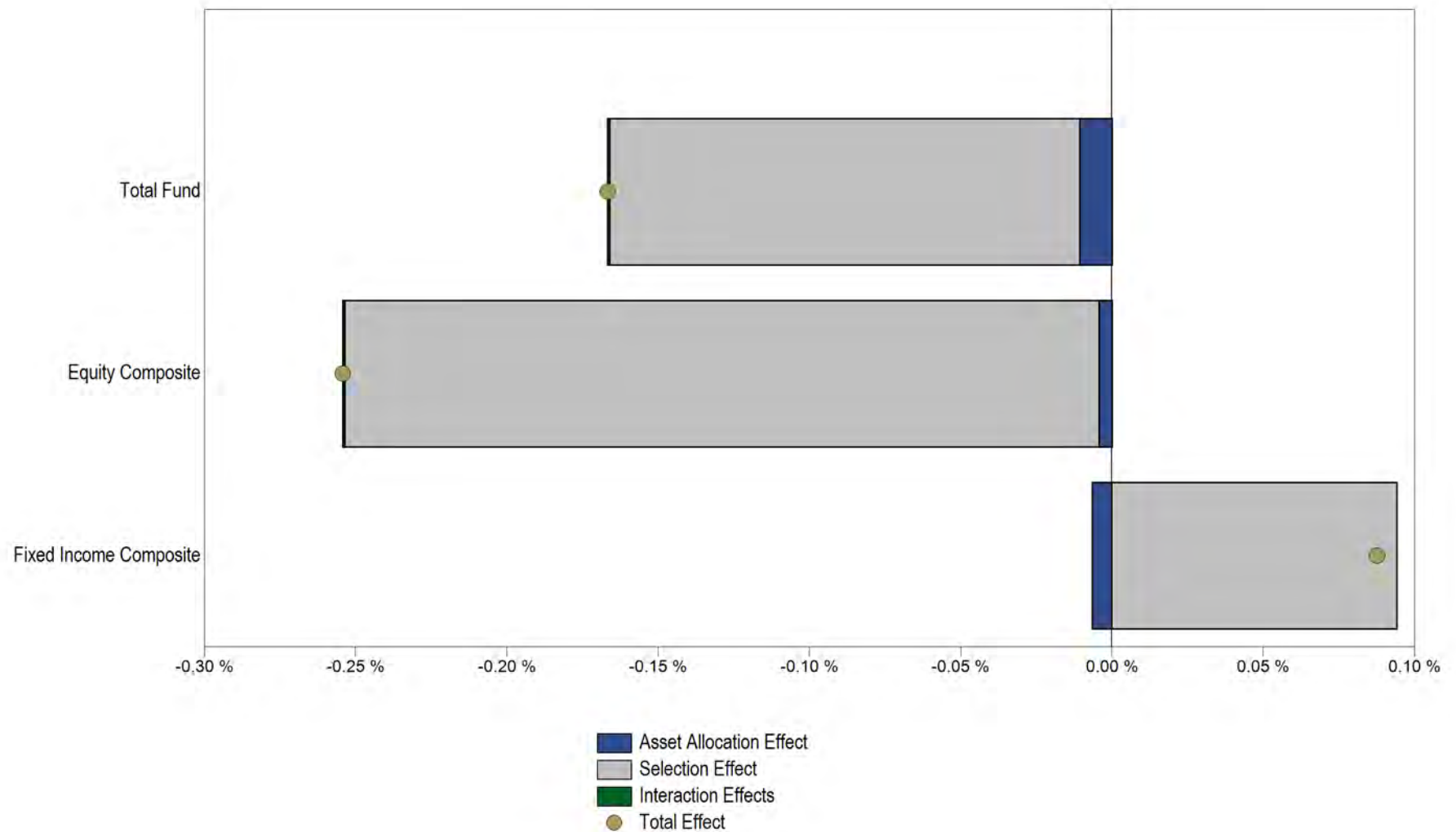
IF All DB Gross Accounts
Ending September 30, 2012



	Quarter		YTD		1 Year	
Return (Rank)	5.6		13.0		20.5	
5th Percentile	5.0		11.3		18.1	
25th Percentile	4.6		10.3		16.4	
Median	4.0		9.2		14.5	
75th Percentile	2.6		6.0		9.3	
95th Percentile	742		728		718	
# of Portfolios	3.8	(78)	7.8	(90)	12.7	(88)
Total Fund	4.0	(73)	9.8	(62)	16.7	(46)
Sussex OPEB Policy Index						

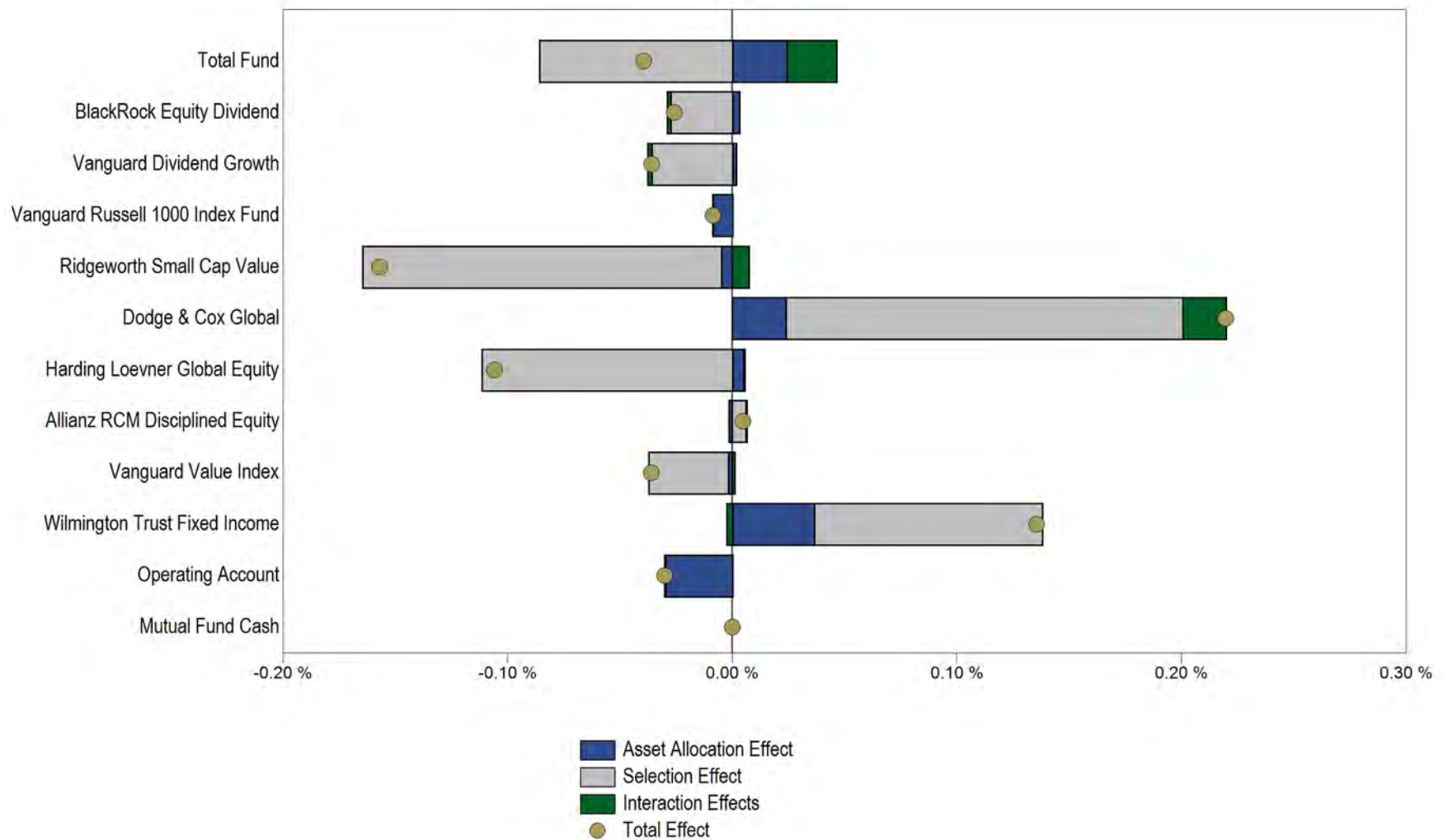
Attribution Analysis

As of September 30, 2012

Attribution Effects Relative to Sussex OPEB Policy Index
3 Months Ending September 30, 2012

Attribution Analysis

As of September 30, 2012

Attribution Effects Relative to Sussex OPEB Policy Index
3 Months Ending September 30, 2012

Performance Summary

As of September 30, 2012

	2012 Q3	YTD	1 Yr	3 Yrs	5 Yrs	Ending September 30, 2012			Inception	
						Market Value	% of Portfolio	Policy %	Return	Since
Total Fund	3.8	7.8	12.7	--	--	24,115,185	100.0	100.0	1.0	Mar-11
<i>Sussex OPEB Policy Index</i>	4.0	9.8	16.7	--	--				3.5	Mar-11
Equity Composite	5.9	13.5	--	--	--	14,513,873	60.2	60.0	--	Sep-11
<i>80% Russell 3000 / 20% EAFE</i>	6.4	14.9	--	--	--				--	Sep-11
BlackRock Equity Dividend	4.9	12.5	26.2	13.6	2.6	1,021,816	4.2	4.0	3.3	Aug-12
<i>Russell 1000 Value</i>	6.5	15.7	30.9	11.8	-0.9				5.4	Aug-12
Vanguard Dividend Growth	4.3	11.1	24.4	13.6	4.1	1,013,797	4.2	4.0	3.3	Aug-12
<i>S&P 500</i>	6.4	16.4	30.2	13.2	1.1				4.9	Aug-12
Vanguard Russell 1000 Index Fund	6.3	16.3	30.1	--	--	5,120,003	21.2	22.0	5.1	Aug-12
<i>Russell 1000</i>	6.3	16.3	30.1	--	--				5.1	Aug-12
Ridgeworth Small Cap Value	4.2	11.3	24.6	14.0	4.4	1,712,399	7.1	7.0	2.9	Feb-11
<i>Russell 2000 Value</i>	5.7	14.4	32.6	11.7	1.3				1.8	Feb-11
Dodge & Cox Global	8.9	16.2	25.1	7.1	--	2,297,468	9.5	9.0	-1.0	Feb-11
<i>MSCI World</i>	6.7	13.0	21.6	7.5	--				0.5	Feb-11
Harding Loevner Global Equity	6.0	17.0	23.9	9.8	1.9	3,348,389	13.9	14.0	3.1	Feb-11
<i>MSCI ACWI</i>	6.8	12.9	21.0	7.2	-2.1				0.0	Feb-11
Fixed Income Composite	0.9	2.1	2.1	--	--	9,601,312	39.8	40.0	2.1	Sep-11
<i>Fixed Income Composite Policy Index</i>	0.6	2.1	2.1	--	--				2.1	Sep-11
Wilmington Trust Fixed Income	0.9	--	--	--	--	9,174,829	38.0	40.0	2.4	Mar-12
<i>Barclays Int Govt.</i>	0.6	--	--	--	--				2.1	Mar-12
Operating Account						179,834	0.7	0.0		

Please note: All returns shown are gross of fees, including mutual funds.

Fee Schedule

As of September 30, 2012

Account	Fee Schedule	Market Value As of 9/30/2012	% of Portfolio	Estimated Annual Fee (\$)	Estimated Annual Fee (%)
BlackRock Equity Dividend	0.76% of Assets	\$1,021,816	4.2%	\$7,766	0.76%
Vanguard Dividend Growth	0.31% of Assets	\$1,013,797	4.2%	\$3,143	0.31%
Vanguard Russell 1000 Index Fund	0.08% of Assets	\$5,120,003	21.2%	\$4,096	0.08%
Ridgeworth Small Cap Value	1.21% of Assets	\$1,712,399	7.1%	\$20,720	1.21%
Dodge & Cox Global	0.69% of Assets	\$2,297,468	9.5%	\$15,853	0.69%
Harding Loevner Global Equity	0.95% of Assets	\$3,348,389	13.9%	\$31,810	0.95%
Wilmington Trust Fixed Income	0.20% of Assets	\$9,174,829	38.0%	\$18,350	0.20%
Operating Account	No Fee	\$179,834	0.7%	--	--
Mutual Fund Cash	No Fee	\$246,650	1.0%	--	--
Investment Management Fee		\$24,115,185	100.0%	\$101,736	0.42%

U.S. Equities

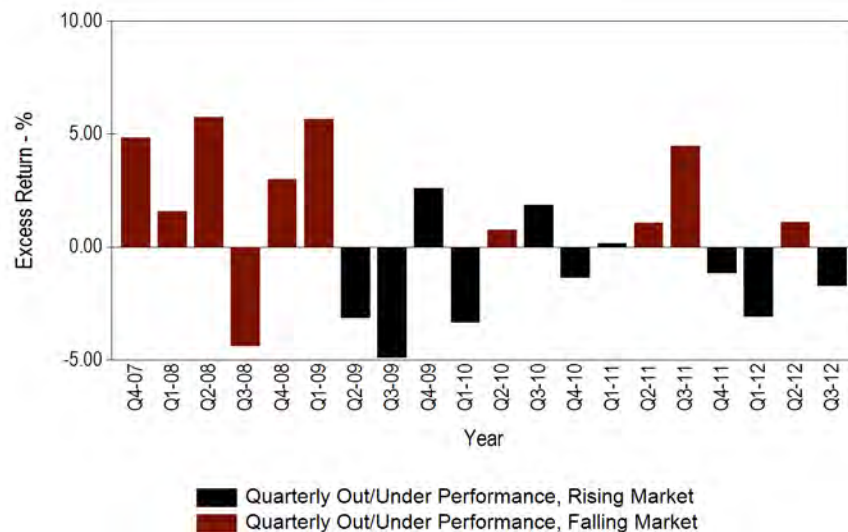


As of September 30, 2012

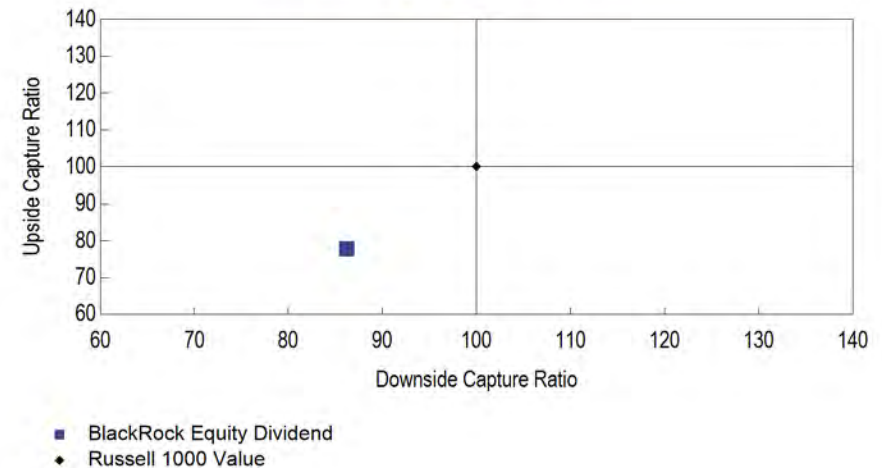
Manager Summary

- Focuses on investing in dividend-paying securities with market capitalizations greater than \$1 billion.
- Seeks companies that display the following characteristics:
 - Conservative balance sheets
 - History of dividend payments
 - Strong management teams
 - Consistent strategies
- Bottom-up research emphasizes valuation, attempting to buy companies trading at the lower end of their historic price-to-earnings range.

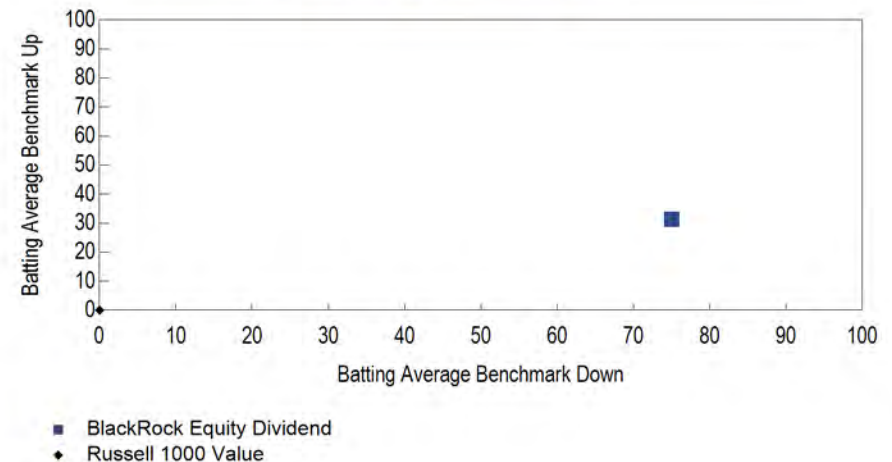
Quarterly Excess Performance



Upside Capture Ratio vs. Downside Capture Ratio 5 Years Ending September 30, 2012



Batting Average Benchmark Up vs. Batting Average Benchmark Down 5 Years Ending September 30, 2012



Sussex County OPEB Trust

BlackRock Equity Dividend

As of September 30, 2012

Asset Allocation

US Equity	\$888,595	87.0%
Non-US Equity	\$122,916	12.0%
US Fixed Inc.	\$0	0.0%
Non-US Fixed Inc.	\$10,301	1.0%
Alternative	\$0	0.0%
Real Estate	\$0	0.0%
Cash	\$0	0.0%
Other	\$0	0.0%

Portfolio Information

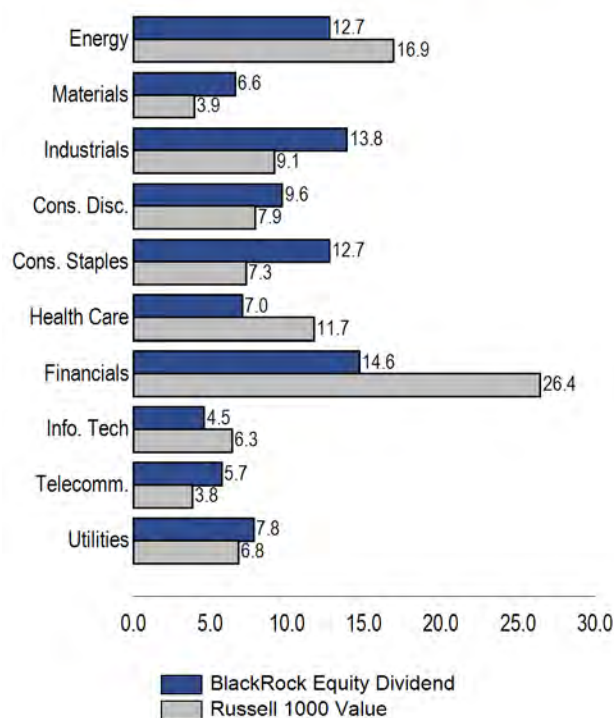
Number of Holdings
Weighted Avg. Market Cap. (\$B)
Median Market Cap. (\$B)
Price To Earnings
Price To Book
Price To Sales
Return on Equity (%)
Yield (%)
Beta

Portfolio	Russell 1000 Value
108	690
91.42	91.73
30.97	4.90
17.24	15.49
3.32	1.94
1.83	1.56
32.12	12.93
3.04	2.46
0.84	1.00

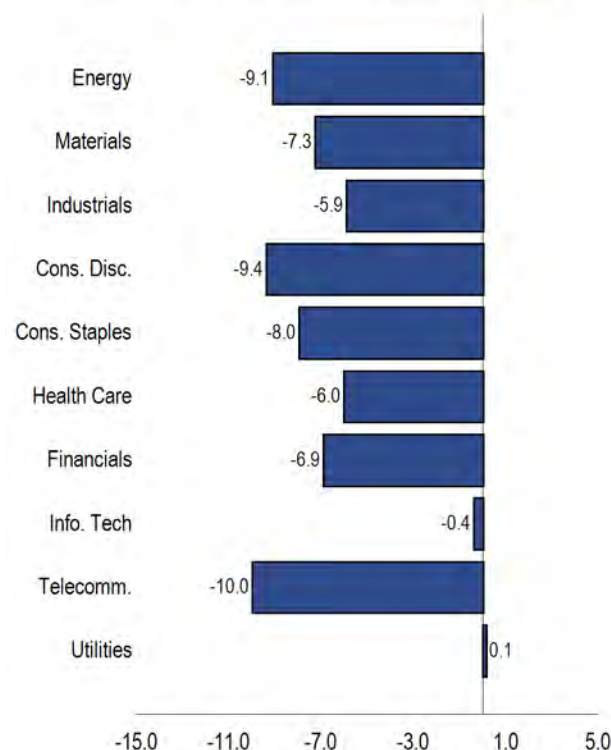
Top Ten Holdings

PROSHARES ULTRA SEMICS.	3.9%
CHEVRON	3.2%
WELLS FARGO & CO	2.8%
JP MORGAN CHASE & CO.	2.6%
EXXON MOBIL	2.2%
PFIZER	2.1%
HOME DEPOT	2.0%
INTERNATIONAL BUS.MCHS.	2.0%
PHILIP MORRIS INTL.	1.9%
AT&T	1.8%
Total For Top Ten Holdings	24.5%

Sector Allocation (%) vs Russell 1000 Value



Sector Excess Returns (%) vs Russell 1000 Value



Best Performers

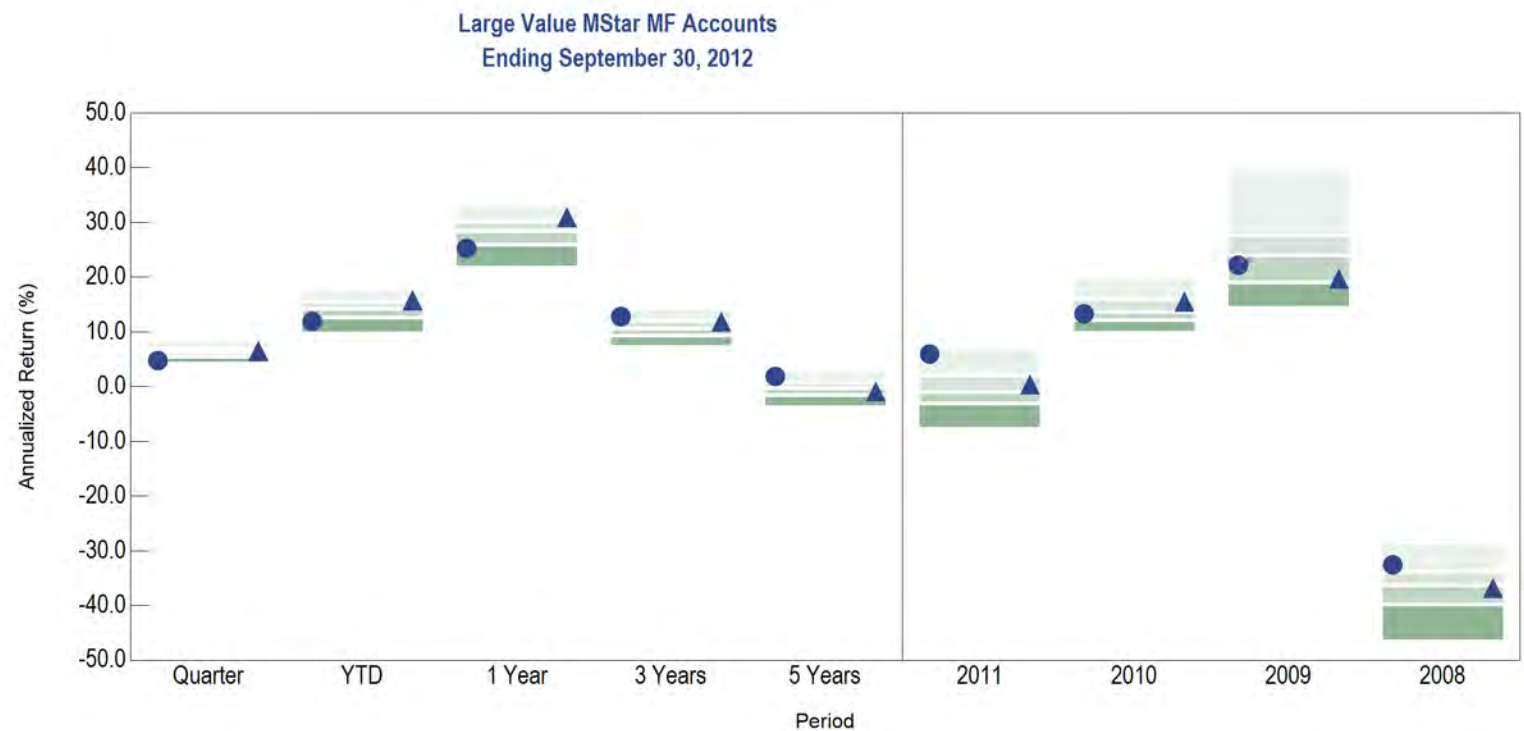
	Weight %	Return %
PHILLIPS 66 (PSX)	0.3%	40.3%
PACK.CORP.OF AM. (PKG)	0.2%	29.5%
MARATHON PETROLEUM (MPC)	0.5%	22.4%
V F (VFC)	1.3%	20.0%
LIMITED BRANDS (LTD)	1.3%	18.8%

Worst Performers

	Weight %	Return %
ACCO BRANDS (ACCO)	0.0%	-37.2%
INTEL (INTC)	1.0%	-14.3%
PROSHARES ULTRA SEMICS. (USD)	3.9%	-13.7%
CAMECO (C:CCO)	0.0%	-10.8%
LORILLARD (LO)	0.8%	-10.7%

Sussex County OPEB Trust
BlackRock Equity Dividend

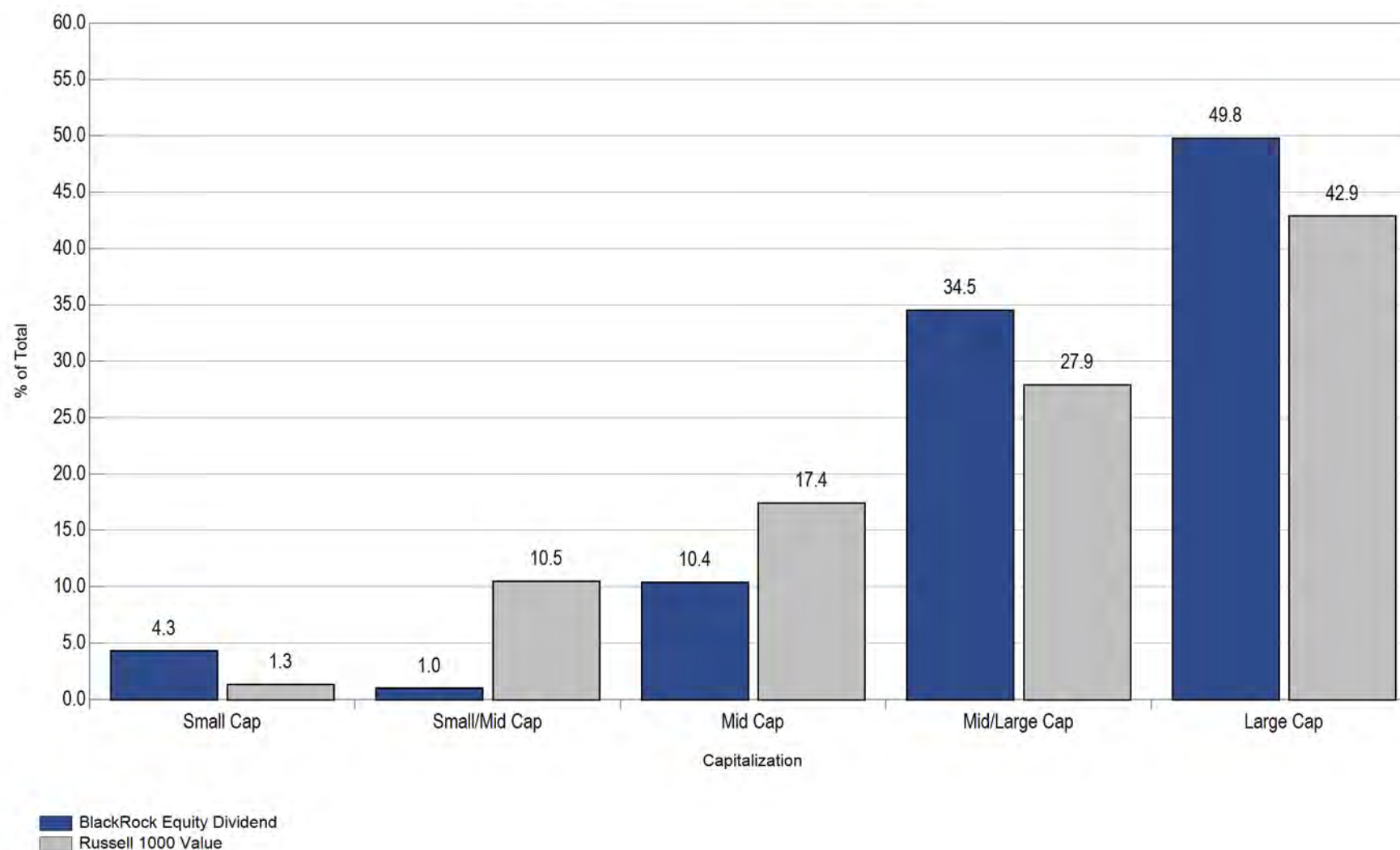
As of September 30, 2012



	Return (Rank)									
5th Percentile	8.3	17.8	33.3	14.2	3.0	7.3	19.8	39.7	-28.5	
25th Percentile	6.9	15.4	30.2	12.0	0.9	2.0	16.0	27.6	-33.8	
Median	6.3	14.3	28.5	10.7	-0.2	-1.0	13.7	24.0	-36.2	
75th Percentile	5.5	12.6	26.0	9.4	-1.5	-3.1	12.2	19.1	-39.8	
95th Percentile	4.3	9.7	21.8	7.3	-3.7	-7.7	9.9	14.4	-46.5	
# of Portfolios	240	235	229	217	207	230	235	234	246	
● BlackRock Equity Dividend	4.7 (88)	11.9 (84)	25.3 (79)	12.8 (15)	1.8 (13)	5.9 (10)	13.3 (59)	22.2 (59)	-32.6 (17)	
▲ Russell 1000 Value	6.5 (38)	15.7 (20)	30.9 (15)	11.8 (29)	-0.9 (60)	0.4 (37)	15.5 (29)	19.7 (73)	-36.8 (57)	

As of September 30, 2012

Market Capitalization As Of September 30, 2012



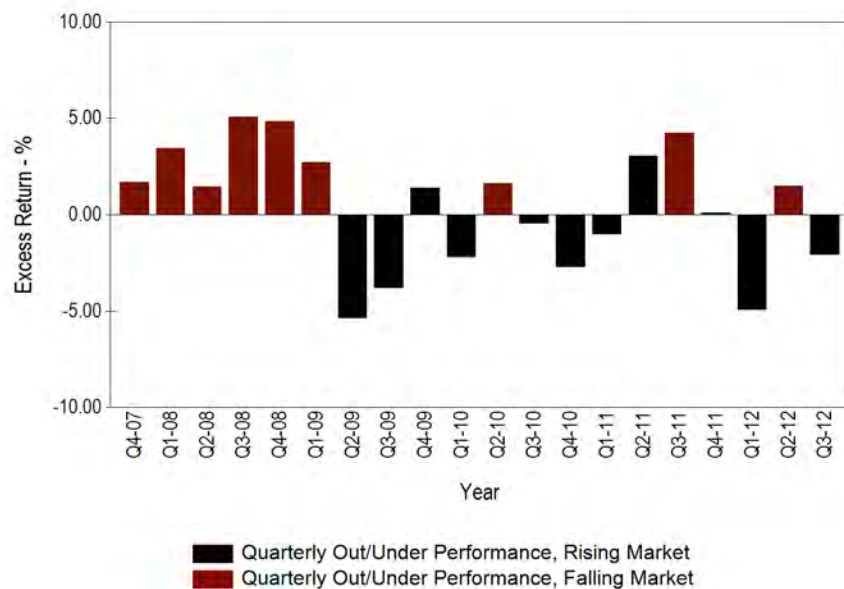
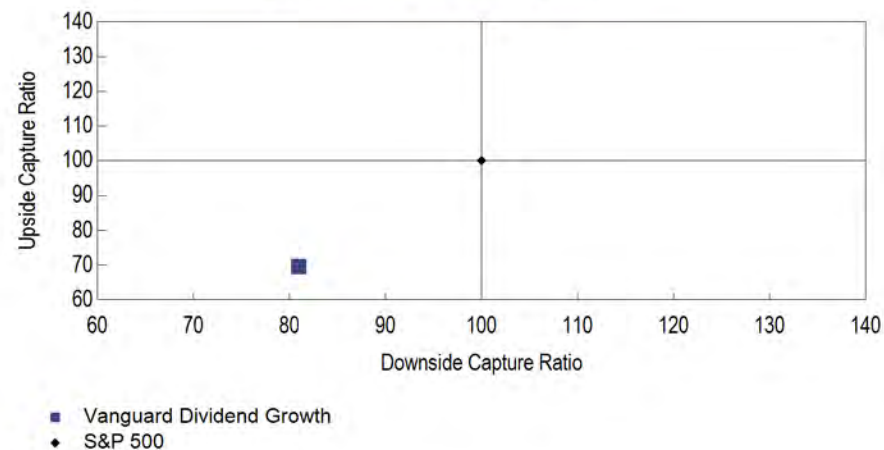
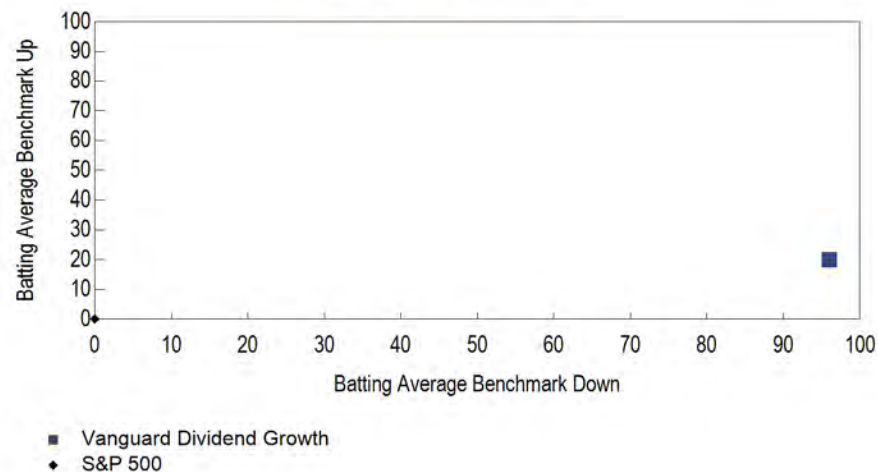
Vanguard Dividend Growth

As of September 30, 2012

Manager Summary

- Invest in large cap equities, emphasizing dividend-paying stocks of high quality companies.
- Sub-advised by Wellington Management Company.
- Seeks companies with strong operating characteristics, including confidence to sustainably grow dividends.
- Concentrated strategy. Tends to do well in defensive markets.

Quarterly Excess Performance

Upside Capture Ratio vs. Downside Capture Ratio
5 Years Ending September 30, 2012Batting Average Benchmark Up vs. Batting Average Benchmark Down
5 Years Ending September 30, 2012

Sussex County OPEB Trust

Vanguard Dividend Growth

As of September 30, 2012

Asset Allocation

US Equity	\$0	0.0%
Non-US Equity	\$0	0.0%
US Fixed Inc.	\$0	0.0%
Non-US Fixed Inc.	\$0	0.0%
Alternative	\$0	0.0%
Real Estate	\$0	0.0%
Cash	\$0	0.0%
Other	\$0	0.0%

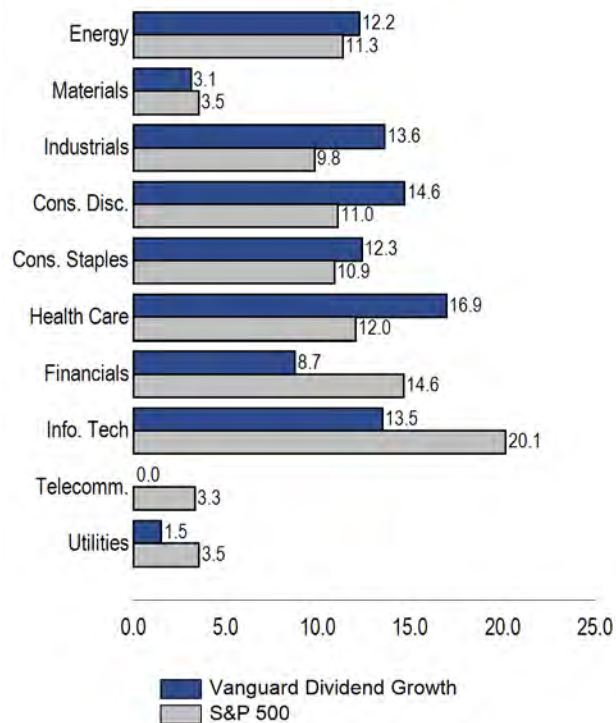
Portfolio Information

	Portfolio	S&P 500
Number of Holdings	52	500
Weighted Avg. Market Cap. (\$B)	93.25	118.73
Median Market Cap. (\$B)	44.46	12.28
Price To Earnings	16.98	18.35
Price To Book	4.63	3.78
Price To Sales	1.92	2.12
Return on Equity (%)	31.08	21.48
Yield (%)	2.59	2.21
Beta	0.78	1.00

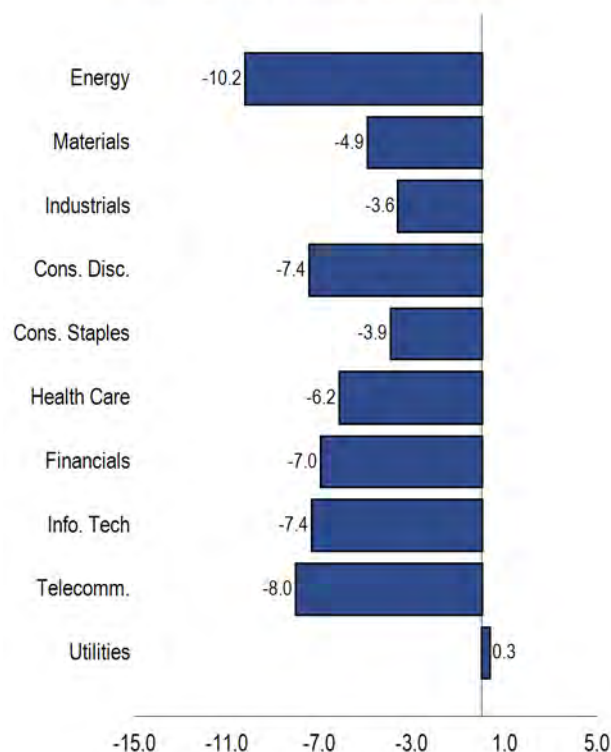
Top Ten Holdings

CASH - USD	3.6%
OCCIDENTAL PTL.	3.4%
PEPSICO	3.2%
JOHNSON & JOHNSON	3.1%
EXXON MOBIL	3.0%
TARGET	2.9%
AUTOMATIC DATA PROC.	2.7%
MEDTRONIC	2.5%
MICROSOFT	2.5%
PROCTER & GAMBLE	2.5%
Total For Top Ten Holdings	29.5%

Sector Allocation (%) vs S&P 500



Sector Excess Returns (%) vs S&P 500



Best Performers

	Weight %	Return %
CAMERON INTERNATIONAL (CAM)	0.0%	31.3%
NATIONAL OILWELL VARCO (NOV)	0.0%	24.5%
WILLIAMS COS. (WMB)	0.0%	22.5%
AKAMAI TECHS. (AKAM)	0.0%	20.5%
BROCADE COMMS.SYS. (BRCD)	0.0%	20.0%

Worst Performers

	Weight %	Return %
CLIFFS NATURAL RESOURCES (CLF)	0.0%	-19.5%
MARVELL TECH.GROUP (MRVL)	0.0%	-18.4%
INTEL (INTC)	0.0%	-14.3%
ARCHER-DANLS.-MIDL. (ADM)	0.0%	-7.3%
ACTIVISION BLIZZARD (ATVI)	0.0%	-6.0%

Vanguard Dividend Growth

As of September 30, 2012

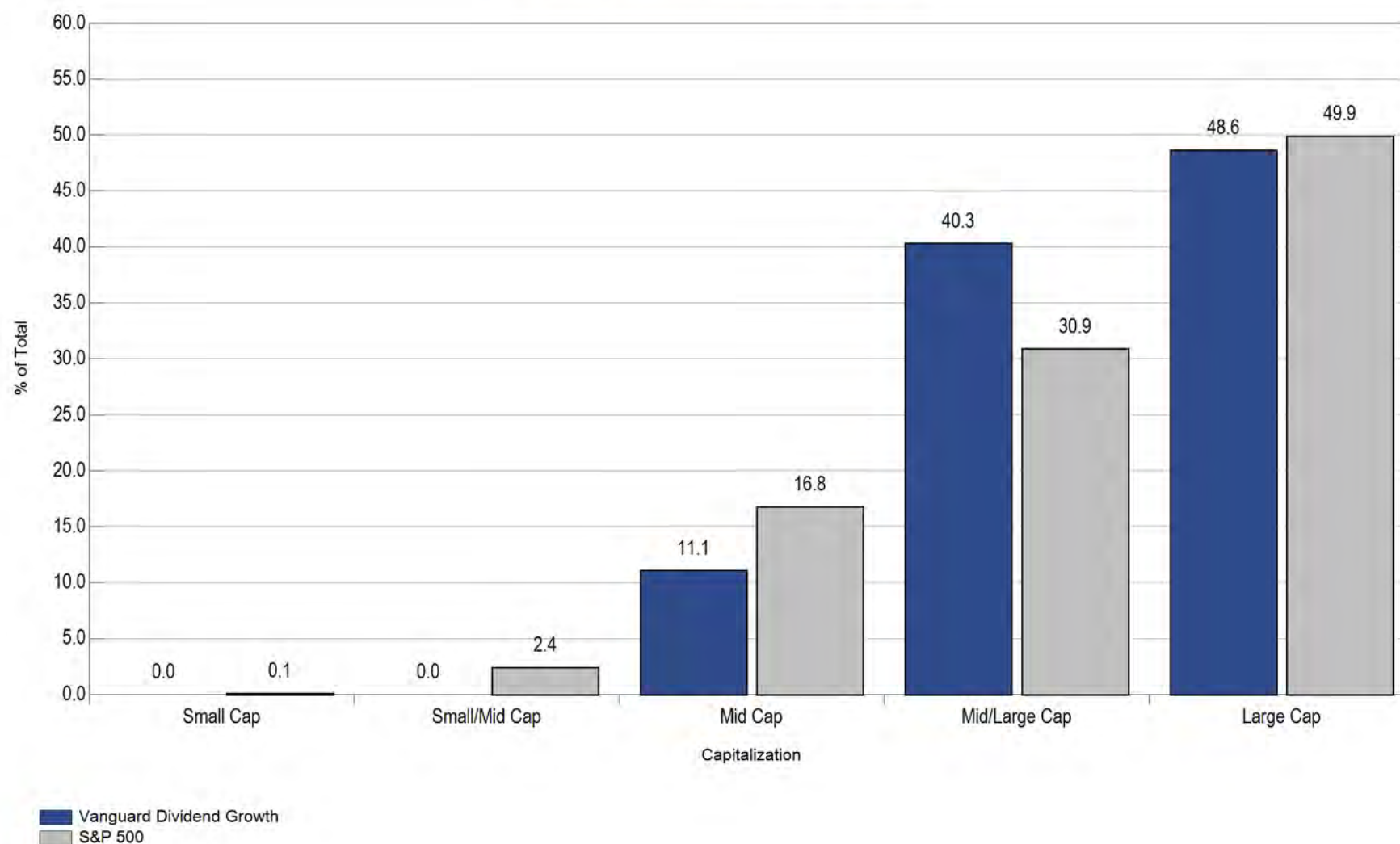


	Return (Rank)									
5th Percentile	8.4	19.6	33.0	15.0	4.0	5.9	21.6	48.1	-30.4	
25th Percentile	6.9	16.8	30.2	13.1	1.8	1.9	16.8	35.3	-35.6	
Median	6.2	15.2	28.3	11.7	0.7	-0.7	14.5	28.8	-37.6	
75th Percentile	5.5	13.1	24.9	9.8	-0.8	-3.8	12.6	24.0	-41.3	
95th Percentile	3.9	9.7	20.5	7.6	-2.9	-8.7	9.0	17.4	-47.7	
# of Portfolios	915	900	882	823	776	879	930	961	1,017	
● Vanguard Dividend Growth	4.3 (93)	10.8 (92)	24.0 (81)	13.2 (22)	3.8 (6)	9.4 (2)	11.4 (84)	21.7 (83)	-25.6 (1)	
▲ S&P 500	6.4 (43)	16.4 (30)	30.2 (25)	13.2 (23)	1.1 (38)	2.1 (21)	15.1 (41)	26.5 (61)	-37.0 (40)	

Vanguard Dividend Growth

As of September 30, 2012

Market Capitalization As Of September 30, 2012

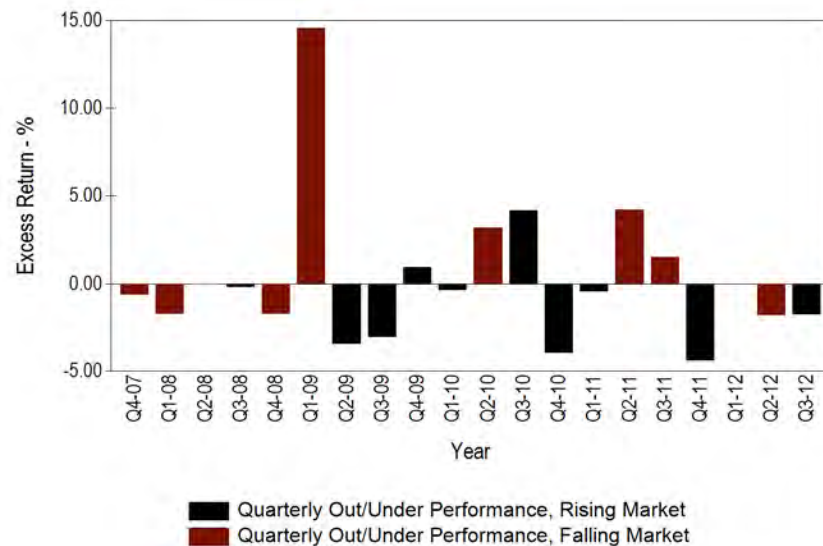


As of September 30, 2012

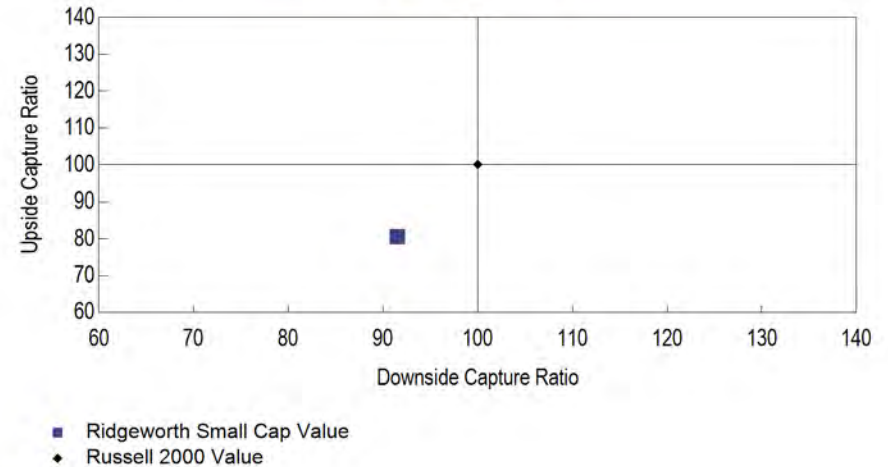
Manager Summary

- Focus on investing in companies with market capitalizations ranging from \$50 million to \$3 billion at the time of purchase.
- Emphasize:
 - Dividends - strategy only invests in companies that pay dividends. Ceredex Value Advisors, the fund's sub-advisor, believes dividends are a good indicator of management's confidence in the earnings potential of the company.
 - Valuation - seeks companies that trade at a lower third of their historical valuations.
 - Fundamentals - seeks catalysts that could drive meaningful price appreciation in the next 18-36 months.

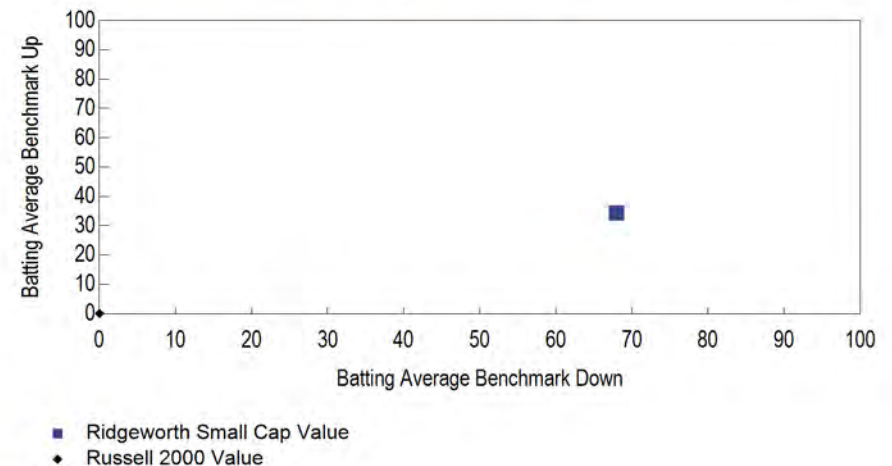
Quarterly Excess Performance



Upside Capture Ratio vs. Downside Capture Ratio 5 Years Ending September 30, 2012



Batting Average Benchmark Up vs. Batting Average Benchmark Down 5 Years Ending September 30, 2012



Sussex County OPEB Trust

Ridgeworth Small Cap Value

As of September 30, 2012

Asset Allocation

US Equity	\$1,520,919	88.8%
Non-US Equity	\$114,791	6.7%
US Fixed Inc.	\$0	0.0%
Non-US Fixed Inc.	\$0	0.0%
Alternative	\$0	0.0%
Real Estate	\$0	0.0%
Cash	\$76,686	4.5%
Other	\$0	0.0%

Portfolio Information

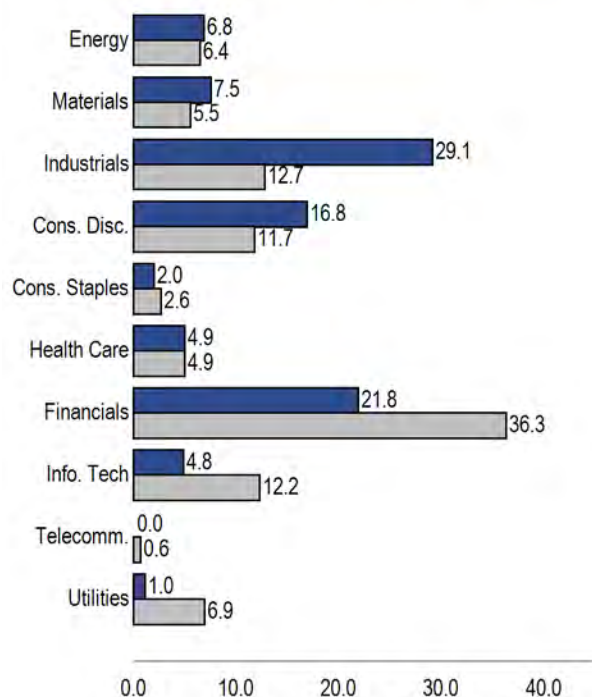
Number of Holdings	91
Weighted Avg. Market Cap. (\$B)	1.97
Median Market Cap. (\$B)	1.66
Price To Earnings	15.40
Price To Book	2.39
Price To Sales	1.48
Return on Equity (%)	13.72
Yield (%)	2.34
Beta	0.84

Portfolio	Russell 2000 Value
91	1,406
1.97	1.11
1.66	0.43
15.40	12.28
2.39	1.40
1.48	1.69
13.72	5.05
2.34	1.85
0.84	1.00

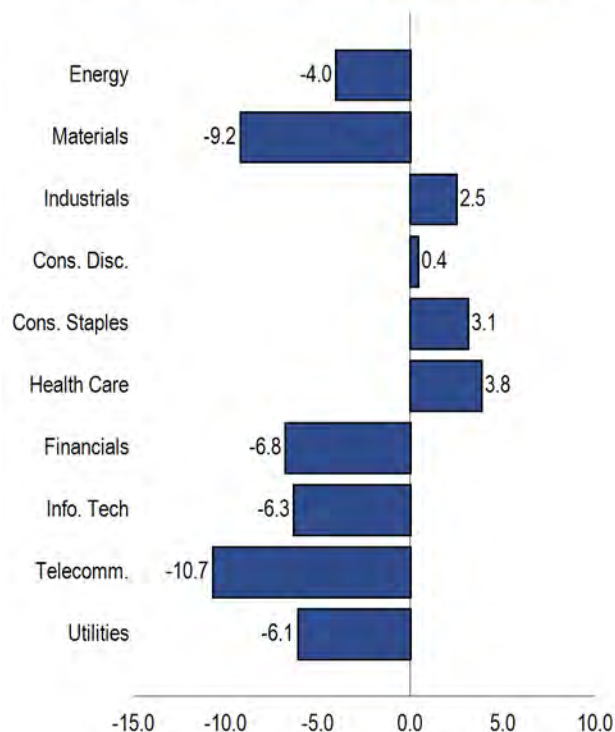
Top Ten Holdings

CASH - USD	4.5%
SMITH (AO)	4.3%
HSN	3.6%
PROGRESSIVE WASTE SLTN.	2.7%
HCC INSURANCE HDG.	2.6%
ARCOS DORADOS HOLDINGS	2.6%
SOTHEBY'S	2.4%
SNAP-ON	2.3%
CASH AM.INTL.	2.2%
AMERICAN REALTY CAPITAL TRUST	2.2%
Total For Top Ten Holdings	29.4%

Sector Allocation (%) vs Russell 2000 Value



Sector Excess Returns (%) vs Russell 2000 Value



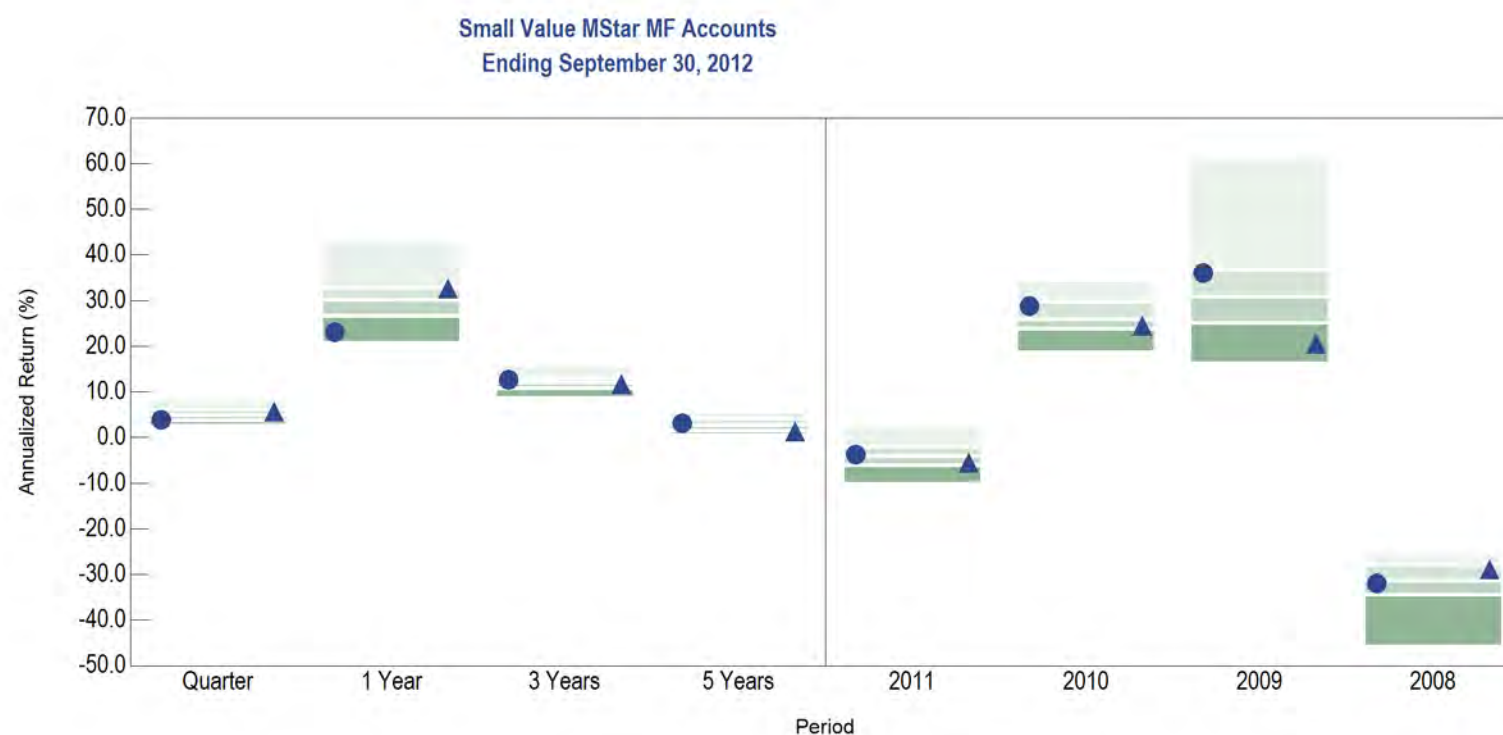
Best Performers

	Weight %	Return %
GAFISA SA ADR 1:2 (GFA)	0.2%	72.0%
LITHIA MTRS.A (LAD)	0.7%	45.0%
SONIC AUTOMOTIVE 'A' (SAH)	1.1%	39.0%
THOR INDUSTRIES (THO)	1.5%	33.2%
BRISTOW GROUP (BRS)	2.1%	24.8%

Worst Performers

	Weight %	Return %
E-HOUSE (CHINA) HOLDINGS ADR 1:1 (EJ)	0.1%	-22.2%
CARBO CERAMICS (CRR)	2.0%	-17.7%
INTERSIL 'A' (ISIL)	1.2%	-16.9%
STANCORP FINL.GP. (SFG)	1.9%	-15.9%
GUESS (GES)	1.8%	-15.7%

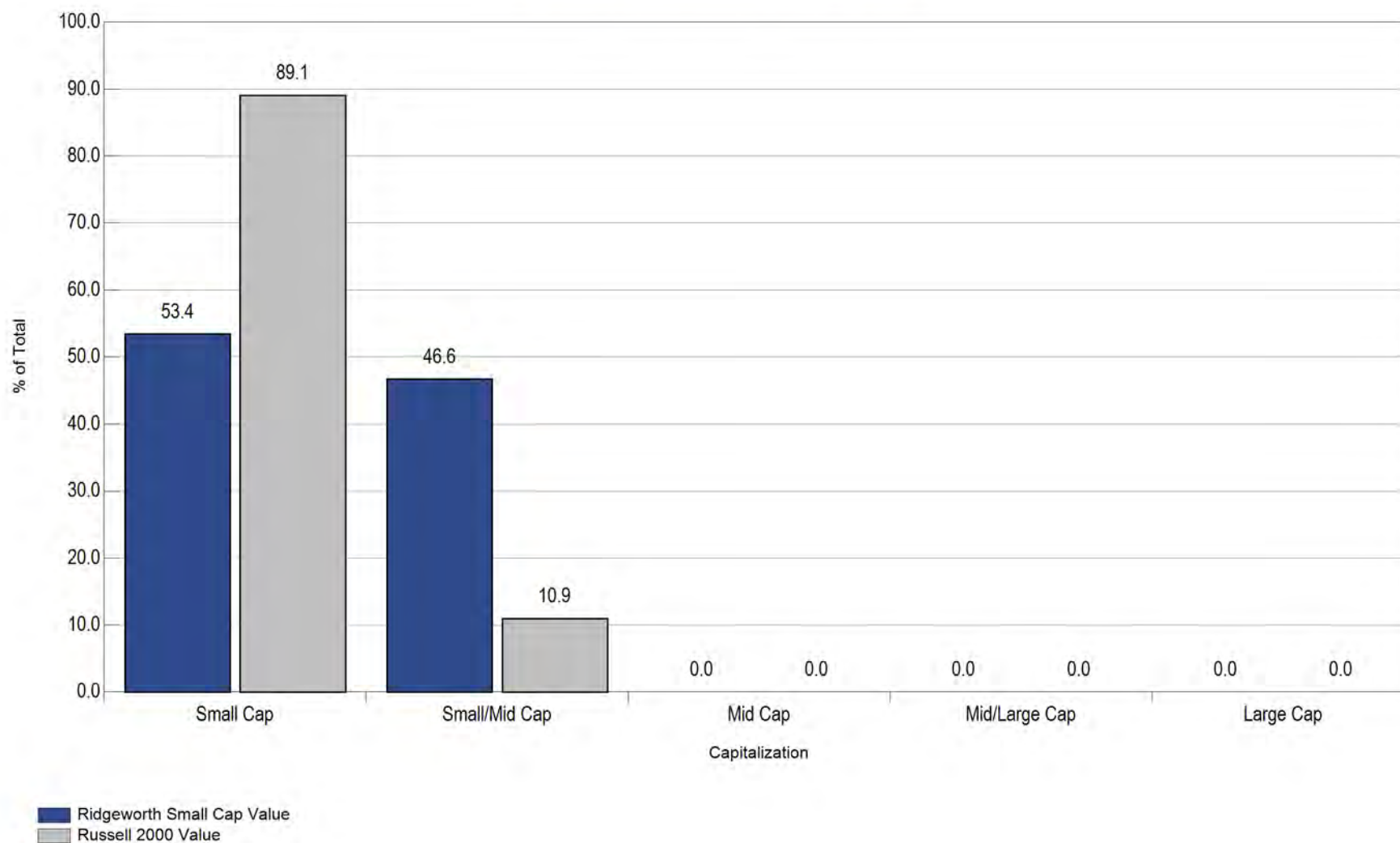
As of September 30, 2012



	Return (Rank)							
5th Percentile	8.1	43.3	15.7	5.6	2.3	34.5	61.5	-25.4
25th Percentile	6.2	32.9	13.1	4.2	-1.9	29.8	36.8	-27.8
Median	4.9	30.2	12.1	2.9	-4.0	26.1	30.9	-31.2
75th Percentile	3.9	26.7	10.9	1.6	-6.0	23.9	25.2	-34.4
95th Percentile	2.7	20.8	8.7	0.6	-10.0	18.7	16.4	-45.7
# of Portfolios	81	77	65	64	69	66	71	81
● Ridgeworth Small Cap Value	3.9 (75)	23.1 (91)	12.7 (31)	3.1 (43)	-3.7 (47)	28.8 (30)	36.0 (29)	-32.0 (59)
▲ Russell 2000 Value	5.7 (34)	32.6 (27)	11.7 (61)	1.3 (84)	-5.5 (63)	24.5 (72)	20.6 (91)	-28.9 (35)

As of September 30, 2012

Market Capitalization As Of September 30, 2012



[This Page Intentionally Left Blank]

Global Equities

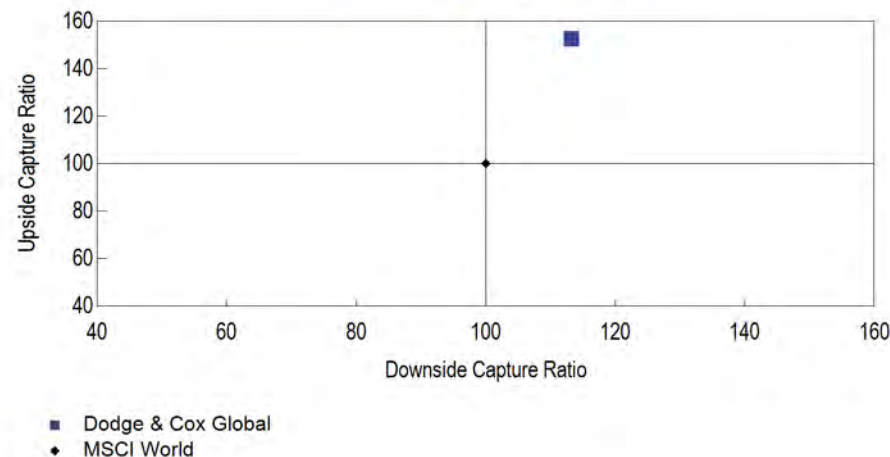


As of September 30, 2012

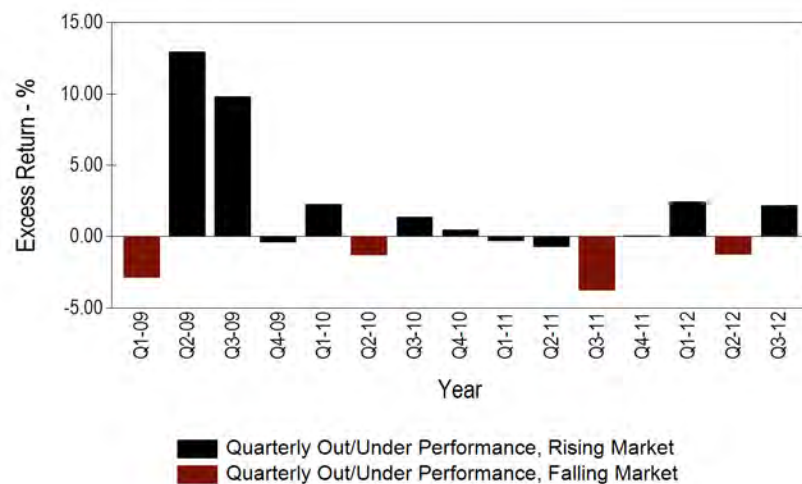
Manager Summary

- Focuses on identifying large, well-established companies across the globe that trade at a discount to their long-term profit opportunities.
- Emphasize fundamental research, attempting to understand risks facing businesses over a 3-5 year time horizon.
- Seek companies with solid management teams and strong, competitive franchises.
- Strategy tends to hold deep value stocks that may be out-of-favor in the short-term but offer good value for the long-term investor.

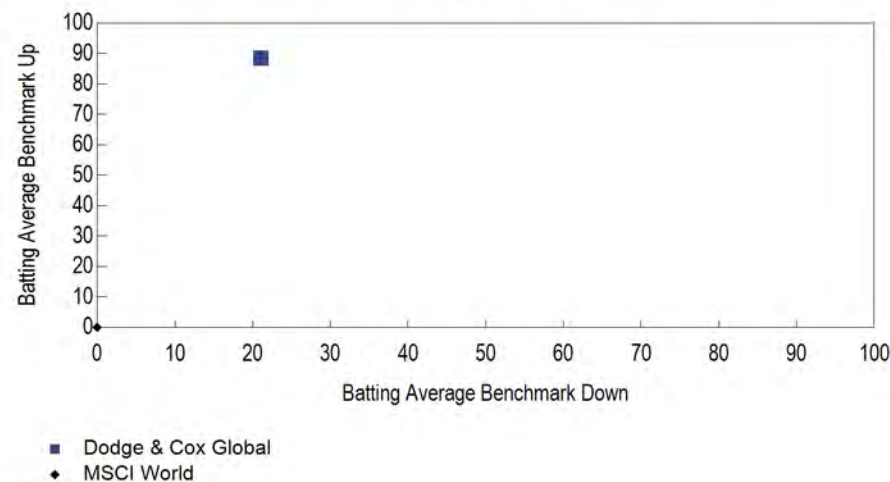
Upside Capture Ratio vs. Downside Capture Ratio
3 Years 9 Months Ending September 30, 2012



Quarterly Excess Performance



Batting Average Benchmark Up vs. Batting Average Benchmark Down
3 Years 9 Months Ending September 30, 2012



As of September 30, 2012

Asset Allocation

US Equity	\$1,066,834	46.4%
Non-US Equity	\$1,192,303	51.9%
US Fixed Inc.	\$3,040	0.1%
Non-US Fixed Inc.	\$0	0.0%
Alternative	\$0	0.0%
Real Estate	\$0	0.0%
Cash	\$35,294	1.5%
Other	\$0	0.0%

Portfolio Information

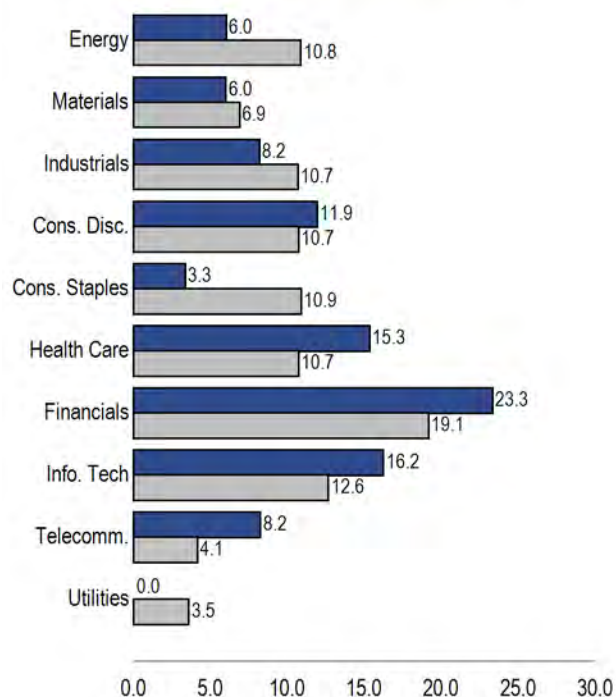
Number of Holdings	103
Weighted Avg. Market Cap. (\$B)	64.21
Median Market Cap. (\$B)	23.17
Price To Earnings	14.80
Price To Book	2.32
Price To Sales	1.62
Return on Equity (%)	12.73
Yield (%)	2.63
Beta	1.13

Portfolio MSCI World	
103	1,623
64.21	83.43
23.17	8.32
14.80	16.83
2.32	3.17
1.62	1.95
12.73	17.33
2.63	2.74
1.13	1.00

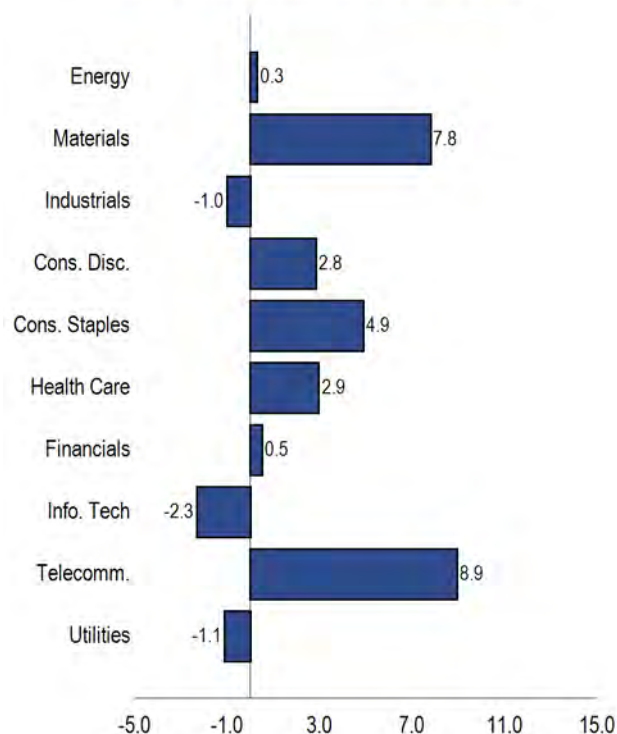
Top Ten Holdings

SANOFI	2.9%
HEWLETT-PACKARD	2.9%
ROCHE HOLDING	2.6%
WELLS FARGO & CO	2.5%
MICROSOFT	2.4%
MERCK & CO.	2.2%
NASPERS	2.1%
GENERAL ELECTRIC	2.0%
LAFARGE	1.9%
SPRINT NEXTEL	1.8%
Total For Top Ten Holdings	23.4%

Sector Allocation (%) vs MSCI World



Sector Excess Returns (%) vs MSCI World



Best Performers

	Weight %	Return %
SPRINT NEXTEL (S)	1.8%	69.3%
BARCLAYS (UKIR:BARC)	1.6%	36.6%
MAHINDRA & MAHINDRA (IN:MAM)	0.4%	31.7%
SWISS LIFE HOLDING (S:SLHN)	0.3%	26.6%
NOKIA (M:NOK1)	0.7%	25.8%

Worst Performers

	Weight %	Return %
TELEKOM AUSTRIA (O:TKA)	0.2%	-28.1%
WIENERBERGER (O:WNBA)	0.3%	-17.6%
PANASONIC (J:MI@N)	0.5%	-16.9%
SONY (J:SO@N)	0.2%	-16.1%
HEWLETT-PACKARD (HPQ)	2.9%	-14.5%

As of September 30, 2012



	Return (Rank)													
5th Percentile	8.7		18.9		28.1		13.3		5.8		26.1		57.2	
25th Percentile	7.2		14.7		23.6		9.3		-2.9		16.1		39.9	
Median	6.3		12.3		20.8		7.7		-7.7		12.9		31.5	
75th Percentile	5.4		10.2		17.8		5.9		-10.8		10.2		27.2	
95th Percentile	3.7		6.2		11.7		2.2		-17.9		5.9		20.6	
# of Portfolios	193		181		169		146		162		160		135	
● Dodge & Cox Global	8.7	(5)	15.6	(17)	24.2	(19)	6.4	(70)	-11.4	(77)	13.5	(45)	49.2	(9)
▲ MSCI World	6.7	(41)	13.0	(44)	21.6	(42)	7.5	(56)	-5.5	(36)	11.8	(59)	30.0	(60)

As of September 30, 2012

Country Allocation

Versus MSCI World - Quarter Ending September 30, 2012

	Manager Ending Allocation (USD)	Index Ending Allocation (USD)
Americas		
Brazil*	2.3%	0.0%
Mexico*	2.4%	0.0%
United States	46.6%	54.0%
Total-Americas	51.7%	59.0%
AsiaPacific		
Hong Kong	1.4%	1.3%
India*	1.2%	0.0%
Japan	5.2%	8.2%
Korea*	0.3%	0.0%
Total-AsiaPacific	8.2%	14.0%

Country Allocation

Versus MSCI World - Quarter Ending September 30, 2012

	Manager Ending Allocation (USD)	Index Ending Allocation (USD)
Europe		
Austria	0.4%	0.1%
Finland	0.7%	0.3%
France	6.0%	3.8%
Germany	2.3%	3.5%
Italy	1.5%	0.9%
Netherlands	4.5%	1.0%
Spain	1.0%	1.2%
Sweden	0.6%	1.3%
Switzerland	8.2%	3.5%
United Kingdom	8.1%	9.6%
Total-Europe	33.5%	26.7%
Other		
South Africa*	3.4%	0.0%
Turkey*	1.6%	0.0%
Total-Other	5.0%	0.2%

Country Allocation

Versus MSCI World - Quarter Ending September 30, 2012

	Manager Ending Allocation (USD)	Index Ending Allocation (USD)
Totals		
Developed	87.1%	100.0%
Emerging*	11.3%	0.0%
Cash	1.5%	

As of September 30, 2012

Manager Summary

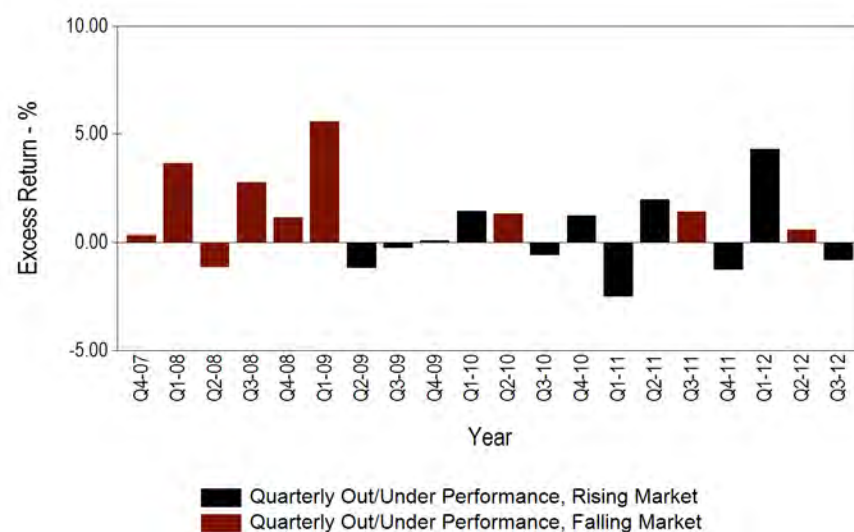
- Focuses on investing in high quality, growing companies that can be purchased at reasonable prices.

- Emphasizes four critical characteristics before a company is considered for purchase:

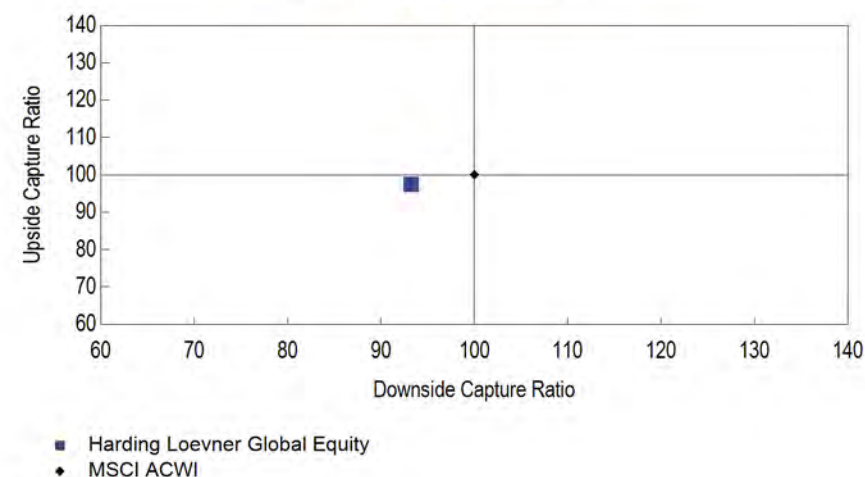
- Capable management
- Competitive advantages
- Durable growth
- Financial strength

- Seeks to understand companies from a fundamental perspective (bottom-up) and from an industry perspective (relative to peers).

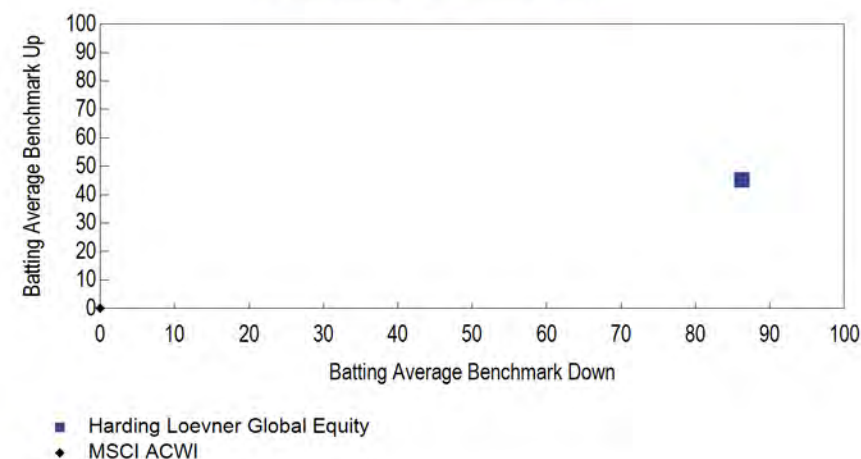
Quarterly Excess Performance



Upside Capture Ratio vs. Downside Capture Ratio 5 Years Ending September 30, 2012



Batting Average Benchmark Up vs. Batting Average Benchmark Down 5 Years Ending September 30, 2012



Sussex County OPEB Trust

Harding Loevner Global Equity

As of September 30, 2012

Asset Allocation

US Equity	\$1,889,519	56.4%
Non-US Equity	\$1,447,723	43.2%
US Fixed Inc.	\$0	0.0%
Non-US Fixed Inc.	\$0	0.0%
Alternative	\$0	0.0%
Real Estate	\$0	0.0%
Cash	\$11,143	0.3%
Other	\$0	0.0%

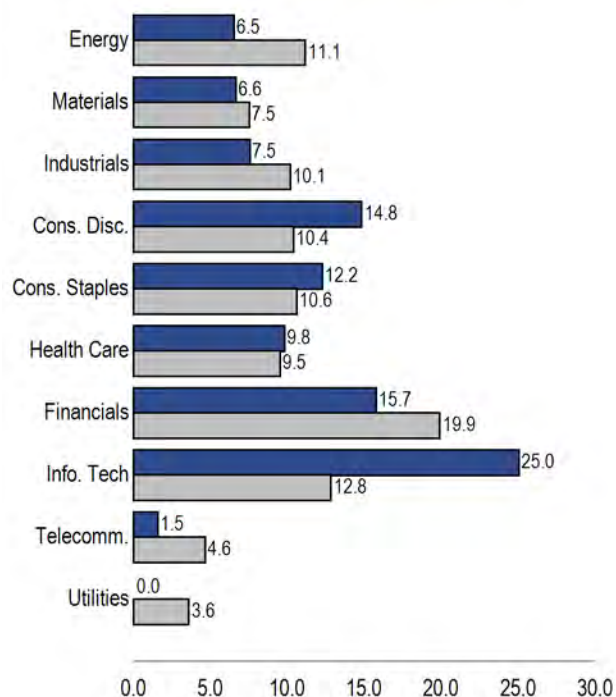
Portfolio Information

Number of Holdings	68	2,440
Weighted Avg. Market Cap. (\$B)	76.53	77.34
Median Market Cap. (\$B)	17.67	7.02
Price To Earnings	22.07	16.59
Price To Book	4.59	3.14
Price To Sales	3.12	1.92
Return on Equity (%)	22.22	17.53
Yield (%)	1.69	2.75
Beta	0.93	1.00

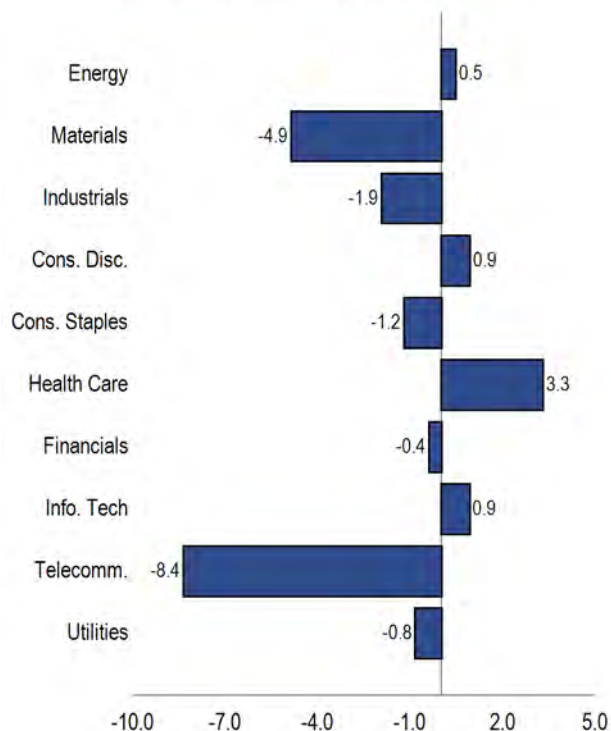
Top Ten Holdings

WELLS FARGO & CO	3.7%
EBAY	3.6%
UNI CHARM	3.3%
MICROSOFT	2.9%
NESTLE SPN.ADR.REGD.SHS. ADR 1:1	2.9%
SCHLUMBERGER	2.7%
FANUC	2.5%
APPLE	2.3%
STANDARD CHARTERED	2.2%
EMERSON ELECTRIC	2.2%
Total For Top Ten Holdings	28.5%

Sector Allocation (%) vs MSCI ACWI



Sector Excess Returns (%) vs MSCI ACWI



Best Performers

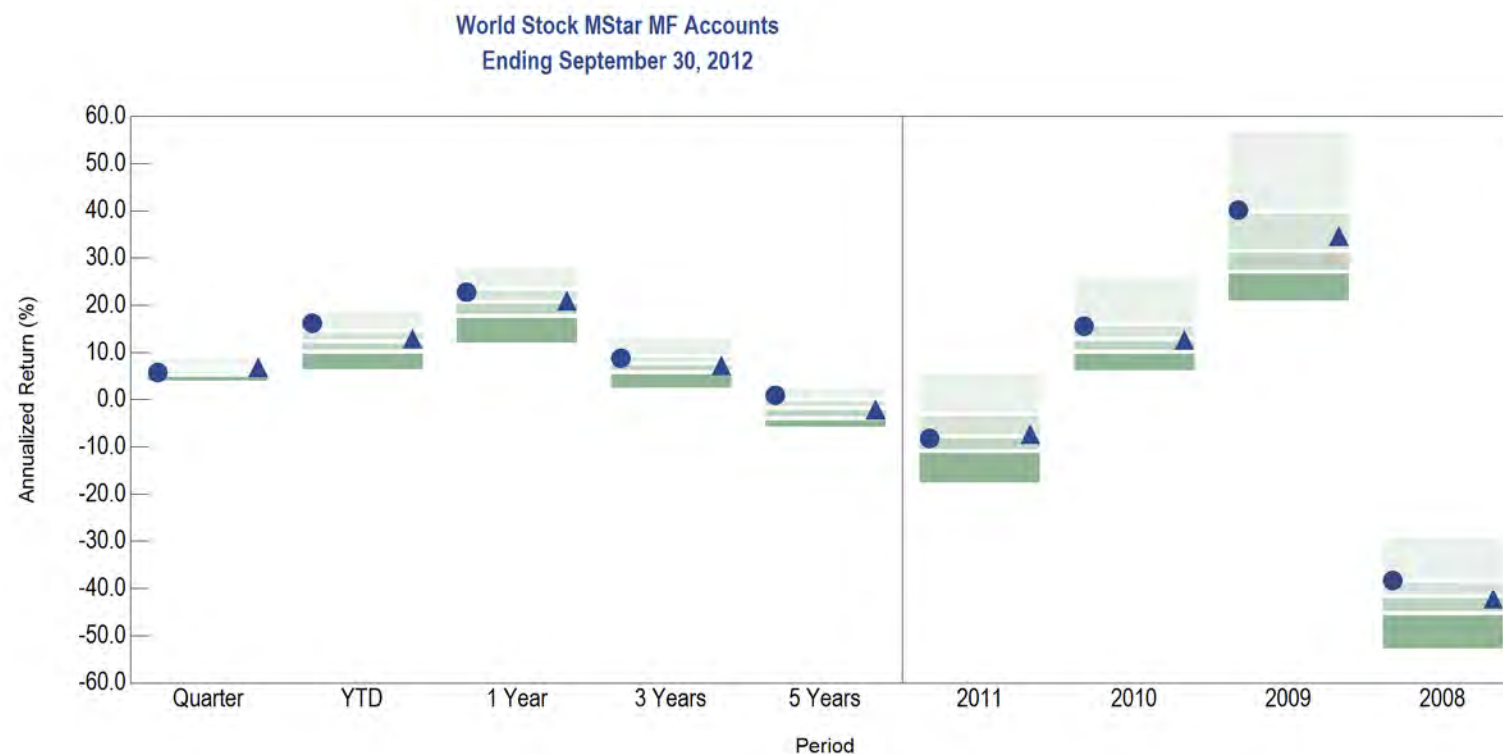
	Weight %	Return %
ANTA SPORTS PRODUCTS (K:ANIT)	0.5%	33.9%
GOOGLE 'A' (GOOG)	2.0%	30.1%
LONZA GROUP (S:LONN)	0.9%	25.8%
LULULEMON ATHLETICA (LULU)	1.2%	24.0%
ICICI BK.ADR 1:2 (IBN)	1.3%	23.9%

Worst Performers

	Weight %	Return %
LI & FUNG (K:FUNG)	0.0%	-17.9%
INFORMATICA (INFA)	1.0%	-17.7%
CITRIX SYS. (CTXS)	2.1%	-8.8%
PRAXAIR (PX)	1.3%	-4.0%
COACH (COH)	1.8%	-3.7%

Harding Loevner Global Equity

As of September 30, 2012



	Return (Rank)								
5th Percentile	8.7	18.9	28.1	13.3	2.7	5.8	26.1	57.2	-28.9
25th Percentile	7.2	14.7	23.6	9.3	0.2	-2.9	16.1	39.9	-38.3
Median	6.3	12.3	20.8	7.7	-1.8	-7.7	12.9	31.5	-41.4
75th Percentile	5.4	10.2	17.8	5.9	-3.8	-10.8	10.2	27.2	-45.1
95th Percentile	3.7	6.2	11.7	2.2	-6.0	-17.9	5.9	20.6	-53.0
# of Portfolios	193	181	169	146	106	162	160	135	122
● Harding Loevner Global Equity	5.8 (67)	16.2 (12)	22.8 (31)	8.8 (29)	0.9 (17)	-8.2 (53)	15.6 (31)	40.2 (24)	-38.3 (25)
▲ MSCI ACWI	6.8 (37)	12.9 (45)	21.0 (49)	7.2 (62)	-2.1 (58)	-7.3 (47)	12.7 (52)	34.6 (39)	-42.2 (57)

Sussex County OPEB Trust
Harding Loevner Global Equity

As of September 30, 2012

Country Allocation

Versus MSCI ACWI - Quarter Ending September 30, 2012

	Manager Ending Allocation (USD)	Index Ending Allocation (USD)
Americas		
Mexico*	1.8%	0.6%
United States	56.4%	47.2%
Total-Americas	58.3%	54.3%
AsiaPacific		
Australia	1.4%	3.2%
China*	2.2%	2.2%
Indonesia*	0.9%	0.3%
Japan	9.7%	7.2%
Total-AsiaPacific	14.1%	19.8%

Country Allocation

Versus MSCI ACWI - Quarter Ending September 30, 2012

	Manager Ending Allocation (USD)	Index Ending Allocation (USD)
Europe		
France	4.7%	3.3%
Luxembourg	0.7%	0.0%
Netherlands	1.2%	0.9%
Russia*	0.9%	0.8%
Spain	1.2%	1.0%
Switzerland	7.9%	3.1%
United Kingdom	5.5%	8.4%
Total-Europe	22.0%	24.4%
Other		
Other Countries	2.5%	0.0%
South Africa*	1.4%	1.0%
Turkey*	1.4%	0.2%
Total-Other	5.3%	1.5%

Country Allocation

Versus MSCI ACWI - Quarter Ending September 30, 2012

	Manager Ending Allocation (USD)	Index Ending Allocation (USD)
Totals		
Developed	88.6%	87.4%
Emerging*	8.5%	12.6%
Other	2.5%	
Cash	0.3%	

[This Page Intentionally Left Blank]

U.S. Fixed Income

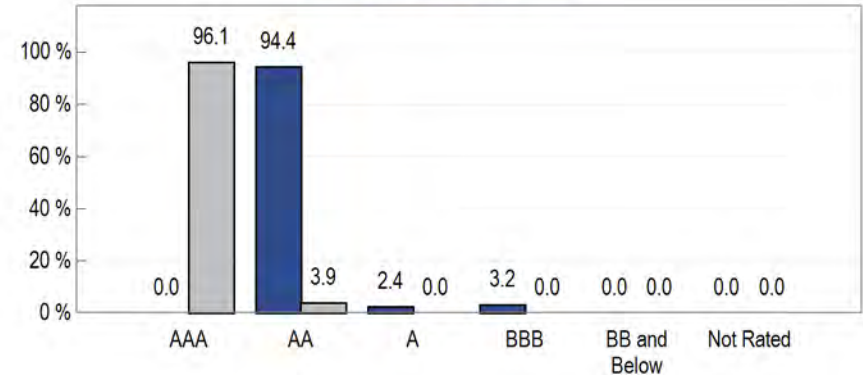


As of September 30, 2012

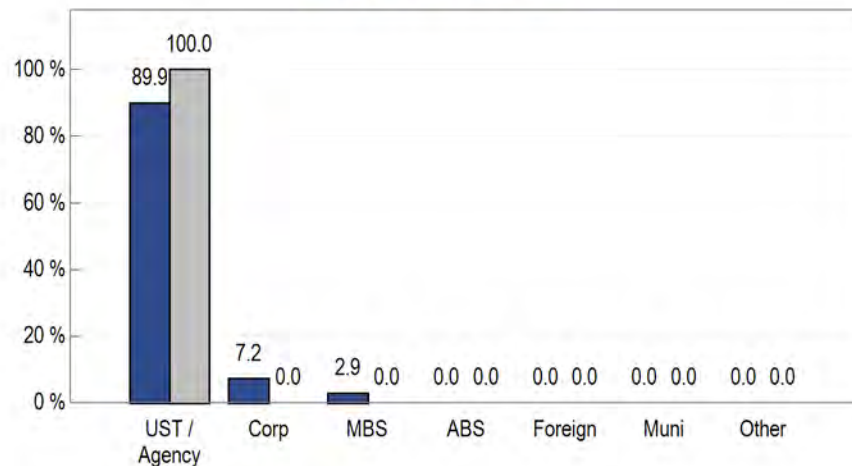
Manager Summary

- Strategy focuses equally on duration management, sector selection and yield curve exposure.
- Assess overall market environment and position portfolio to benefit from realistic expectations.
- Will actively trade, including analysis of technical factors, price momentum, interest rate outlook and yield curve movement.

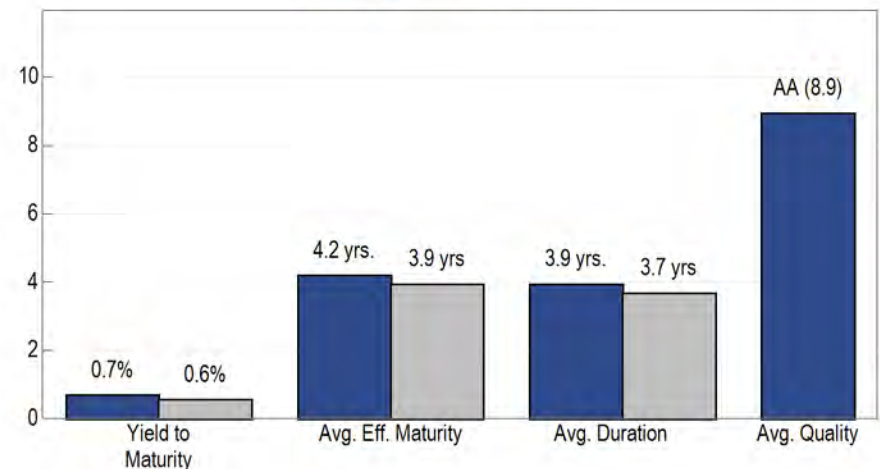
Quality Ratings
Wilmington Trust Fixed Income



Sectors
Wilmington Trust Fixed Income



Characteristics
Wilmington Trust Fixed Income



Wilmington Trust Fixed Income Barclays Int Govt.

Baylis Estates Annexation
into the
Oak Orchard Sanitary Sewer District

PUBLIC HEARING
December 4, 2012, 10:30 A. M.

- The public hearing will consider the property owner's request to annex a parcel of land into the Oak Orchard Sanitary Sewer District.
- The area being considered is located on the easterly side of Mount Joy Road (Road 297), west of the intersection with John Williams Highway (Route 24). A Royal Farm store, the Nanticoke Indian Museum and Mary, Mother of Peace Catholic Church are southeast at the intersection and the Indiantown Farms subdivision is to the north.
- A map showing the parcel proposed for annexation and the existing sewer district boundary is attached. The parcel is shown crosshatched and shaded. The parcel adjoins the Oak Orchard Sanitary Sewer District.
- The Public Hearing Notice is also attached.
- The parcel is approximately 75.48 acres. The proposed development will consist of 99 single family lots with a clubhouse and pool.

PUBLIC NOTICE

PROPOSED EXPANSION OF THE OAK ORCHARD SANITARY SEWER DISTRICT BAYLIS ESTATES EXPANSION FILE NUMBER: OOS-11.11

NOTICE IS HEARBY GIVEN that the Sussex County Council voted on November 13, 2012 to consider extending the Oak Orchard Sanitary Sewer District (OOSSD) to include a parcel of land located north of County Road 297 (Mount Joy Road), being situate in Indian River Hundred of Sussex County, Delaware.

This action is in conformity with 9 Del.C. §6502.

A description of the area, which is contiguous to and to be added to the OOSSD, is more particularly described as follows:

Beginning at a point, said point lying on the northerly right of way of County Road 297 (Mount Joy Road), 1200 +/- feet northwest of State Route 24 (John J. Williams Highway), said point also being the southernmost corner of lands now or formerly (N/F) of MJR Investors LLC; thence proceeding by and with said lands in a northeasterly direction 941.4 +/- feet to a point on the boundary of said lands of MJR Investors LLC and a property corner of lands N/F of W and B Hudson Family Limited Partnership, said point also being on the existing boundary of the Oak Orchard Sanitary Sewer District; thence proceeding with said lands of MJR Investors, LLC in the following directions and distances: northeasterly 1233.4 +/- feet, northwesterly 1533.8 +/- feet, southwesterly 2166.9 +/- feet and southeasterly 1534.5 +/- feet, to a point, said point being that of the beginning.

Note: The above description has been prepared using Sussex County Delaware Tax Map No. 2-34-29.00.

A map outlining and describing the extension to the OOSSD is attached. The area involved is crosshatched.

The public hearing will be held on this issue at 10:30 am on Tuesday, December 4, 2012 in the Sussex County Council Chambers. All interested persons, officials, residents, voters, taxpayers, property owners, or corporations in any way affected by this boundary extension are welcome to attend. There will be an opportunity for questions and answers. Following the hearing, the Sussex County Council will make the final decision on the boundary extension, at one of their regularly scheduled meetings.

For further information, please call or write the Sussex County Engineering Department, 2 The Circle, Post Office Box 589, Georgetown, DE 19947 – (302) 855-1299.

Michael A. Izzo, P. E.
County Engineer



INDIAN TOWN
FARMS

PROPOSED BAYLIS ESTATES
SUBDIVISION
2-34-29.00-42.00

MOUNT JOY RD

OAK ORCHARD
SANITARY SEWER DISTRICT

RIVER VILLAGE

ROUTE 24

JOHN J. WILLIAMS HWY

OAK ORCHARD RD

INDIAN SUMMER
VILLAGE

PROPOSED EXPANSION OF THE
OAK ORCHARD SANITARY SEWER DISTRICT
(BAYLIS ESTATES EXPANSION)

(AREA IS CROSSHATCHED)



OCTOBER 23, 2012

NOT TO SCALE

SUSAN M. WEBB, CPA
FINANCE DIRECTOR



Sussex County

ADMINISTRATIVE OFFICE BUILDING
2 THE CIRCLE
P.O. BOX 589
GEORGETOWN, DELAWARE 19947
TEL: 302-855-7741
FAX: 302-855-7749
E-MAIL: smwebb@sussexcountyde.gov

MEMORANDUM:

TO: Sussex County Council
The Honorable Michael H. Vincent, President
The Honorable Samuel R. Wilson, Jr., Vice President
The Honorable George B. Cole
The Honorable Vance C. Phillips
The Honorable Joan R. Deaver

FROM: Susan M. Webb, CPA *SMW*
Finance Director

RE: **DOG CONTROL CONTRACT AWARD**

DATE: November 30, 2012

On Tuesday, December 4, 2012, staff will be recommending to award our dog control contract to Kent County SPCA for a one-year period, January 1, 2013 to December 31, 2013. Kent Count SPCA is our current provider of dog control services.

On October 22, 2012, we received sealed proposals from qualified animal control service providers for the purpose of contracting for dog control services for 2013. Our current contract with the Kent County SPCA expires on December 31, 2012, and there are no more renewals. We received two bids for dog control services, Kent County SPCA and Safe Haven Animal Sanctuary. Our summary analysis of those proposals is attached.

Eddy Parker and I will be presenting our conclusions and recommendations at Tuesday's Council Meeting.

SMW/kc

Attachments

	SAFE HAVEN	KCSPCA	KCSPCA MAX COST
Comparison of costs for the first year - 2013:			
1. Facilities	\$295,000.00	\$100,000.00	\$100,000.00
2. Vehicles	\$75,000.00	\$95,000.00	\$95,000.00
3. Personnel	\$363,000.00	\$350,000.00	\$350,000.00
4. Veterinarian	\$135,000.00	\$75,000.00	\$75,000.00
5. Administrative	\$117,000.00	\$152,700.00	\$152,700.00
TOTAL	\$985,000.00	\$772,700.00	\$772,700.00
		2nd & 3rd year costs would be plus a COLA - est. at 2.5%	If New Castle contract is not renewed will raise city by 25% to \$965,875
Second year costs	\$940,000.00	\$792,017.50	\$965,875.00
Third year costs	\$940,000.00	\$811,817.94	\$990,021.88
TOTAL COSTS OVER 3 YEARS	\$2,865,000.00	\$2,376,535.44	\$2,728,596.88

Budget is \$669,230

After negotiating - reduced scope of service	\$927,000.00	\$669,230.00
--	--------------	--------------

Insurance requirements	No mention of ins.	Provided certificate
Physical facilities	Green building, 18,000 sq ft, located in Georgetown	New Castle site, Sussex site and main shelter in Kent county.
Vehicles	Vans	6 designated vehicles and 2 trailers
Trained personnel	Reno at Best Friends of Utah All will be trained by staff or experts	Director has 25 years experience Manager over 12 years experience 15 trained control officers on staff More of a variety of training listed

	SAFE HAVEN	KCSPCA	KCSPCA MAX COST
Cruelty to dogs investigation	Georgetown SPCA for cruelty cases	KCSPCA auth to investigate and enforce and prosecute	
Communications system	Dispatchers avail Mon-Sat 7 to 7 night and sundays go to cell phones	Dispatch office manned 24/7 and radio all officers have radios and laptops	
Vet services	2 contractual vets and hiring 2 FT vets 2 vet techs on staff, use 2 local vets also	1 FT vet and 6 vet techs partner with Deltech for vet tech prog	
Administration infrastructure	staff with knowl., hired business mgr.	24/7 dispatch svc, exp since 1964	
Outside support to supplement canine control	adv medical care from endow.		
Experience in animal control services	Kent County since 7/1/12 no animals have been put down	animal control exp since 1964 since 2009 all 3 counties' contract	
Costs	See above	See above	
Additional Information	No kill facility Facility in Sussex County provides other pet friendly svcs.	holds existing contract	

TODD F. LAWSON
COUNTY ADMINISTRATOR
(302) 855-7742 T
(302) 855-7749 F
tlawson@sussexcountyde.gov



Sussex County
DELAWARE
sussexcountyde.gov

Memorandum

TO: Sussex County Council
The Honorable Michael H. Vincent, President
The Honorable Samuel R. Wilson, Jr., Vice President
The Honorable George B. Cole
The Honorable Joan R. Deaver
The Honorable Vance C. Phillips

FROM: Todd F. Lawson
County Administrator

RE: **BUILDING CODE UPDATE**

DATE: November 30, 2012

During Tuesday's Council meeting, you are scheduled to hear an update on the County's Building Code from Andy Wright.

Recently, the Insurance Services Office, Inc. (ISO) conducted a Building Code Effectiveness Grading Schedule (BCEGS) survey of the County. According to ISO, BCEGS classifications are distributed "to property and casualty insurers to assist in their insurance underwriting and premium development programs for residential and commercial properties."

The ISO survey has resulted in a regression of the County's BCEGS classification. The regression could cause insurance premiums of County residential and commercial property owners to increase. ISO will give the County time to address the issues before a re-classification is implemented.

Please see the attached memo from Andy explaining the classification and the steps the County can take to correct the regression.

In sum, the primary reason for the regression is due to the County's current adoption of the 2003 Edition of the International Residential Code (IRC) (with some exceptions). With the 2003 Edition of the IRC, the County is three Editions behind from the current 2012 Edition. If the County were to adopt the 2012 Edition of the IRC, our classification by the ISO would be greatly improved.

In addition, the 2012 IRC has reduced the Wind Zone restrictions for Delaware which, if adopted, could result in reduced construction costs for property builders and owners. Furthermore, as you will see from the attached list, several County municipalities have adopted the 2012 IRC or are moving towards adoption. Finally, the County also provides inspection services for a number of municipalities using the 2003 IRC.

We are reviewing the 2012 IRC to provide recommendations to Council at a future date. Please note, in the past the County has adopted the IRC with some exceptions, and we anticipate recommending certain exceptions for the 2012 IRC as well.

Please feel free to contact me or Andy Wright with any questions.

TFL/sww

Attachments

pc: Mr. Eddy J. Parker
Mr. Anderson E. Wright

ANDY WRIGHT
CHIEF OF BUILDING CODE

(302) 855-7860 T
(302) 855-7869 F
awright@sussexcountye.gov



Sussex County

DELAWARE
sussexcountye.gov

TO: Todd Lawson,
County Administrator

FROM: Andy Wright, *AW*
Chief of Building Code

DATE: October 24, 2012

RE: ISO, Building Code Effectiveness Grading
Schedule Classification Results



As you are aware, we recently had a survey conducted by the Insurance Services Office, Inc. (ISO) for our building codes. The result of the Building Code Effectiveness Grading Schedule (BCEGS) was a descending classification. The main two reasons contributing to the decrease were an out of date building code and the change of experienced, certified plan review and inspection personnel.

I feel it would be advantageous for us as a county to move forward with an adoption of a new building code and reorganize some of our certified personnel in order to escalate our classification.

Earlier this year I sent you a comparison between our current code and the newer 2012 edition. Also, you received a list of municipalities and neighboring jurisdiction's code editions and their status in adopting newer codes. Enclosed again, are those documents for your review.

I strongly recommend a meeting with you and Eddy Parker as soon as possible to discuss the best course of action we can take to better enhance our classification.

(7) Enclosures

Cc: Eddy Parker, Director of Assessment

ANDY WRIGHT
CHIEF OF BUILDING CODE
(302) 855-7860 T
(302) 855-7869 F
awright@sussexcountype.gov



Sussex County
DELAWARE
sussexcountype.gov

Significant Changes To the International Residential Code Between the 2003 and 2012 Editions

Wind Design Criteria: (Wind Zone)

2003- In regions where the basic wind speed equals or exceeds 110 miles per hour, (as modified by our “wind zone” map) construction is required to be designed and sealed by a Delaware licensed architect or engineer.

2012- Says the same, but the code has revised their wind speed maps to designate Sussex County to be in a 100 mile per hour area. Therefore, no where in the county, do home owners or builders need to make special designs, as long as they meet what is prescribed in the code.

Protection of Openings in Wind Borne Debris Areas-

2003- Requires openings to have special protection on windows by means of plywood panels, impact glass, storm shutters...etc.

2012- Since Sussex County now falls out of the wind borne debris area, no special protection is required.

Location on Lot: (Exterior Walls & Opening Protection)

2003- Exterior walls with a fire separation distance less than 3 feet shall have not less than a one-hour fire resistive rating. Openings shall not be permitted in the exterior wall with a fire separation distance less than 3 feet.

2012- Exterior walls with a fire separation distance less than 5 feet shall have not less than a one-hour fire resistive rating. Openings shall not be permitted in the exterior wall with a fire separation distance less than 3 feet. Openings in exterior walls with a fire separation distance of 3 feet to 5 feet, permitted to be 25% maximum of wall area. Openings in exterior walls with a fire separation distance of 5 feet or greater is unlimited. Also, the code has added 2 new tables to this section. One is for dwellings with out sprinklers and one for dwellings with sprinklers. For dwellings with sprinklers, the code will allow a closer distance.

Dwelling/Garage Protection:

2003- Only “attached” garages are required to be separated from living areas and attic areas by means of not less than ½ -inch gypsum board or equivalent. Openings between garages and residence shall be equipped with solid wood doors not less than 1 3/8 inches in thickness, solid or honeycomb core steel doors not less than 1 3/8 inches thick, or 20-minute fire rated doors.

2012- Same as 2003, but with 2 modifications. 1. as well as attached garages, detached garages located less than 3 feet from a dwelling on the same lot must be separated with not less than 1/2- inch gypsum boards or equivalent applied to the interior side of the exterior walls that are within this area. 2. doors separating garages and dwellings must be provided with a self-closing device.

Ventilation Intake Openings:

2003- Mechanical and gravity outside air intake openings shall be located a minimum of 10 feet from any hazardous or noxious contaminant, such as vents, chimneys, plumbing vents, streets, alleys, parking lots and loading dock, except as otherwise specified in this code. Where a source of contaminant is located within 10 feet of an intake opening, such opening shall be located a minimum of 2 feet below the contaminant source.

2012- Same as 2003, except now a minimum measurement of 3 feet is required for intake openings below the contaminant source.

Hazardous Locations: (Glazing and Wet Surfaces)

2003- Glazing in doors and enclosures for hot tubs, whirlpools, saunas, steam rooms, bathtubs and showers. Glazing in any part of a building wall enclosing these compartments where the bottom exposed edge of the glazing is less than 60 inches measured vertically above any standing or walking surface.

2012- Same as 2003, but now also has a requirement for glazing within 60 inches measured horizontally in a straight line to from the waters edge.

Emergency Escape and Rescue Openings:

2003- Where emergency escape and rescue openings are provided they shall have a sill height of not more than 44 inches above the floor.

2012- Same as 2003, but now has added where to measure. They shall have a sill height of not more than 44 inches measured from the finished floor to the bottom of the clear opening.

Guards and Window Fall Protection:

2003- Had no requirement for fall protection for windows

2012- Window sills in dwellings, where the opening of an operable window is located more than 72 inches above the finished grade or surface below, the lowest part of the clear opening of the window shall be a minimum of 24 inches above the finished floor of the room in which the window is located. Operable sections of windows shall not permit openings that allow passage of a 4-inch-diameter sphere where such openings are located within 24 inches of the finished floor.

Automatic Fire Sprinkler Systems:

2003- None Required

2012- An automatic residential fire sprinkler system shall be installed in townhouses and in one-and two-family dwellings. **Exception:** An automatic residential fire sprinkler system shall not be required when additions or alterations are made to existing townhouses and to one-and two-family dwellings that are not already provided with an automatic residential fire sprinkler system.

Carbon Monoxide Alarms:

2003- None Required

2012- For new construction, an approved carbon monoxide alarm shall be installed outside of each separate sleeping area in the immediate vicinity of the bedrooms in dwelling units within which fuel-fired appliances are installed and in dwelling units that have attached garages. Also, where work requiring a permit occurs in existing dwellings that have attached garages or in existing dwellings within which fuel-fired appliances exist, carbon monoxide alarms shall be provided in accordance with the fore-mentioned section.

Fire Protection of Floors:

2003- None Required.

2012- Floor assemblies, not required elsewhere in this code to be fire-resistance rated, shall be provided with a ½-inch gypsum wallboard membrane, 5/8-inch wood structural panel membrane, or equivalent on the underside of the floor framing member.

As adopted for the 2003 IRC, the 6 exceptions should be implemented in any newer code addition as well. See attached exceptions.

Building Code Department

Phone: 302/855-7860
Fax: 302/855-7869



Sussex County

P.O. Box 589
Georgetown, DE
19947

EXCEPTIONS OF 2003 IRC

IRC 2003	EXCEPTIONS
1. R309.4 – Carports.	Carports will be excluded from inspections.
2. R311.4.3 – Landings. There shall be a landing on each side of each exterior door.	A landing is not required on the exterior of a sliding door.
3. R311.5.3.1 – Riser Height. Maximum riser height shall be 7 ¾"	Maximum riser height 8 ¼"
4. R311.5.3.1 – Riser Height. The greatest riser height within any flight of stairs shall not exceed the smallest by more than 3/8".	The <u>first & last</u> step, of interior stairs, may have a difference of 5/8".
5. R311.5.3.2 – Tread Depth. Minimum tread depth shall be 10".	Minimum tread depth 9" including winders.
6. R403.1.6 – Foundation anchorage. There shall be a minimum of two bolts per plate section with one bolt latched not more than 12" from each end of the plate section.	No anchor bolts will be required at the end of each plate section, excluding corners.



ANDY WRIGHT
CHIEF OF BUILDING CODE
(302) 855-7860 T
(302) 855-7869 F
awright@sussexcountype.gov



Sussex County
DELAWARE
sussexcountype.gov

Incorporated Jurisdictions that do their own Code Enforcement

Jurisdiction

Bethany Beach
Delmar
Laurel
Lewes
Milford
Millsboro
Millville
Milton
Rehoboth
Seaford
Selbyville
Kent County
New Castle

Code Edition

2003
2009
2009 (2012 within the year)
2003 (as the County adopts)
2006 (2012 as Kent Co. adopts)
2012
2003 (as the County adopts)
2006
2006 (2012 within the year)
2009 (2012 by 2014)
2003 (as the County adopts)
2006 (2012 within the year)
2009 (2012 by 2013)

All of these jurisdictions have opted to exempt the Sprinkler requirements for single family homes.

Towns that Sussex County
Inspects under the
2003 Code Edition

Bethel
Blades
Bridgeville
Dagsboro
Dewey Beach
Ellendale
Fenwick Island
Frankford
Georgetown
Greenwood
Henlopen Acres
Ocean View
Slaughter Beach
South Bethany

As the County adopts new codes, these towns are up dated as well.



November 15, 2012

Ms. Joan Deaver
19208 Plantation Road
Rehoboth Beach, DE - 19971

Dear Ms. Deaver,

Joan,

By the time you receive this letter, our fourteenth season will be well underway. We have worked hard in the off-season to continue to bring you the high-quality musical performances that you expect of Coastal Concerts and we have begun work on programs for next season. You have been most generous in your support of Coastal Concerts and we hope you will continue to do so.

For me, one of the most gratifying aspects of what Coastal Concerts does is outreach and the opportunity to bring two of our contracted musical groups into local schools for special in-school concerts. I saw audiences of students who were surprised and captivated by what they saw and heard at performances by the Carpe Diem String Quartet in February and the Spanish Brass in March. The students learned that classical music doesn't necessarily mean music from dead composers performed on old instruments; it is a musical style. They heard numerous musical selections, including the "Theme from The Simpsons" performed by two violins, a viola and a cello, and I would guess most of them had never before heard these instruments performed in person. The students had the opportunity to ask questions of the musicians. Will they grow up to love classical music? Who knows? But, if some of them went home and told a parent or friend "I heard a viola today" or "You can play all kinds of music on a cello or violin", or asked "Could I take music lessons?" it was well worth our investment of time and money. I will never forget the magic that I saw at these concerts. The arts cut across ethnic, cultural, social, educational, and economic barriers and enhance cultural appreciation and awareness. They merge the learning of process and content, and provide the means for every student to learn.

I hope you agree with me that this outreach to our schools is important. Your support of Coastal Concerts' mission will enable us to continue these programs and other outreach activities such as scholarships. Most importantly, your support allows us to move forward and bring fine classical music to Southern Delaware. We need your help. I thank you in advance for your support.

Sincerely,

Denise

Denise Emery
President

Thanks so much for your support of Coastal Concerts. We will be bringing RABAT Bragade Ensemble to CHAS in April. Hope you can join us!

Lewes Senior Center
32083 Janice Road
Lewes, DE 19958
302-645-9293
lewescenter@yahoo.com
www.lewesseniorcenter.org

August 2012

Dear Friends of the Lewes Senior Center:

It is that time of year again when non-profits seek out their friends and past contributors and ask for donations to help sustain the activities of their organization; and the staff and board of the senior center are approaching you again this year asking you to consider a yearly tax-deductible contribution.

BOARD MEMBERS

John Workman
President
Lynn Rogers
Vice President
Howard Millman, Jr.
Treasurer
Judy Bryan
Secretary

Frances Allen
Lynne Browne
Angie Burns
Marie Chambers
Pat Paylor

STAFF

Lisa Celik, MSW
Executive Director
Dennis Nealen
Assistant Director
Nancy Goettl
Admin. Assistant
Lenny Hatch
Driver


Our primary focus is on senior programming in eastern Sussex County, but we serve the community at large, as well. We host the Blood Bank of Delmarva; we offer flu shots and health screenings; we support State Police Troop 7 with meeting space; and we offer logistical support to AARP for defensive driving classes and tax preparation. In addition, several private groups within our state use our facility for meeting space.

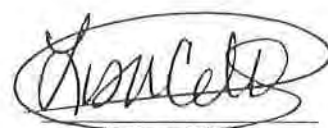
Most of you know the extensive programming we offer here at the Lewes Senior Center. This year we have added a fitness room for our members and we have begun a weekly lunch program that serves members and the community at large. These program enhancements were only possible because of the contributions made by our friends and supporters.

Please consider giving to our center for tax year 2012. With the influx of new retirees, we anticipate our programming to grow this year by at least 10%. To continue offering quality events and programming we need help from our community. If a financial donation is not possible, please consider volunteering for the center. There are ever expanding opportunities.

As always, we thank you for your prayerful and financial support to our center.

Best regards,


John Workman
President, Board of Directors


Lisa Celik, MSW
Executive Director



Delmarva Clergy United in Social Action Foundation

October 31, 2012

Bishop M. Foster
President/CEO

Dr. Aaron Green
Board Member

Harold Truxon
Board Member

Elder William Downing
Board Member

Bessie Andrews
Board Member

Joey Newton
Board Member

Diaz Bonville
Board Member

Sam Brooks
Board Member

Juanita Gill
Board Member

Sandra Green
Board Member

Barbara Gibbs
Board Member

Anthony Taylor
Board Member

Carl Godwin
Board Member

Citizens for Joan Deaver
Attention: Joan
18201 Hickory Lane
Lewes, DE 19958

Re: Christmas 2012

Let me start by saying that I have witnessed your generosity towards worthwhile projects in Sussex County. Bishop Major Foster and I are currently working on a project providing Christmas Gifts for the younger boys and girls as well as to our teenagers at DCUSA Foundation.

We have worked very hard with our youth, with a hope of creating and reinforcing conditions that promote healthy behavior and lifestyles within oneself, while at the same time, having and doing fun things. Besides being given education that will benefit us in the future, we also do things that will bring joy to the program.

Now, as we, all can see its "Christmas" time again and we have a few children that are less fortunate. We here at DCUSA Foundation are trying to put a little happiness in a less fortunate child's life. Would you help us to make our boys and girls happy on this Christmas?

We are asking for your assistance in the amount \$500.00 to help with this project. This will also help towards providing at least (500) children or more the opportunity to get something that they may benefit from such as Outlet wear, under garments, coats, hats and a small toy this year for Christmas.

We are hoping you will find this a worthwhile cause at DCUSA Foundation, for this Christmas. If you have any questions, please feel free to contact me at 302-422-2350.

Thank you,

Helena Gibbs
Executive Director

Dr. Bishop Major Foster
President/CEO

Dr. Martin Luther King Jr.

Celebration Organization, Sussex County

P O Box 781, Rehoboth Beach, DE 19947

Sussex County Council

Georgetown, DE 19947

Dear Madam/Sir:

The Dr. Martin Luther King Jr. Celebration Organization Committee is preparing for our 21th Celebration Weekend. Festivities will begin January 19, 2013 at 11:00 AM with a parade in Lewes, followed by a banquet at 4:30 PM in the Cape Henlopen High School. The celebration will conclude with a holiday worship service which will take place at Epworth UM Church in Rehoboth beach, Delaware.

The organization is a non-profit organization which provides scholarships to high school graduates in Sussex County. A donation of \$1500.00 would be greatly appreciated as we strive to continue providing those scholarships.

Thank you for your consideration of this request. We look forward to hearing from you.

Contact: Marjorie Biles

(302)856-9691 or 228-5330